



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind
(Haryana Government University under Act 28 of 2014)
Recognized u/s 2(F) & 12-B of UGC Act, 1956
Phone. No. 01681-241004, 241002



No.: CRSU/Estt/2019/1034

Date: 05-08-2019

Limited Tender Enquiry for providing estimate/ quotation for Designing, maintaining and arrangement of hosting the Application for Recruitment on the Server with the uptime 99.999% including required arrangement of bandwidth to keep the server up.

CRS University, Jind is a State Government University established by Govt. of Haryana in 2014. The University is in the process to initiate its recruitment drive for teaching and non-teaching positions on regular basis. The University invites techno-commercial proposals from the experience agencies who have the experience for providing the online solutions to Centrally/ State Funded Universities/ Institutes for inviting applications form for recruitment for both the categories (Teaching and Non-Teaching positions). The detailed Product Requirement Document is enclosed for reference.

The interested agency(ies) are required to submit the Technical and Financial proposal in sealed envelope (separately) in the office of Registrar, Chaudhary Ranbir Singh University, Jind on or before **13.08.2019** by **10:30 A.M.** Unsealed proposals, proposals with cutting/ overwriting, proposals received after due date or received through e-mail will not be entertained.

Encls: PRD

Terms & Conditions

1. The agency(ies) is/are required to submit the details of technical infrastructure available with the agency i.e. server, storage space, bandwidth, licenses, technical team etc.
2. The agency(ies) will be required to demonstrate the proposed online recruitment system on **13-08-2019 from 11:30 am onwards** in the Conference Room, CRS University, Jind.
3. The financial proposals will be opened only of technically qualified agency(ies) based on above mentioned demonstration and technical infrastructure available with the agency(ies).
4. The selected agency will be required to provide the online recruitment system ready for use of the University within 07 days from the issue of LOI.
5. The University reserves the rights for required modifications in online recruitment solution during the period of contract for which no additional payment will be done by the University.
6. The agency will have to provide one dedicated email and phone number to handle the queries of candidates in case of any problem during applying for the posts.

7. It will be sole responsibility of agency to make necessary arrangements for high end server, unlimited bandwidth, application, software licenses and required infrastructure etc. for the purpose.
8. The agency will be solely responsible for any legal disputes, if raises, due to the online recruitment solution or technical error.
9. Without the approval/ permission of the University, agency will not upload any information related to University.
10. The agency will have to enclose a certificate from the organization where atleast one work of similar nature has been complete successfully in last three preceding years. The agency(ies) not having experience for providing similar solution in State/ Centrally Funded Universities/ Institutes will be summarily rejected.
11. The rates shall be quoted on per application basis. The agency shall quote the rates inclusive of all taxes. No other payment will be done by the University.
12. **Payment:** The agency may mention the tentative payment terms. However, No payment will be released before due date of submission of application form for a particular advertisement. The University will finalize the payment terms at the time of issue of LOI.
13. If any problem occurs due to inferior quality of application or infrastructure, the agency will be completely responsible and University has the right to disqualify the agency during the process and suitable penalty will also be imposed as decided by the University.
14. All the rights on the database will rest with University. Not even a single record can be leaked/ given/ sold to anybody, failing which the suitable legal action will be initiated against the agency.
15. An affidavit on the non-judicial stamp paper needs to be submitted that “No data of candidates will be leaked/sold/given/provided to anybody”. All the hard and soft data will be provided through E-mail /Pen Drive to the designated officer of the University as required from time to time.
16. The selected agency will also be required to submit the affidavit on the non-judicial stamp paper that the agency had not been blacklisted by any of the State/ Central Government/ PSUs/ Autonomous Bodies etc.
17. Any disputes arises due to whatsoever reason, the jurisdiction will be Jind Courts.

REGISTRAR

Product Requirement Document (PRD)

- **Designing, maintaining and arrangement of hosting the Application for recruitment on the Server with the uptime 99.999% including arrangement of unlimited bandwidth to keep the server up.**
- **Application form for inviting applications for recruitment for both the categories (Teaching and Non-Teaching positions). The detailed form for teaching and non-teaching along with all the data fields required needs to be filled online are enclosed.**

2.2.1 User Management

<i>Requirement</i>	<i>Description</i>	<i>Priority/Status</i>
Registration	First of all User will register himself/herself by using his/her email id which will be his/her user name and mobile number. Then the user should make his/her password which should be mixture of alphanumeric words. The details of user name and password must go to his/her entered email id as well as on registered mobile number. User Emails need to be validated. In case the email entered is invalid, user should be displayed an error message saying "Email entered is invalid. Please re enter the email"	
Login	User should be able to login by using his/ her login details.	
Forgot Password	On clicking on Forgot password option, user is taken to a Forgot password screen. User can recover password using his email and mobile number via this screen.	
Display on Screen	As soon as the User enters his valid user name and password, he/she must go to the webpage which contains the tabs namely, Home, Detailed Advertisement, General Instructions to Candidates, Online Application Form for Teaching/Non-Teaching	
Home	The Main Web Page of Online Application	
Detailed Advertisement	Detailed Advertisement should be displayed in PDF format.	
General Instructions	General Instructions to the candidates to be displayed in PDF format.	
Online Application Form	Online Application form should come where the candidate will fill his/her details. The detailed fields are annexed below. After filling up the application form the candidates should go to the payment gateway page. Further it is mentioned that payment integration with the application of recruitment will be the sole responsibility of the vendor.	

<i>Requirement</i>	<i>Description</i>	<i>Priority/Status</i>
Administration of the Application	The Administrative rights of the application will be given to one designated officer along with password protection.	
Administrative Rights	<p>The Administrator of the application must be able to view, access and download the desired reports like:</p> <ul style="list-style-type: none"> • The total number of applications received. • Total Number of Payments have been made successfully. • Total Number of candidates applied • Total number of candidates applied department wise/post wise. • Total number of candidates category wise and gender wise within the department, post and overall. • The administrator should have facility to print the application forms (All or any one). <p>The application must have the following:</p> <p>The facility of Printing of Duplicate Application Forms by the candidate</p> <p>Unique Registration Number should be generated automatically for each of the application and mail as well as SMS should go to the candidate.</p> <p>In case of any discrepancy the vendor will be required to sort out within 24 hours.</p> <p>The application should be designed in a manner that the candidate could upload the desired documents online in PDF format.</p> <p>The vendor will provide the interface to download the data in soft copy (Excel format) department wise, post wise etc.</p> <p>The application should have facility to broadcast the message to all the candidates who have successfully applied for the post.</p>	

<i>Requirement</i>	<i>Description</i>	<i>Priority/Status</i>
	The application should have facility to generate the letter (Roll Number, Interview Letter/Call Letter etc.) for the eligible candidates and that should go to the candidate through email.	
Terms and Conditions	<ul style="list-style-type: none"> • The designing/ customization of the application will be done/ as per given requirements by the CRSU. • The service provider organization will ensure to provide the hosting uptime 99.999% including arrangement of unlimited bandwidth to keep the server up. • Application forms for inviting applications for recruitment for both the categories (Teaching and Non-Teaching positions) with all the data fields required needs to be filled online are enclosed. • The CRSU will not be liable for any software licenses etc., if needed. • Before launching the application for public use, the service provider organization will be responsible for proper testing. • The service provider organization will be responsible to correct errors, “bugs” or other issues are found in the application even after the application is live to meet the standards of its function outlined in the PRD. • The service provider organization will accept any responsibility for losses incurred because of malfunction of the website or any part of it. • CRSU will be the rightful owner of the data filled by the applicants and the same will be handed over to the designated officer of CRSU in softcopy in proper database form or MS Excel. 	

<i>Requirement</i>	<i>Description</i>	<i>Priority/Status</i>
	<ul style="list-style-type: none">• During the integration of payment gateway, the bank account of CRSU (details will be provided) will be linked.• CRSU will not be responsible for any loss of earnings, compensation or costs incurred due to any work carried out by the service provider organization, on behalf of the CRSU, or by any third-party agents appointed by the service provider organization.• The service provider organization will ensure to provide the secure service free from any virus or anything else that can be destructive or harmful.• The applicant should be able to make the payments on the portal/ application through online banking, Debit Card, Credit Card, BHIM App or any other latest and safe modes available in the market.• These terms and conditions shall be governed by and construed in accordance with the law of India and jurisdiction of the court will be Haryana.• The application must work on the most popular current browsers (e.g. Firefox, Internet Explorer Google Chrome, etc.).• Login details and passwords need to be kept confidential and secure. CRSU will not be held accountable for email account/website hacks.• The service provider organization will be responsible for maintaining the backups with respect to all the data and CRSU.	

<i>Requirement</i>	<i>Description</i>	<i>Priority/Status</i>
	<ul style="list-style-type: none">• The ultimate responsibility remains with the service provider organization like all the necessary arrangements for providing the above mentioned service to ensure that all the modules are functioning properly before use.• The payments will be made as per terms which will be decided in due course, after accepting the proposal by the service provider organization.	
