



**Performance Based Self Appraisal Report**  
(for Professor/Associate Professor/Assistant Professor)

Session: \_\_\_\_\_

**PART A: GENERAL INFORMATION**

1. Name (in Block Letters):
2. Father's Name/Mother's Name:
3. Department:
4. Current Designation & Grade Pay:
5. Date of appointment :
  - i) In the Institution
  - ii) In the present post
6. Address for correspondence (with Pin code)
7. i) Telephone No:  
  
ii) Email:
8. Whether acquired any degrees or fresh academic qualifications during the year:
9. Honours conferred
10. Any adverse remarks
  - a) Counseling/ Advisory Yes/No
  - b) Chargesheet/ FIR/ Enquiry (Pending or decided) Yes/No

If yes, give details

## PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS proforma before filling out this section)

*Maximum Scores Allocated: 125*

*Minimum API Score Required: 75*

- 1. Lectures, seminars, tutorials, practicals, contact classes undertaken as percentage of lectures allocated**  
(give semester-wise details, where necessary)

Sr. No.	Course/Paper	Mode of Teaching*	Hours per week allotted	% of classes taken as per verifiable record	Average of the percentages	API Score
<b>Total</b>						

\*Lecturer (L), Seminars (S), Tutorials (T), Practical (P), Contact Hours (C)

- 2. Lectures or other teaching duties in excess of the UGC norms**

Sr. No.	Course/Paper	Mode of Teaching	Hours per week	API Score
<b>Total</b>				

- 3. Preparation and Imparting of knowledge / instructions as per curriculum; syllabus enrichment by providing additional resources to students**

Sr. No.	Course/Paper	Preparation and Imparting of knowledge (a)	API Score (Max. 15) (a)	Additional Resource provided (b)	API Score of (Max. 10 for each paper) (b)	Total API Score= Average (a) + Total (b)
<b>Average API (a)=</b>				<b>Total API (b)</b>		

- 4. Use of participatory and innovating teaching-learning methodologies, updating of subject content, course improvement, etc.**

Sr. No.	Short Description	API Score
	<b>Total</b>	

- 5. Examination related work**

Sr. No.	Type of Examination Duties	Duties Assigned	Duties Performed	API Score

	<b>Total Score</b>			
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**Total API Score Earned:** \_\_\_\_\_

**CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

*Maximum Scores Allocated: 50*

*Minimum API Score Required: 15*

Sr. No.	Nature of Activity	Score Earned
1.	<b>Extension, Co-curricular and Related Activities</b>	
	<b>Total Score (Max.: 20 Points)</b>	
2.	<b>Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees, and responsibilities</b>	
	<b>Total Score (Max. : 15 Points)</b>	
3.	<b>Professional Development Related Activities</b>	
	<b>Total Score (Max.: 15 Points)</b>	

**Total API Score Earned:** \_\_\_\_\_

**CATEGORY III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

**III A: Research Papers Published in Online/Indexed/Digital/Refereed Journals or Conference Proceedings, etc.**

Sr. No.	Title with name of author(s) as appearing in the publication	Journal, Volume, Issue, Year, Page Numbers	Whether indexed/ refereed/ Non- refereed or Conference Proceedings	Impact factor, if any	ISSN / ISBN/ ASIN No., if any	Whether you are first/Principal/corresponding author or supervisor/mentor or other author	API Score

**III B (i): Research Publications (Books published)**

Sr. No.	Whether Text/Reference/E-Book published by International publishers/ Subject books by National level publishers or State and Central Govt. Publications with ISSN/ISBN/ASIN /Subject Books by other local publishers with/without ISSN/ISBN/ASIN	Title with name of authors as appearing in the publication	Book Title, Editor, Publisher Year, Page Numbers	ISSN/ ASIN No, if any	Total No. of authors	API Score

**III B (ii): Research Publications (Chapter in Books/Monograph other than refereed journal articles)**

Sr. No.	Chapter in a Book/ Monograph	Title with name of authors as appearing in the publication	Book Title, Editor, Publisher Year, Page Numbers	Whether contributed to edited knowledge based volume published by International Publishers or in knowledge based volume of Indian/National Level Publishers with ISBN/ASIN Numbers numbers of National and	ISSN/ ASIN No, if any	Total No. of authors	API Score

**III C (i) & (ii): Research Projects**

Sr. No.	Title & Type of Projects(Sponsored/Consultancy) (Major/Minor)	Carried out/On Going	Funding Agency	Period	Amount Mobilized(Rs. in lakhs)	API Score

**III C (iii): Completed Projects Quality Evaluation**

Sr. No.	Title & Type of Project (Major/Minor)	Funding Agency	Period	Amount Mobilized (Rs. Lakhs)	Whether accepted by Funding Agency	API Score

**III C (iv): Projects Outcome/Outputs**

Sr. No.	Title & Type of Project (Major/Minor)	Funding Agency	Period	Amount Mobilized (Rs. Lakhs)	Whether Patent/ Technology Transfer/Product/ Process/Major Policy of Govt. (Bodies at Central and State Level)	API Score

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**III D: Research Guidance**

Sr. No.	Course	No. of Students	Registered for Ph. D.	Thesis/Dissertation Submitted	Degree Awarded	API Score
(i)	PG Courses (Dissertation involving one semester)					
(ii)	PG Courses (Dissertation more than one semester/full semester)					
(iii)	M. Phil./M. Tech./LL.M					
(iv)	Ph. D.					

**III E(i): Refresher Course, Methodology workshops, Training, Teaching-Learning Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes, etc.**

Sr. No.	Programme	Duration	Organized by	API Score
<b>Total Score (Max.: 30 points)</b>				

**III E (ii): Participation and Paper (s) presented in Conferences/Seminars/Workshops/Symposia, etc.**

Sr. No.	Title of the paper presented	Presented by	Title of the Conference/ Seminar etc & Organizer	Date (s) of the event	Whether International/ National/ State/ Regional/ University or College level	Whether published in the proceedings	API Score

**III E (iii): Invited for conferences/ seminars/ workshops/ symposia to deliver lectures/ Chair sessions**

Sr. No.	Whether Lecture delivered/ Academic Session Chaired	Title of the Lecture delivered	Title of Conference/ Seminar etc.	Date(s) of the event	Organizer	Whether International/ National/ State/ Regional/ University or College level	API Score

**III E (iv) & (v): Academic Contribution through organizing conferences/ seminars/ workshops/ symposia/orientation/refresher courses, etc.**

Sr. No.	Convener/Secretary/Member of Organizing/Advisory Committee, etc.	Date/Duration of Event	Whether International/ National/ State/ Regional/ University or College level	API Score

**III E (vi): Academic Contribution through participation in quality enhancement efforts**

Sr. No.	Convener/Secretary/Member	Date of Notification	Duration	API Score

**III E (vii): Academic Contribution through leadership**

Sr. No.	Post held	Date of Notification	Duration	API Score

**Total API Score Earned:** \_\_\_\_\_

**IV. SUMMARY OF API SCORES**

	<b>Criteria</b>	<b>Total-API Score for Assessment Period</b>	<b>Annual Average API Score for Assessment Period</b>
I	Teaching, Learning and Evaluation related activities		
II	Co-curricular, Extension, Professional development etc		
	Total I + II		
111	Research and Academic Contribution		

**PART C: OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

<b>S. No.</b>	<b>Details (Mention Year, value etc. where relevant)</b>

I certify that the information provided and/or the documents are correct as per records.

Date:

**Signature of the Faculty with  
Designation, Place & Date**

**Countersigned by the Chairperson  
(with seal)**