



**चौधरी रणबीर सिंह विश्वविद्यालय, जिन्द**  
**Chaudhary Ranbir Singh University, Jind**  
(Established by the State Legislature Act 28 of 2014)



**Advertisement No.:06/2016**

**Date: 17.06.2016**

**Last Date for Online Submission of Applications**

**: 16<sup>th</sup> July, 2016**

**Last date for fee payment**

**: 19<sup>th</sup> July, 2016**

**Last Date for Receipt of Print Copy of Application (BY REGISTERED/SPEED POST) : 26<sup>th</sup> July, 2016 upto 5:00 PM.**

**Applications are invited for the following Non-Teaching Positions for Direct Recruitment on Regular Basis:**

<b>Sr. No.</b>	<b>Name of the post</b>	<b>No. of Post</b>	<b>Pay-Scale</b>
1.	Controller of Examination	01 (UR)	Rs. 37400-67000+10000 GP
2.	Deputy Registrar	01 (UR)	Rs. 15600-39100+7600 GP
3.	Audit Officer	01 (UR)	Rs. 15600-39100+7600 GP
4.	Finance Officer	01 (UR)	Rs. 15600-39100+6000 GP
5.	Assistant Librarian	01 (UR)	Rs. 15600-39100 + 6000 GP
6.	XEN (Civil)	01 (UR)	Rs. 15600-39100+6000 GP
7.	Assistant Registrar	02 (UR)	Rs. 15600-39100+5400 GP
8.	System Analyst	01 (UR)	Rs. 15600-39100+5400 GP
9.	SDO (Civil)	01 (UR)	Rs. 9300-34800+5400 GP
10.	Private Secretary to Vice Chancellor	01 (UR)	Rs. 9300-34800+4200 GP+200 SP
11.	Superintendent	02 (UR)	Rs. 9300-34800+4200 GP
12.	Deputy Superintendent	01 (UR)	Rs. 9300-34800+4000 GP+150 SP
13.	Security Officer	01 (UR)	Rs. 9300-34800+4000 GP
14.	JE (Civil)	01 (UR)	Rs. 9300-34800+4000 GP
15.	Sports Coach	01 (UR)	Rs. 9300-34800+4000 GP
16.	PA	01 (UR)	Rs. 9300-34800+4000 GP
17.	Store Keeper	01 (UR)	Rs. 9300-34800+3600 GP
18.	Hostel Warden (Female)	01 (UR)	Rs. 9300-34800+3600 GP
19.	Driver	02 (UR)	Rs. 5200-20200+2400 GP+300 SP
20.	Female Caretaker	01 (UR)	Rs. 5200-20200+2400 GP
21.	Electrician	01 (UR)	Rs. 5200-20200+2400 GP
22.	Plumber	01 (UR)	Rs. 5200-20200+2400GP
23.	Clerk cum DEO	03 (UR)	Rs. 5200-20200+1900 GP+40 SP
24.	Peon	03 (UR)	Rs. 4440-7440+1300 GP+30 SP
25.	Cook	03 (UR)	Rs. 4440-7440+1300 GP+30 SP
26.	Grounds Man	04 (UR)	Rs.4440-7440+1300 GP
	<b>Total</b>	<b>38</b>	

**Note: The pay scale of various Non-Teaching Posts are subject to final approval of the Pay Revision branch of the Finance Department, Haryana.**

### **Important Instructions:**

1. Qualifications for the post mentioned above are placed at **Annexure 'A'**.
2. The number of posts mentioned herein are tentative and may vary, depending on requirement and availability or University may not fill any of the posts advertised without assigning any reason. Any post here advertised may be withdrawn either partly or wholly from being filled up at any time without assigning any reason.
3. Only those possessing prescribed qualifications may apply online latest by **16<sup>th</sup> July 2016. Thereafter, website link will be disabled. The candidates are strictly advised to apply online well in advance without waiting for the last date of submission of online form.** The applicants are required to submit the printed copy of online application form along with self-attested copies of relevant testimonials (from Matriculation onwards) by **26<sup>th</sup> July 2016 up to 5:00 P.M.**
4. **Application processing fee:**
  - (i) For the posts with Grade Pay of Rs. 4200/- and above (i.e. Sr. No. 01 to 11):  
**Rs. 600/- (Rs.150/- for SC/ST /BC).**
  - (ii) For the posts with Grade Pay less than Rs. 4200/- (i.e. Sr. No. 12 to 26):  
**Rs. 400/- (Rs. 100/- for SC/ST/BC).**
  - (iii) Mode of Payment: Through online and e- Challan by **16<sup>th</sup> July, 2016.**
5. The Ex-serviceman and PWD are exempted from payment of Application Processing Fee.
6. Separate application form is required to be submitted for each post along with requisite fee.
7. The eligibility of candidates will be determined as on the last date fixed for receipt of application forms.
8. Incomplete applications or the applications received without the prescribed fee or received after the last date of receipt of applications are liable to be rejected.
9. The University shall not be responsible for postal delay, if any.

**Note: The candidates who had applied for any of the above posts in response to the previous Advertisement No. 8/2014 shall have to apply a fresh.**

**REGISTRAR**