

<To be printed on the letterhead of the college>

To

The Dean of Colleges,
Chaudhary Ranbir Singh University,
Jind

Subject: Statement of Pay Scales.

Sir,

As per the University requirement, the following pay scales are being paid to the teaching/non-teaching staff working in _____

_____ (Name of the College/ Institute):

<u>Sr. No</u>	<u>Designation</u>	<u>Pay Scale</u>
1.	Principal	_____
2.	Reader/Associate Professor	_____
3.	Lecturer/Assistant Professor	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____

(Principal)