



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014 and
recognized by UGC Act 1956 U/S 12-B & 2(f))



NOTIFICATION

In pursuance of the orders of the Chief Secretary to Govt. Haryana, issued vide Memo No. 69/19/2020-6GS-I dated Chandigarh, the 16th April, 2021 regarding preventive measures to contain the spread of COVID-19-reg. and in continuation of the notification vide Endst. No. CRSU/Acad./2021/1655-1693 dated 16.04.2021, it is hereby notified that:

- i. All Officers of the level of Superintendent and above/Directors/Chairpersons/Deans/Office Incharges should continue to attend their offices on regular basis.
- ii. All the Branch Heads (Branch Officers /Deans /Directors /Chairpersons /Office Incharges) may restrict the attendance of their officials/employees upto 50% of the actual overall strength. Rosters for their attendance are to be prepared and implemented by the concerned Branch Heads. However, the Branch Head can call for more than 50% physical attendance of any categories.
- iii. Chairperson/Director may call teachers for any teaching/administrative/office work on staggered basis whenever the situation demands.
- iv. All officials who do not attend office on a particular day are to make themselves available on Telephone and other electronic means of communication at all times from their residence and work from home.
- v. Meetings, as far as possible, to be possible, to be conducted through video-conferencing/online mode.
- vi. Entry of outsiders/visitors to be curtailed appropriately.
- vii. COVID-19 SOPs issued by the State Government time to time shall be strictly adhered to.

REGISTRAR

Endst. No. CRSU/Acad./2021/ 1818 - 1857

Dated: 28/4/2021

Copy of above is forwarded to the following for kind information and necessary action:

1. Dean Academic Affairs, Chaudhary Ranbir Singh University, Jind.
2. Dean Students' Welfare, Chaudhary Ranbir Singh University, Jind.
3. All Deans of Faculties, Chaudhary Ranbir Singh University, Jind.
4. Controller of Examinations, Chaudhary Ranbir Singh University, Jind.
5. Dean of Colleges, Chaudhary Ranbir Singh University, Jind with the request to circulate it among affiliated Colleges.

Contd....

6. All Chairpersons/Incharges, UTDs, Chaudhary Ranbir Singh University, Jind.
7. All Branch Officers, Chaudhary Ranbir Singh University, Jind.
8. Chief Warden/Wardens of all the Hostels, Chaudhary Ranbir Singh University, Jind.
9. Chief Security Officer, Chaudhary Ranbir Singh University, Jind.
10. System Analyst, Chaudhary Ranbir Singh University, Jind with the request to upload the notification on University website.
11. PS to Vice-Chancellor (for kind information of the Vice-Chancellor), Chaudhary Ranbir Singh University, Jind.
12. PA to Registrar (for kind information of the Registrar), Chaudhary Ranbir Singh University, Jind.

**Assistant Registrar (Academic)
For REGISTRAR**

REGISTRAR

Date: 22/07/2021

2021-2022

For kind information and necessary

is provided to the following for kind information and necessary

Chaudhary Ranbir Singh University, Jind.
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