



चौधरी रणबीर सिंह विश्वविद्यालय, जींद
Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014
And recognized U/S 2(f) & 12-B by UGC Act 1956)



NOTICE INVITING QUOTATIONS

Subject: Providing and placing of Conference Table and Chairs at CRSU, Jind.

Sealed quotations under registered post are invited from manufacturers/societies/firms for providing and placing of Conference table and chairs. The quotation is to be submitted in office of the Registrar, CRSU, Jind latest by 25/09/2023 up to 05:00 P.M. duly superscripted on the envelope "**Quotation for Conference table and chairs**". The quotations will be opened on dt. 29/09/2023 at 03:00 P.M. in the office of Estate Officer, CRSU.

Note:

- (i) Quotations should be in favour of Registrar, CRSU, Jind.
- (ii) The quotationer must read and agree all the terms and conditions and submit duly signed and stamped copy of the same along with quotation.

Estate Officer

Endst.No. CRSU/Const./2023/.24/-45

Dated 04/09/2023

1. System Analyst, CRSU Jind with request to upload the same on University website.
2. DPRO, CRSU, Jind with request to upload the same on University Facebook page.
4. PS to VC (for kind information of the Hon'ble Vice Chancellor), CRSU, Jind.
5. PA to Registrar (for kind information of the Worthy Registrar), CRSU Jind.


SDO- Civil 04/09/2023

Terms & Conditions (To be submitted along with Quotation)

1. SIGNING OF QUOTATION:

The quotations must be signed by authorized signatory of the bidding Manufacturers and Suppliers/firms on each page, along with seal of the Manufacturers and Suppliers/firms.

2. Conditional Quotation:

Conditional quotations are not acceptable. Hence the supplier is advised neither to alter the specifications nor to mention anything on the quotation form, except cost, signature with seal, otherwise quotation will not be considered.

3. Delivery Destination:

The quotations must be quoted as F.O.R., CRSU, Jind i.e. no separate payment will be made for transit insurance and freight charges etc.

4. Delivery Acceptance:

The work is to be handed over to the Construction Branch, CRSU. However, the work will be deemed accepted subject to the approval by the concerned Inspection Committee, CRSU, Jind. In case of rejection of the work, the supplier/agency should immediately remove the consignment from the University premises at its own, failing which it will remain there at the risk and responsibility of the supplier and University will not be responsible for any kind of liability in this regard.

5. Delivery Period:

The work is to be completed within 45 days from the receipt of the work order. However, in case of imported goods this time limit will be 90 days.

6. Delivery Period Extension:

The work order (s) shall be executed within the time specified in this regard. However, in case of force Majeure/reasons beyond control of the supplier, he may make a written request to the Vice Chancellor for grant of extension for delivery period. The written request in this regard should clearly spell out such reason.

The Vice Chancellor, if he is satisfied with such reason and further that he requested extension will not be detrimental to the interests of the University, may grant extension for a reasonable period for delivery of the goods. The supplier would be required to indemnify the University against any loss on account of downfall of the price during the extended period.

7. Penalty for delayed supply:

In the event of the delayed supply/work, if accepted, the Registrar will be competent to impose penalty @1% per day of the work order, provided that the entire amount of penalty shall not exceed 10% of the total amount of work order. The work will be deemed to be completed on the day when 100 % Supply/work is handed over to the indenter (in case of supply in installments) and its installation is done. An appeal against these orders shall, however, lie to the Vice Chancellor whose decision shall be final.

8. Rejection of incomplete Quotations:

Incomplete quotations such as unsigned quotations, late submitted quotation, conditional quotation, quotation not confirming to the eligibility criteria and Technical specification or with any vague term such as Extra as applicable, will be considered as rejected.

9. Quantity Variation:

The quantity shall be subject to increase or decrease as the case may be.

10. Manual/literature:

The detailed literature/catalogue of the quoted instrument and its accessories should also be attached with the quotation. The specifications claimed by the firm should be clearly mentioned in the literature/catalogue also. Its manual should be supplied with the equipment.

11. Taxation:

GST /Custom duty etc. indicating the rate of taxes, should be quoted independent of the ex-works price of the item and it will be paid as applicable under Government rules, if so quoted by the Supplier in the quotation, subject to the certificate in the bill as follows. "Certified that the GST/Custom duty charged in this bill is leviable under Government Rules". In the absence of any indication to taxation by the supplier, it is to be assumed that the price includes tax elements and no claim for the taxes or statutory variations thereon should be entertained after opening of quotation. However, wherever exemption from GST/custom duty is applicable, the University will provide the exemption certificate; along with supply/work order itself. In case of imported goods the custom clearance is to be arranged by the supplier at his own level Charges, if any, in this regard, however, need to be mentioned accordingly in the quotation itself University will provide necessary documents for this purpose. In case the quotation is silent with regard to taxation and clearance charges etc, no such charges will be paid by the University.

12. Right to Bid rejection:

The University reserves the right to reject any or all offers at any stage without assigning any reason.

13. Packaging of Consignment:

The material should be packed in a strong case so as to avoid any damage, theft or pilferage in the transit, in which case the responsibility shall be that of the supplier.

14. Warranty:

The warranty should not be less than 12 months from the date of successful completion of work.

15. Performance Warranty:-

The successful bidders will be required to submit a performance warranty in the form of bank guarantee equal to 10% of the purchase order for the warranty period of the equipments/goods/work above Rs. 5,00,000/- from the date of successful installation/work completion. After receiving the 10% PBG, the EMD, if any, will be released/ returned to the firm by the intender of the department/office of university through Account Branch.

16. Payment:

The payment will be made within 30 working days of the successful handover & its inspection and further after the on-site training imparted, if it is the requirement of the quotation.

17. Currency:

The rates should be quoted in Indian Rupee (INR). However, in case of imported item it may be quoted in foreign currency where in the date of opening of quotation will be taken as the conversion date for bid evaluation and comparison purpose.

18. Schedule:

The quotation floating date is 04/09/2023. The sealed quotation should reach in the office of Registrar, Chaudhary Ranbir Singh University, Jind-126102 on or before 25/09/2023 up to 05:00 PM. The quotation will be opened on 29/09/2023 at 3:00 P.M. in the office of the Estate Officer, Chaudhary Ranbir Singh University, Jind. Interested bidders/ Quotationers and their authorized representatives are welcomed to present during opening of quotations. Quotation received after last date shall not be considered. Any type of delay like postage delay etc. shall not be considered by the University.

19. Water & Electricity:

Water and the electricity for the work will be provided by the University, rates to be quoted accordingly. The agency has to make its own arrangement to connect from the source provided by the University.

20. Site clearance:

The manufacturer firm/supplier/agency has to clear all the malba/debris from the site before the handover of the order/work.

21. Arbitration:

In case of any dispute both the parties will be bounded by the decision of the Vice Chancellor, CRSU, Jind as the arbitrator.

22. Jurisdiction:-

All disputes shall be subject to Jind jurisdiction.

The terms & conditions of quotation have been read and I/We certify that I/We clearly understand the same and undertake for its compliance.

Place:

Dated:

Signature of authorized representative
of the bidding firm/company with seal.
(Affix Rubber Stamp of the firm)

Bill of Quantity

Sr. No.	Description of Item	Unit	Quantity	Rate to be quoted (including Taxes,Freight etc.)
1	<p>CONFERENCE TABLE - 6000 x (2400 + 1350) x 750mm (H)</p> <p>Providing and placing conference table with table top fabricated out of 25mm thick MDF board . MDF board shall have 0.8 mm thick Laminate on top of approved color/shade from Univerity, underside of the table shall be finished with 0.6 mm thick balancing laminate of white colour. The table top to be provided with power and data outlet provisions. The front edges of MDF board shall be post formed and all other exposed sides shall be protected with 2.0mm thick PVC edge binding tape affixed with hot melt glue. Reference drawing/image attached at page -7 .</p>	Each	1	
2	<p>CHAIRPERSON CHAIR</p> <p>Providing and placing high back revolving chair. The overall dimensions of the chair shall be 76.1cm x 76.1cm x (113.6-131.1cm). The seat height shall be 44.5cm-54.5cm. The cushioned seat and back shall be made of injection moulded Plastic outer and Inner. Latherite upholstered with stitched cover and moulded high Resilience Polyurethane foam for sitting comfort. Seat size shall be 47cm x 48cm. The Back size shall be 45cm x 75.5cm. The armrests top shall be moulded from PU. The armrest structure shall be powder coated upto 40-60 microns. Chair shall have 360 degree revolving, front pivot tilt mechanism, tilt tension adjustment, 5-position tilt limiter, etc. The pedestal shall be injection moulded and fitted with 5 nos. of twin wheel castors. Reference drawing/image attached at page -8 .</p>	Each	3	
3	<p>Chairs</p> <p>Providing and placing medium back static chair. Upholstered with latherite, High resilience polyurethane foam, Fixed type mechanism and Tubular frame. Seat size shall be 47cm x 48cm. The Back size shall be 45cm x 60.5cm. The armrests</p>	Each	12	

<p>top shall be moulded from PU. The armrest structure shall be powder coated upto 40-60 microns.</p> <p>The seat shall be made from 1.2 +/- 0.1cm. thick hot pressed plywood and back shall be injection moulded from black Copolymer Polypropylene upholstered with latherite of approved color/shade and moulded Polyurethane foam together with seat and back covers. The back foam shall be designed with contoured lumbar support for extra comfort.</p> <p>The tubular frame shall be made up of dia 2.54 ±0.03cm. x 0.2 +0.016cm.thk. M.SER.W. tube and black powder coated (DFT 40-60 microns)</p> <p>Reference drawing/image attached at page -8 .</p>			
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Note: (i). The agency/firm shall quote the rate including GST, Freight & other taxes, etc.

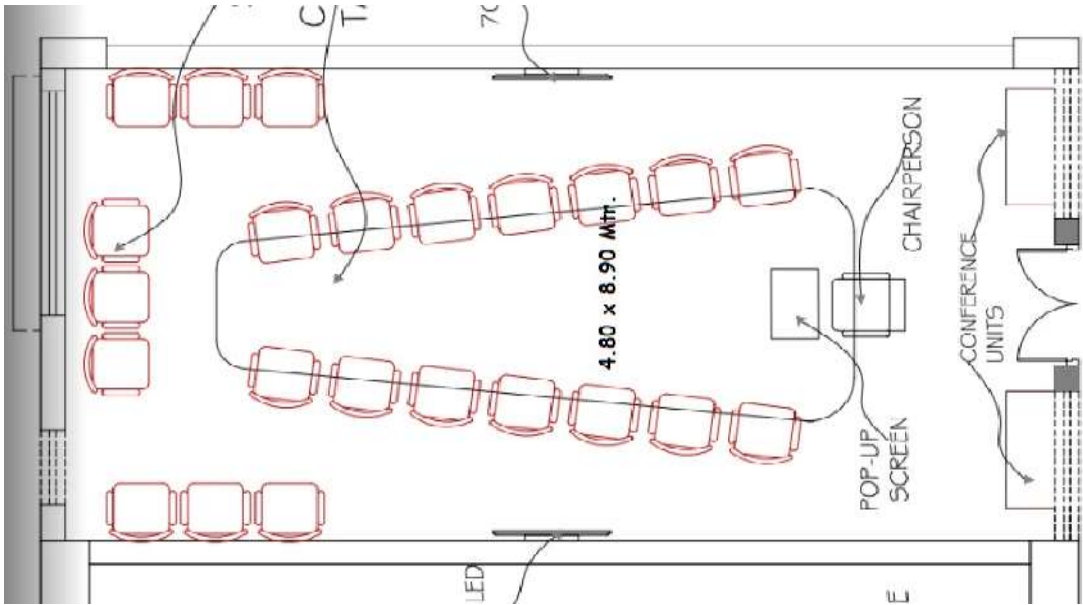
The terms & conditions of quotation have been read and certify that I/We clearly understand the same and undertake for its compliance.

Place:

Dated:

Signature of authorized representative
of the bidding firm/company with seal.
(Affix Rubber Stamp of the firm)

Reference for Conference Table



Reference for Chairperson Chair:



Reference for Static Chair:

