



No. CRSU/R&S/2024/ 454

Date: 02/08/2024

To

All the Chairpersons of UTDs,  
Chaudhary Ranbir Singh University, Jind.

**Subject: SCHEDULE FOR SUBMISSION OF CONTINUATION RETURNS OF UTDs FOR THE SESSION 2024-25.**

Sir/Madam,

In continuation to the Notification issued by Academic Branch vide Endst. No. CRSU/Acad./S-I/2024/618-662 dated 15-07-2024 regarding promotion of the Students of UTDs to their next semester/ year for the session 2024-25; the Schedule for submission of Continuation Returns of University Teaching Department is as under:

- All UTDs will have to complete the process of online submission of Continuation Return of only Eligible Students and submit the hard copy of the same in Registration Branch within 40 days without fine from the date mentioned in the above referred notification.
- For remaining Students, Continuation Return of only eligible students can be submitted with late fess through online mode as well as to Registration Branch within 10 days each of the extended last date of promotion with late fee as fixed by the University from time to time.
- If any UTD'S submits the Offline Continuation Return after 40 days in respect of (a) above and 10 days in respect of (b) above, Continuation Returns should be submitted with the following applicable fine:

1.	(i) For 1-7 days late after expiry of normal due date (ii) For 1-7 days late after expiry of extended due date	Rs. 100/- per day per student with maximum of Rs. 25,000/-
2.	(i) For 8-14 days late after expiry of normal due date (ii) For 8-14 days late after expiry of extended due date	Rs. 200/- per day per student with maximum of Rs. 50,000/-
3.	(i) For 15-20 days late after expiry of normal due date (ii) For 15-20 days late after expiry of extended due date	Rs. 300/- per day per student with maximum of Rs. 1,00,000/-



4.	(i) After 20 days late after expiry of normal due date (ii) After 20 days late after expiry of extended due date	No Registration Return will be entertained. However, the Hon'ble Vice-Chancellor may consider to allow/to admit the Registration Return as a special case with late fee applicable with late fee of Rs. 500/- per day per student maximum of Rs. 2,00,000/-
----	---	---

Note: - For any technical problem, please contact the CRSU helpline Sewa as per the details available at: <http://crsuiums.com/> . In case, last date happens to be a holiday, next working day will be the last date.


  
Asstt. Registrar (R&S)  
For Registrar

Endst. No. CRSU/R&S/2024/ 455-462

Dated: 02/08/2024

A copy of the above is forwarded to the following for information and necessary action:

1. Dean Academic Affairs, CRSU, Jind
2. Controller of Examinations, CRSU, Jind
3. Branch Head (Academic), CRSU, Jind
4. In-charge, IUMS, CRSU, Jind
5. Finance Officer, CRSU, Jind
6. System Analyst, CRSU, Jind for uploading on the University website.
7. PS to Vice Chancellor (for kind information of the Vice Chancellor), CRSU, Jind
8. PA to Registrar (for kind information of the Registrar), CRSU, Jind

  
Asstt. Registrar (R&S)  
For Registrar