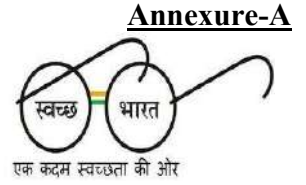




चौधरी रणबीर सिंह विश्वविद्यालय, जिन्द
Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014)
Recognized u/s 12-B & 2(f) by UGC Act 1956



MINIMUM QUALIFICATIONS AND EXPERIENCE FOR THE NON-TEACHING POSTS:

Sr. No.	Name of the post	Minimum Qualification and Experience
1.	XEN (Civil)	<ol style="list-style-type: none">B.Tech (Civil) or equivalent with atleast 60% marks.Having atleast 8 years' experience as Assistant Engineer (Civil)/ SDO (Civil) in PSUs/ Government Institutions/ Public Limited Company.Hindi/Sanskrit as subject upto class Matric (10th) standard.
2.	Personal Assistant (PA)	<ol style="list-style-type: none">Bachelor's Degree with atleast 50% marks and having excellent written and oral communication skills in English/ Hindi.Atleast 3 years' experience as Senior Scale Stenographer <p style="text-align: center;">OR</p> <ol style="list-style-type: none">Atleast 6 years' as Junior Scale Stenographer <p style="text-align: center;">OR</p> <ol style="list-style-type: none">Atleast 9 years' as Steno typist in Government Institute/ Central/ State funded University/ PSUs.Shorthand speed of 100 WPM with typing speed of 40 WPM in English / 35 WPM in Hindi on computers.Knowledge of Computer/ Internet.Hindi/Sanskrit as subject upto class Matric (10th) standard.
3.	Laboratory Technician (Physics)	<ol style="list-style-type: none">B.Sc. (Non-Medical)/ B.Sc. pass course with Physics as a core paper having atleast 60% marks or B.Sc. (Honors) in Physics having atleast 60% marks. <p style="text-align: center;">OR</p> <ol style="list-style-type: none">M. Sc. (Physics) having atleast 50% marks. <p style="text-align: center;">OR</p> <ol style="list-style-type: none">B.Sc. (Non-Medical)/ B.Sc. pass course with Physics as a core paper having atleast 50% marks or B.Sc. (Honors) in Physics having atleast 50% marks and having atleast 5 years' Experience as Lab Attendant/ Lab Assistant. <p style="text-align: center;">OR</p> <ol style="list-style-type: none">M.Sc. and having atleast 5 years' Experience as Lab Attendant/ Lab Assistant.Hindi/Sanskrit as subject upto class Matric (10th) standard.
4.	Laboratory Technician (Chemistry)	<ol style="list-style-type: none">B.Sc. (Non-Medical/ Medical)/ B.Sc. pass course with Chemistry as a core paper having atleast 60% marks or B.Sc. (Honors) in Chemistry having atleast 60% marks. <p style="text-align: center;">OR</p> <ol style="list-style-type: none">M. Sc. (Chemistry) having atleast 50% marks. <p style="text-align: center;">OR</p> <ol style="list-style-type: none">B.Sc. (Non-Medical/ Medical)/ B.Sc. pass course with Chemistry as a core paper having atleast 50% marks or B.Sc. (Honors) in Chemistry having atleast 50% marks and having atleast 5 years' Experience as Lab Attendant/ Lab Assistant. <p style="text-align: center;">OR</p> <ol style="list-style-type: none">M.Sc. and having atleast 5 years' Experience as Lab Attendant/ Lab Assistant.Hindi/Sanskrit as subject upto class Matric (10th) standard.

5.	Laboratory Technician (Mathematics)	<p>1. B.Sc. (Non-Medical)/ B.A./B.Sc. pass course with Mathematics as a core paper having atleast 60% marks or B.Sc./ B.A. (Honors) in Mathematics having atleast 60% marks.</p> <p style="text-align: center;">OR</p> <p>1. M.A./ M. Sc. (Mathematics) having atleast 50% marks.</p> <p style="text-align: center;">OR</p> <p>1. B.Sc. (Non-Medical)/ B.A./ B.Sc. pass course with Mathematics as a core paper having atleast 50% marks or B.A./B.Sc. (Honors) in Mathematics having atleast 50% marks and having atleast 5 years' Experience as Lab Attendant/ Lab Assistant.</p> <p style="text-align: center;">OR</p> <p>M.Sc. and having atleast 5 years' Experience as Lab Attendant/ Lab Assistant.</p> <p>2. Hindi/Sanskrit as subject upto class Matric (10th) standard.</p>
6.	Assistant	<p>1. Master's Degree having atleast 55% marks</p> <p style="text-align: center;">OR</p> <p>1. Bachelor's Degree having atleast 60% marks.</p> <p style="text-align: center;">OR</p> <p>1. Master's Degree and having atleast 5 years' of experience as Clerk on regular service in Government/ PSU/ Central/ State funded University</p> <p style="text-align: center;">OR</p> <p>1. Bachelor's Degree having atleast 50% marks and having atleast 5 years' of experience as Clerk on regular service in Government/ PSU/ Central/ State funded University.</p> <p>2. Typing speed of 30 words per minute in English converted with equivalent key depressions as the typing speed would be tested on computers.</p> <p>3. Knowledge of Computer/ Internet.</p> <p>4. Hindi/Sanskrit as subject upto class Matric (10th) standard.</p>
7.	Caretaker	<p>1. Bachelor's Degree with atleast 60% marks</p> <p style="text-align: center;">OR</p> <p>1. 10+2 with one years' Diploma in Housekeeping/ Front Office Management from a recognized Institute/ Institute of Hotel Management and/OR Tourism.</p> <p>2. Hindi/Sanskrit upto Matric (10th) Standard.</p> <p>Desirable: Preference will be given to the candidates having basic knowledge of Plumbing / Electricity fittings.</p>
8.	Clerk	<p>1. Master's Degree</p> <p style="text-align: center;">OR</p> <p>1. Bachelor's Degree having atleast 50% marks.</p> <p>2. Typing speed of 30 words per minute in English converted with equivalent key depressions as the typing speed would be tested on computers.</p> <p>3. Knowledge of Computers/ Internet.</p> <p>4. Hindi/Sanskrit as subject upto class Matric (10th) standard.</p>

9.	Laboratory Attendant (Physics)	1. B.Sc. (Non-Medical)/ B.Sc. pass course with Physics as a core paper having atleast 50% marks or B.Sc. (Honors) in Physics having atleast 50% marks or M.Sc. (Physics). 2. Hindi/Sanskrit as subject upto class Matric (10 th) standard.
10.	Laboratory Attendant (Chemistry)	1. B.Sc. (Non-Medical/ Medical)/ B.Sc. pass course with Chemistry as a core paper having atleast 50% marks or B.Sc. (Honors) in Chemistry having atleast 50% marks or M.Sc. (Chemistry). 2. Hindi/Sanskrit as subject upto class Matric (10 th) standard.
11.	Laboratory Attendant (Mathematics)	1. B.Sc. (Non-Medical)/ B.A./ B.Sc. pass course with Mathematics as a core paper having atleast 50% marks or B.Sc./ B.A. (Honors) in Mathematics having atleast 50%marks or M.Sc. (Mathematics). 2. Hindi/Sanskrit as subject upto class Matric (10 th) standard.
12.	Peon	1. Matriculation/ 10 th with atleast 50% marks. 2. Hindi/Sanskrit upto Matric (10 th) standard.

Age limit: 18 to 50 years for all above posts as on the last date of receipt of applications. The condition of age limit may be relaxed on a cogent ground, in special cases, by the competent authority.