

**CHAUDHARY RANBIR SINGH UNIVERSITY,
JIND**

(Established by the State Legislature Act 28 of 2014)

Case No.....
(for office use)

APPLICATION FOR RE-EVALUATION OF ANSWER-BOOKS

(Particulars should be filled in by the candidate in his/her own handwriting. Before filling up the re-evaluation form, instructions printed on the backside should be read carefully)

1. Name of Candidate (in Block Letters)
2. Year & Month of Examination..... Annual/Supplementary/Semester.....
3. Name of Examination..... Result.....
4. Roll No. (In Figures)..... (In Words).....

Particulars of paper(s) in which re-evaluation is required				Detail of Fee remitted	
Sr. No.	Paper	Title of paper	Marks obtained	Amount Rs.....	Dated.....
1.	By Bank Draft No.....
2.	OR
3.	Uni. receipt No./OBC Bank scroll No.....
4.	Dated.....	Rs.....
5.	OR
				Name of PNB Branch _____	Distinctive No. of Branch _____
				Dated _____	Rs. _____
(See instruction No. 2 on backside)					

I Solemnly declare that: -

- I have carefully read all the relevant rules/instructions etc. of the University for re-evaluation and I undertake to abide by the same in all respects.
- The result of re-evaluation as and when declared by the University shall be binding upon me even if it affects my results adversely.
- I shall have no right to claim additional chance to appear in an examination in lieu of any chance, which I may lose during re-evaluation process.
- The University shall not be liable to pay any compensation/damages whatsoever on account of delay in the declaration of re-evaluation result of answer-book(s) and/or if any mistake is found during the process of re-evaluation.

Specimen Handwriting: In Hindi.....
In English.....

Postal Address of the Candidate (In Capital Letters)
(As written on the envelope enclosed)

.....
.....
..... Pin.....

.....
(Signature of Candidate)
Dated.....

Email ID

Documents to be attached: - **(1) Original Detailed Marks Card/Certificate (2) A self-addressed envelope (3) Bank Draft/BANK Scroll/University Receipt (in Original) on account of re-evaluation fee.**

(For use in the Re-evaluation Branch)

- | | |
|---|--|
| 1. Date of Receipt of Form..... | 6 (i) Date of declaration of result..... |
| 2. Receipt/Diary No..... | (ii) Date of despatch of DMC..... |
| 3. Amount of Fee Paid..... | 7. ELIGIBLE: Yes/No..... |
| 4. Whether Original D.M.C attached..... | 8. Reasons if not eligible..... |
| 5. Initials of Diarist | |

Clerk Assistant Supdt. (Re-evaluation) A.R/D.R (Re-ev.)

(Entries below to be filled in by the Result Branch concerned)

Original Roll No	Subject	Paper	Code No.	Marks Obtained	Identity No. of Examiner
(1)					
(2)					
(3)					
(4)					
(5)					

Dealing Clerk

Dealing Asstt.

Supdt.

INSTRUCTIONS FOR RE-EVALUATION

1. **Re-evaluation is allowed in the answer-books of theory papers only** on receipt of an application on the prescribed form (purchasable from the sale counter at University Press @ Rs. 10/- per form and available on University website www.crsu.ac.in free of cost) within 20 days of the date of declaration of result or within 15 days of the date of dispatch of DMC **along with Original Detailed Marks Card/ Certificate**, one self-addressed envelope of the candidate and prescribed fee given below: -
 - (i) Rs. 500/- per answer-book for Engineering, MBA and MCA.
 - (ii) Rs. 300/- per answer-book for all other examinations.
 - (iii) Thereafter, upto next 15 days with late fee of Rs. 300/- for all examinations. **Provided that no answer-book will be re-evaluated if the re-evaluation form is received after one year of the date of examination on any ground whatsoever.****Re-evaluation is not allowed in Dissertations, Project Reports, Practicals, subject of Environmental Studies for Under-Graduate Classes and in the Examinations in the Faculty of Medical Sciences excluding BDS and Pharmacy.**
2. Fee can be deposited in Punjab National Bank, CRSU, Jind or in **any CBS Branch of PNB** or through Bank Draft "Account Payee" drawn **in favour of the Registrar, Chaudhary Ranbir Singh University, Jind.**
3. The application form may be submitted personally or sent by speed post **to the Dy/ Asstt. Registrar (Re-evaluation), Chaudhary Ranbir Singh University, Jind.**
4. Application received by post within three days after the above last date will also be considered only if the same has been posted on or before the last date prescribed above.
5. Incomplete applications in any respect will be rejected and only 50% of the amount deposited will be refundable.
6. Increase/Decrease in the marks due to re-evaluation will be taken into account. The result/marks of a candidate will be revised on the basis of re-evaluation score, only if the score increases/decreases by 3% or more of the maximum marks allotted to the concerned paper or if on re-evaluation, the character of the result changes (character means change in "Division" or "Fail to Compartment/Re-appear" or "Fail to Pass" or "Compartment /Re-appear to Pass" or in the case of a candidate for Master's degree examination the aggregate comes to 55%). **Re-evaluation rules are also available on University website www.crsu.ac.in**
7. All legal disputes relating to re-evaluation will be subject to Courts having jurisdiction in Jind.
8. A candidate is allowed to withdraw his/her re-evaluation application in one or more paper(s) for which re-evaluation award has not been received. No fee will be refunded in such cases.
9. **As per KUK Executive Council Resolution No.26 dated 01-12-2014 the prescribed fees for Inspection/Supply of certified photocopy of answer-book is `500/- per answer-book. No fee is required from BPL candidate. However, BPL candidates shall have to submit a proof of BPL. Application form for inspection/certified photocopy of answer-book is available on the website: www.kuk.ac.in of the University.**
10. Before submitting the re-evaluation-form in the University office, the students should retain sufficient attested photo-copies of Original DMC for academic pursuits or for seeking job opportunities, etc.
11. The re-evaluation will be done under the rules framed by the Executive Council of the University from time to time and the result of re-evaluation will be conveyed to the candidate soon after it is declared. No interim communication to this effect will be entertained.
12. **The candidates are advised to plan their future programmes in accordance with their original result already communicated by the Result Branch till it is actually superseded by the result of re-evaluation.**