**Ch. Ranbir Singh University, Jind**

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**Application Form For Booking Of Accommodation**

**University Guest House**

|  |  |  |
| --- | --- | --- |
| Name of Visitor |  | |
| Designation of Visitor |  | |
| Full Official (If employed) or Full Residential Address |  | |
| Telephone No. | Mobile………........... Office…………….. Res……………. | |
| Purpose of Visit | Official Private | |
| Duration of Stay |  | |
| Expected Time of Arrival & Date |  | |
| Accommodation Requested | VIP (AC) | Normal (Non AC) |
| Total No. of Persons |  | |
| Payment will be made by Guest/ Uni. Department |  | |
| Accomodation Requested by |  | |
| Department/Section/ Branch | Signature | |
| Visitor’s Signature and Date |  | |

**For Official Use Only**

Recommended for ………………………VIP(AC) ………………………….Normal(Non AC)

For Days/Nights………………………, From …………………..To…………………………..

For ………………………………..Persons.

**Guest House In- Charge**

Caretaker(Clerk)

Room No. Allotted………………………….. from…………………..to…………………………

**Caretaker(Clerk)**