



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014)
(Recognized Under Section 12-B & 2(f) of UCG Act, 1956)



Assistant Registrar (Colleges)

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No. CRSU/CB/S-11/2019/ 2489-2628

Dated: - 02-11-2019

To

All the Principals of
SFS Education Colleges,
Affiliated with CRS University, Jind.

Sub: Composition of the selection committee for the post of Principal, Professor, Associate Professor, Assistant Professor, Librarian and Non-Teaching Posts alongwith Payment of TA/DA and Honorarium.

Sir/Madam,

Please find enclosed herewith a copy of the Composition of the selection committee for the post of Principal, Professor, Associate Professor, Assistant Professor, Librarian and Non-Teaching Posts alongwith Payment of TA/DA and Honorarium in the SFS Education Colleges affiliated to the University (**Annexure-I, Pages 1 to 2**). Moreover, Teacher return of all the faculty members already approved/to be approved should be submitted to the College Branch, CRSU, Jind.

All are requested to kindly adhere to these rules/instructions strictly while appointing faculty members in your college/institutions otherwise proceedings of selection committee as well their appointments will not be approved by the University.

Yours Sincerely,

Assistant Registrar (Colleges)
For Dean of Colleges

Encl.: As above (pages 1 to 2)

Endst. : No. CRSU/CB/2019/ 2627-30

Dated: 02-11-2019

A copy of the above is forwarded to the following for kind information and necessary action:

1. System Analyst, CRSU, Jind for uploading on the University website.
2. PA to Vice-Chancellor, (for kind information of the Hon'ble Vice-Chancellor), CRSU Jind.
3. PA to Registrar, (for kind information of Registrar), CRSU Jind.
4. All dealing of Colleges Branch, CRSU, Jind.

Assistant Registrar (Colleges)
For Dean of Colleges

Annexure-I

Composition of the selection committee for the post of Principal, Professor, Associate Professor, Assistant Professor, Librarian & Non-Teaching Posts

1. Selection Committee for the Post of Principal:

1. President/Secretary of the Governing Body as Chairperson.
2. One Vice-Chancellor's Nominee.
3. Three experts consisting of the Principal of a College, a Professor and accomplished educationist not below the rank of a Professor (To be nominated by the President/Secretary) out of a panel of experts approved by the Vice-Chancellor.

Quorum: The President/ Secretary, One Vice-Chancellor's Nominee and Two Experts will constitute the quorum.

2. Selection Committee for the Post of Professor:

1. President/Secretary of the Governing Body as Chairperson.
2. Principal of the College.
3. One Vice-Chancellor's Nominee.
4. Three subject experts not below the rank of Professor, (To be nominated by the President/ Secretary) out of a panel of experts approved by the Vice-Chancellor.

Quorum: The President/ Secretary, One Vice-Chancellor's Nominee and Two Experts will constitute the quorum.

3. Selection Committee for the Post of Associate Professor/ Assistant Professor:

1. President/Secretary of the Governing Body as Chairperson.
2. Principal of the College
3. One nominee of the Vice-Chancellor.
4. Two subject experts not below the rank of Professor in case of Associate Professor and Professor/Associate Professor in case of Assistant Professor to be Chosen/Nominated by the President out of a panel of three approved by the Vice-Chancellor.

Quorum: The President/ Secretary, Vice-Chancellor's Nominee and Two Experts will constitute the quorum.

4. Selection Committee for the Post of Librarian:

1. President/Secretary of the Governing Body as Chairperson.
2. Principal of the College
3. One nominee of the Vice-Chancellor.
4. Two subject experts one of whom should be Librarian/Deputy Librarian/Assistant Librarian to be chosen by the President out of a panel of three approved by the Vice-Chancellor.

Quorum: The President/ Secretary, Vice-Chancellor's Nominee and Two Experts will constitute the quorum.

5. Selection Committee for the Post of Non-Teaching Posts:

1. President/Secretary of the Governing Body as Chairperson.
2. Principal of the College.
3. One nominee of the Vice-Chancellor.

Note:-

1. The Process of Selection should involve the following:
 - (a) Assessment of aptitude for teaching and research.
 - (b) Ability to communicate clearly and effectively.
 - (c) Ability to analyse and discuss.
 - (d) Optional: Ability to communicate may be assessed by requiring the candidate to participate in a group discussion or by exposure to a class room situation/lecture, wherever it is possible.
2. Recommendations of Selection Committee in respect of SFS Colleges be got approved from the Vice-Chancellor.
3. The presence of the nominees of the Vice Chancellor is necessary in the meeting of the Selection Committee and also if any one of the nominees gives dissenting note, the proceedings of the selection committee be not approved by the University and the post should be re-advertised.
4. No appointment letter shall be issued to selected candidate(s) till the proceedings of the selection committee are approved by the University.
5. The eligibility in the case of Principal, Professor & Associate Professor should be based upon the API Score prescribed by the UGC.
6. The Eligibility should be ensured by the college concerned before inviting the meeting of the selection committee.
7. The college must ensure that only eligible candidates be called for the interviews.
8. Maximum three (03) meetings should be concerned for selection of aforesaid posts in a day and Rs. 2,000/- per Vice-Chancellor Nominee/Subject Expert per meeting/proceeding of each post are to be paid by the college concerned on the spot subject to maximum of Rs. 5,000/- per day in addition to TA/DA as per Haryana Government TA Rules.
9. Application Form prescribed and uploaded on the University website by the Office of the Dean of Colleges for Teaching/Non-Teaching posts including the posts of Principal and librarian shall be used by the applicants.
10. The Request along with the Advertisements in original and copy of synopsis for getting Vice-Chancellor's Nominee/Subject Experts must be sent to the Dean of Colleges well in time.
11. Any other rules as framed from time to time by the University for Self Finance Colleges shall also be applicable on selection and related issues.
12. In case of govt. Aided colleges, the composition of Selection Committees and Selection criteria shall be applicable as approved by the Govt. from time to time.