



Approved by Academic Council in its 8th Meeting
held on 14 Nov., 2017, Res approved vide Resolution No. 18.

Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014)



ORDINANCE NO. 2 of 2017

MASTER OF ARTS IN EDUCATION PROGRAMME (Two Year Degree Programme based on CBCS pattern)

1. PREAMBLE AND NOMENCLATURE

The nomenclature of Master of Arts in Education i.e. M.A. (Education) programme shall be as per UGC notification. The objective of the programme is to prepare qualified and competent teacher educators and high quality researchers. The Ordinance shall be applicable to Department of Education offering Master of Arts in Education i.e. M.A. (Education) programme.

2. DURATION OF THE PROGRAMME

The duration of the course shall be two academic years, divided into four semesters i.e. July to December and January to June. Each semester shall of 15-18 weeks comprising minimum 90 teaching days.

3. ELIGIBILITY FOR ADMISSION

A candidate who has successfully passed the Bachelor's Degree (B.A./B.Sc./B.Com.) examination with 50% marks (for general category) and 47.5 % for (SC/ST/Disabled) from any recognised state or central university or any other examination as equivalent thereto shall be eligible for admission.

4. RESERVATION

The reservation policy of the Government of Haryana as amended from time to time, for admission to government/government-aided educational institution shall be followed.

5. PROCEDURE FOR ADMISSION AND FEE

5.1 A candidate shall apply on the prescribed application form for admission in M.A. (Education) programme along with such fee and the manner prescribed by the University from time to time.

Sunderj Beharwal
28/10/17

- 5.2 The duly-filled-in application form for the M.A.(Education) programme shall be submitted to the Office of Chairperson of Department of Education on or before the last date fixed by the University.
- 5.3 Admission shall be done on the basis of the Academic Merit or through any other mode to be decided by the competent authority from time to time.
- 5.4 The department shall display the merit list of candidates, who have been offered admission on the merit, on its notice board or the university website with instructions to candidates to deposit the admission fee. The course fee to be paid by the candidate shall be as such as prescribed by the University/Govt. of Haryana time to time.

6. TEACHING METHODOLOGY

The methods of teaching shall include classroom instructions, assignments, seminars, tutorials, guided readings, dissertation and field work etc. The medium of instructions shall be English/Hindi.

7. WORKING DAYS AND ATTENDANCE

The programme shall be of 90 working days each semester exclusive of examination and admission. The Department shall work for a minimum of thirty six hours in a week during which physical presence of all the teacher and students is necessary to ensure their availability for advice, guidance, dialogue and consultation as and when needed. The minimum attendance of students shall be 75% for all the courses (15% attendance may be condoned by the Head and 5% by Vice-chancellor on genuine grounds like (i) Self-illness; (ii) Illness/death of parents, brother, sister or any other close family member; (iii) Any other reason beyond the control of the student to the satisfaction of the Head of the Institution/Department).

The female students will be allowed maternity leave as per the CRSU rules. The attendance of such students as well as attendance of those who participate in inter-university tournaments/Youth Fests shall be condoned by the competent authority on case to case basis.

8. EXAMINATION AND PROMOTION RULES

- 8.1 The duration of the course shall be two academic years, divided into four semesters. The examination for the 1st and 3rd semesters shall ordinarily be held in the month of December/January and for the 2nd and 4th semesters, in the month of May/June on such dates as maybe notified by the Controller of Examinations.

Sandeep Kumar
20/10/15

- 8.2 The examination schedule containing the dates of receipt of examination forms with and without late fee, shall be notified by the Controller of Examinations from time to time.
- 8.3 Every candidate shall be examined in the subject(s) as laid down in the syllabus and scheme of examination prescribed by the Academic Council from time to time.
- 8.4 The examination shall comprise written papers, dissertation, field work and viva-voce examination as prescribed by the Board of Post-Graduate Studies and Research .There shall be internal and external examination (assessment).The relative weightage of internal and external assessments of each theory paper shall be 20% and 80% respectively.
- 8.5 The break-up for internal assessment shall be as follows:

TABLE-1

Criteria of awarding internal assessment (20 marks)

Sr. No.	Criteria	Marks
1.	One assignment in each theory Paper	5Marks
2.	One test in each theory paper	5 Marks
3.	One seminar in each theory paper	5 Marks
4.	Attendance	5 Marks
	Below 75%	0 Marks
	Up to 80%	2 Marks
	Up to 85%	3 Marks
	Up to 90%	4 Marks
	Above 90%	5 Marks

- 8.6 The question papers shall be set both in English and Hindi languages.
- 8.7 The candidates shall write their answers either in English or Hindi. Minimum 40% marks are essential in all courses for passing in the programme. The minimum passing marks shall be the aggregate of external and internal assessment/examination. A candidate will have to score minimum 40% marks in external examination of each course to pass the programme.
- 8.8 The internal assessment marks obtained by the candidates in each semester, duly countersigned by the Chairperson shall be forwarded to the Controller of Examination at least 15 days before the commencement of the semester end examination. The Chairperson will preserve the records on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University up to three months from the date of declaration of the semester examination results.

8.9 The fail/reappear candidates will also appear in the examination as per syllabus applicable to regular students of that semester. Supplementary examination will be held for such candidates as given in table 2:

TABLE-2
Examination of Fail/Re-appear Candidate

Sr. No.	Semester	Time of Examination
1.	First Semester	Along with third semester in December of the next academic year.
2.	Second Semester	Along with fourth semester in May/June of next academic year.
3.	Third Semester	Along with fourth semester in May/June of next academic year.
4.	Fourth Semester	In the subsequent semester in the next academic year.

- 8.10 A candidate who has appeared and failed in one or more subjects of the first semester shall be allowed to study for and appear in second semester. She/he will however be allowed to the third semester class provisionally only if he/she passed at least 50% papers in first and second semester taken together. Such candidate will be allowed to reappear for the papers of first and second semester in accordance with clause 8.9. A candidate shall be allowed to join 4th semester for study without taking into consideration his/her result in third semester.
- 8.11 A candidate who fails in a course is allowed to reappear for maximum of two attempts. The reappear is allowed only in external examination. In case of reappear in external examination, the internal assessment marks shall be carried forward.
- 8.12 The candidates who have passed the semester I, II, III and IV of the M.A. (Education) degree examination of this university and who desire to improve their marks will be permitted to appear only for theory (external) examination within a period of three years from the date of their appearance at M.A. (Education) examination. Only one chance will be given to the candidate for each semester for improvement of performance.
- 8.13 Each candidate who has got admission in the programme shall have to complete dissertation and field work under the supervision of allotted supervisor. The viva-voce of dissertation and field work will be conducted jointly by the internal and external examiners and marks will be awarded jointly by the internal and external examiners.

Sandhya Bernal
20/12/16

- 8.14 The topic of dissertation shall be approved by the Department of Education. The Department may engage external experts for this purpose.
- 8.15 Every candidate shall be required to submit three copies of his/her field report and dissertation.
- 8.16 The last date for the receipt of dissertation and field report in the office of the Controller of the Examination shall be one month before the commencement of semester examination, provided in exceptional cases; the Vice-Chancellor shall have the power to extend the last date on the recommendation of the Chairperson of the University Teaching Department.
- 8.17 If a candidate fails to submit the Dissertation and field work even upto period extended by the Vice-Chancellor, he/she will be considered as absent in Dissertation and field work paper and his/her result shall be declared under re-appear category.
- 8.18 A candidate who has been failed to submit the dissertation etc. upto the extended period may be allowed to submit it within the period of six months from the last day of extended date with a fine of Rs 5000/- and till the completion of the course period with a fine of Rs 10,000/- or with any other cost as decided by the competent authority.
- 8.19 No candidate is allowed to pursue the M.A (Education) along with employment or admission to any other degree through regular or distance mode.

9. RESULT

The result will be declared as per CBCS pattern as adopted by Chaudhary Ranbir Singh University, Jind.

10. AWARD OF DEGREE

The Master of Arts in Education i.e. M.A.(Education) in the Faculty of Education will be conferred on a candidate who has pursued a regular course of study for two academic years and has passed all the courses as prescribed in the scheme of examination.

11. INTERPRETATION AND AMENDMENTS

The ordinances may be amended by the Academic Council and the amended Ordinance, if any, shall be applicable to all the students whether old and new. Where this Ordinance remains silent or ambiguous, the decision of the Vice-Chancellor shall be final.

Sandeep Bhatnagar
20/11/17