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Approve by Executive Council Vide Resolution No. - 23 in its
9th Meeting Held on 29-03-2017

CHAUDHARY RANBIR SINGH UNIVERSITY, JIND

ORDINANCE NO. CRSUJIND/CBCS/2016/1

CHOICE BASED CREDIT SYSTEM ORDINANCE

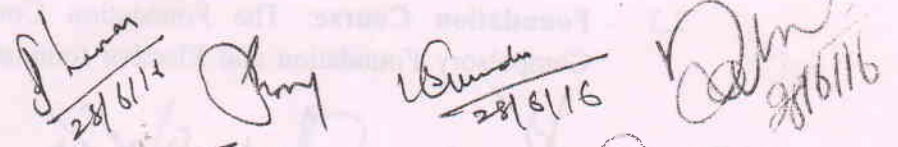
(w e.f. 2016-2017)

Applicable to All the Post Graduate Programmes being run in the University Teaching Departments, at Chaudhary Ranbir Singh University, Jind Campus (Excluding B.P. Ed., M.P.Ed., Programmes offered at CRSU, Jind Campus and programmes offered by Education Colleges affiliated to the CRSU, Jind).

Notwithstanding anything contained in any rule for Post Graduate Programmes this ordinance shall apply to every student/programme of 2 & 1 year PG programme run by the University.

1. Definitions :

- 1.1.1.1 **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
- 1.1.1.2 **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).
- 1.1.1.3 **Course:** Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.
- 1.1.1.4 **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by the students.
- 1.1.1.5 **Credit Point:** It is the product of grade point and number of credits for a course.
- 1.1.1.6 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.


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1.1.1.7 **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

1.1.1.8 **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.

1.1.1.9 **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.

1.1.1.10 **Programme:** An educational programme leading to award of a Degree, diploma or certificate.

1.1.1.11 **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

1.1.1.12 **Semester:** Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.

1.1.1.13 **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

2. Types of Courses:

Courses in a programme may be of three kinds: Core, Elective and Foundation.

2.1 **Core Course:** There may be a Core Course in every semester. This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study.

2.2 **Elective Course:** Elective course is a course which can be chosen from a pool of papers. It may be:

- Supportive to the discipline of study
- Providing an expanded scope
- Enabling an exposure to some other discipline/domain
- Nurturing student's proficiency/skill.

An elective may be "Generic Elective" focusing on those courses which add generic proficiency to the students. An elective may be "Discipline centric" or may be chosen from an unrelated discipline. It may be called an "Open Elective."

2.3 **Foundation Course:** The Foundation Courses may be of two kinds: Compulsory Foundation and Elective foundation. "Compulsory Foundation"

courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines. Elective Foundation courses are value-based and are aimed at man-making education.

2.4 The University shall provide to the students a pool of Open Elective (Interdisciplinary) courses (Even/Odd semester) which may be offered by the following departments of the University:

- 2.4.1 Department of Commerce
- 2.4.2 Department of Computers Science and Applications
- 2.4.3 Department of Economics
- 2.4.4 Department of Education
- 2.4.5 Department of English
- 2.4.6 Department of Geography
- 2.4.7 Department of History
- 2.4.8 Department of Management
- 2.4.9 Department of Mass Communication
- 2.4.10 Department of Mathematics
- 2.4.11 Department of Music & Dance
- 2.4.12 Department of Physical Education
- 2.4.13 Department of Psychology
- 2.4.14 Any other department willing to offer Open Elective course.

2.5 Every Department of the University shall offer at least two Open Elective Courses (One related to 2nd Semester and another related to 3rd Semester) for the preparation of University Level list of Open Elective Courses.

2.6 The Board of Studies of the respective programme shall decide which course shall be offered as Open Elective Course for the students of other Departments.

2.7 The courses offered by the participative Department as Open elective courses for the central pool of the University shall be approved by the Board of Studies of the respective programme.

2.8 The class of the Open elective course shall be conducted from 2:00 p.m. to 3:00 p.m. in every department of the University.

2.9 The course code of the open elective courses (Even and Odd Semester) shall be decided by the Examination Branch.

2.10 A student shall have the liberty to opt Open Elective course from the list prepared by the University, as per the requirement of the scheme of the programme. However, the Open Elective course shall not be related to the department in which the student is enrolled.

2.11 The medium of instruction for examination of Open Elective Course shall be Hindi/English. In case of Open Elective Course offered by Department of

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English, Computer Sciences and Applications and Mathematics the medium of instruction for examination shall be English.

2.12 Total credits for Open elective courses shall be 5 (Lectures=4 and Tutorial=01).

2.13 The credits for Seminar/Colloquium/Group Discussion, Minor Project, Dissertation and Project Report etc. shall be decided by the Board of Studies of the respective Programme.

3. Examination and Assessment:

3.1 Letter Grades and Grade Points:

3.1.1 A 10-point grading system with the following letter grades shall be used to grade the academic performance of a student:

Grades and Grade Points

Letter Grade	Grade Points
Outstanding (O)	10
Excellent (A+)	09
Very Good (A)	08
Good (B+)	07
Above Average (B)	06
Average (C)	05
Pass (P)	04
Fail (F)	00
Absent (AB)	00

3.1.2 Award of Grades and corresponding grade points should be based on Absolute grades as under :

Grade Conversion

Letter Grade	Grade Points	Marks
Outstanding (O)	10	85-100
Excellent (A+)	09	75-84
Very Good (A)	08	65-74
Good (B+)	07	55-64
Above Average (B)	06	50-54
Average (C)	05	41-49
Pass (P)	04	40
Fail (F)	00	Less than 40
Absent (AB)	00	Absent

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These grade points have been set keeping in view the UGC requirements of Grade B and B+ to be not less than 50 and 55 percent, respectively.

3.1.3 A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

3.1.4 For non credit courses 'Satisfactory' or "Unsatisfactory" shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

3.2 Assessment :

3.2.1 In case of at least 50% of core courses offered in different programmes across the disciplines, the assessment of the theoretical component towards the end of the semester should be undertaken by external examiners from outside the university conducting examination, who may be appointed by the competent authority. In such courses, the question papers will be set as well as assessed by external examiners.

3.2.2 In case of the assessment of practical component of such core courses, the team of examiners should be constituted on 50 – 50 % basis *i.e.* half of the examiners in the team should be invited from outside the university conducting examination.

3.2.3 In case of the assessment of project reports / thesis / dissertation etc. the work should be undertaken by internal as well as external examiners.

3.2.4 The ratio of external and internal evaluation may be decided by the Board of Studies concerned in the range of 80:20 to 60:40 keeping in view the norms of the respective regulatory body *i.e.* UGC, AICTE, NCTE, BCI, PCI, *etc.*

3.2.5 The grade points awarded to a student in any particular course/paper will be based on the performance of the student in the internal assessment (sessional tests, attendance and assignments/presentations etc.) and the external assessment (end semester examination) taken together. The distribution of internal marks shall be as per the respective programme ordinances.

4. Computation of SGPA and CGPA:

4.1 The following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be used :

4.1.1 The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, *i.e.*

$$SGPA (Si) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where C^i is the number of credits of the i^{th} course and G^i is the grade point scored by the student in the i^{th} course.

4.1.2 The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S^i is the SGPA of the i^{th} semester and C^i is the total number of credits in that semester.

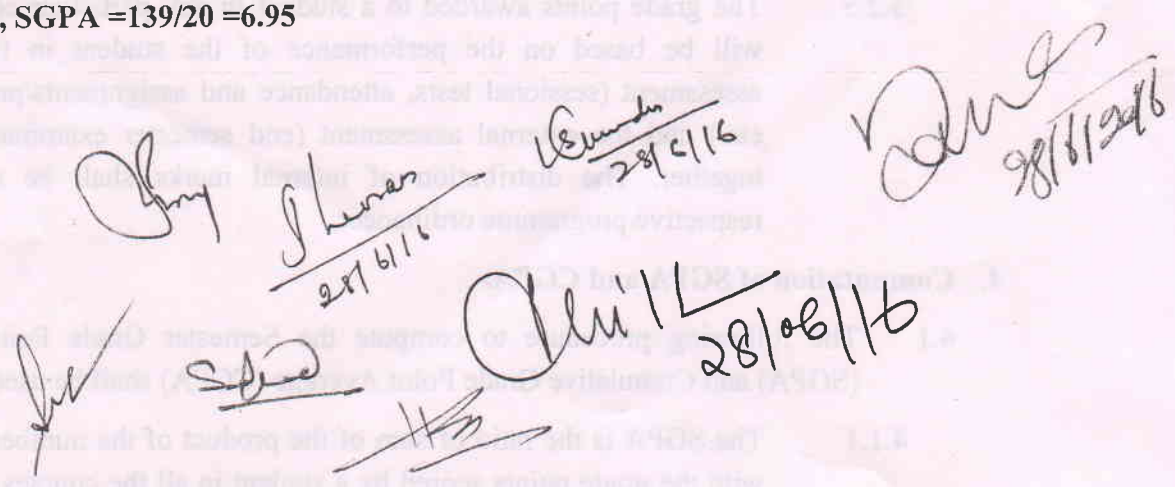
4.1.3 The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

4.2 Illustration of Computation of SGPA and CGPA and Format for Transcripts Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	3	A	8	3 X 8 = 24
Course 2	4	B+	7	4 X 7 = 28
Course 3	3	B	6	3 X 6 = 18
Course 4	3	O	10	3 X 10 = 30
Course 5	3	C	5	3 X 5 = 15
Course 6	4	B	6	4 X 6 = 24
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Thus, $SGPA = 139/20 = 6.95$



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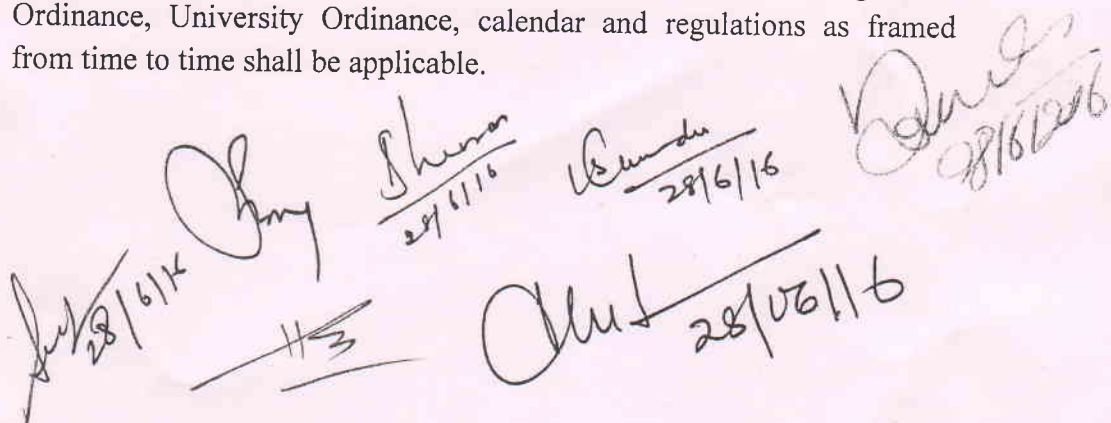
Illustration for CGPA

Semester 5	Semester 6		
Credit : 26 SGPA:6.3	Credit : 25 SGPA: 8.0		
Semester 1	Semester 2	Semester 3	Semester 4
Credit : 20 SGPA:6.9	Credit : 22 SGPA:7.8	Credit : 25 SGPA: 5.6	Credit : 26 SGPA:6.0

Thus, $CGPA = \frac{20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.0}{144} = 6.73$

5 General Guidelines:

- 5.1 The Teaching Methodology of the Open elective courses shall be as per requirement of the offered Course.
- 5.2 The gap of one/two semesters missed by the student(s), as the case may be, will count towards the total duration of the programme permissible under the regulations.
- 5.3 Grace marks shall be awarded in the Open Elective course as per the norms of University.
- 5.4 In case of student's migration from another University to CRSU, Jind, the equivalence of the Open Elective/Foundation Elective Course shall be decided by the Equivalence Committee of the University.
- 5.5 All academic matters related to the students other than those affecting the University rules and regulations framed from time to time may be looked into by a committee constituted by the Dean, Academic Affairs.
- 5.6 Where this document is silent about any rule, the related Programme Ordinance, University Ordinance, calendar and regulations as framed from time to time shall be applicable.



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