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Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014)



ORDINANCE NO. 1 of 2017
MASTER OF EDUCATION (M.Ed)
(TWO YEAR DEGREE PROGRAMME)

1. PREAMBLE AND NOMENCLATURE

The Master of Education (M.Ed) Programme is a two year professional programme which aims at preparing teacher educators and other education professionals including curriculum developers, educational policy analysts, planners, administrators, supervisors, school principals and researchers. The completion of the programme shall lead to M.Ed degree with specialization in elementary education (upto class VIII) or in secondary education (classes VI-XII). The nomenclature of Master of Education programme shall be M.Ed.

2. DURATION AND WORKING DAYS

2.1 The duration of the programme leading to the Degree of Master of Education (M.Ed.) shall be of four Semesters, that is, two academic years (including field attachments and dissertation) which can be completed in a maximum of three years from the date of admission to the programme.

2.2. An academic year shall be divided into two semesters namely July to December and January to June. Each semester shall be of 15-18 weeks, comprising at least 90 teaching days.

2.3 There shall be at least two hundred working days each year, exclusive of the period of admission and inclusive of classroom transaction, practicum, field study and conduct of examination. The institution shall work for a minimum of thirty six hours in a week (five or six days) during which faculty and students concerned with the conduct of the programme shall be available for interaction, dialogue, consultation and mentoring students.

2.4 The minimum attendance of students shall be 80% for the Theory Courses and practicum, and 90 % for Field Attachment. The maternity leaves to female students will be allowed as per the CRSU rules. The attendance of such students as well as attendance of those students who participate in inter-university tournaments/youth festivals, got ill etc. shall be condoned/relaxed by the competent authority (15% attendance may be condoned by the Chairperson/Principal and 5% by Vice-chancellor on case to case basis)

Sandip Kumar

3. INTAKE

The basic unit size for the programme shall be 50 units. An institution shall be allowed only one unit. Additional unit in the programme shall be permitted only based on quality of infrastructure, faculty and, other resources after the institution has offered the programme for three years and has been awarded minimum B+ grade by NAAC or any other accrediting agency approved by NCTE.

4. ADMISSIONS

4.1. ELIGIBILITY FOR ADMISSION

The admission for the degree of M.Ed. Programme shall be open to candidates having at least 50% marks or an equivalent grade in any of the following programmes:

- (i). B.Ed
- (ii). B.A.B.Ed , B.Sc.B.Ed.
- (iii). B.El.Ed.
- (iv). D.El.Ed with an undergraduate degree (with 50% marks in each)

Reservation and relaxation, if any, for SC/BC/PWD and other applicable categories shall be as per the rules of State Government.

4.2 PROCEDURE FOR ADMISSION

Admission shall be done on the basis of the Academic Merit/Entrance Test or through any other mode to be decided by the competent authority of CRSU, Jind from time to time.

5. FEE

The programme fee to be paid by the candidate shall be as such as prescribed by the CRSU University/Government of Haryana from time to time.

6. TEACHING METHODOLOGY

The methods of teaching shall include classroom instructions, assignments, practical, seminars, workshops, dissertation, projects, field attachments, internship, tutorials etc. The medium of instruction shall be English/Hindi.

7. EXAMINATION

7.1. Every candidate shall be examined according to the scheme of examination and syllabi as approved by the Academic Council from time to time.

7.2. The examination shall comprise written papers, practical, practicum, internship/field attachment, dissertation work and/or viva-voce examinations prescribed by the faculty on the recommendations of the Board of Post-Graduate (P.G.) Studies and Research. There shall be internal and external assessment (examination). The relative weightage of internal assessment and semester end external examinations of each theory course shall be atleast 30% and 70% respectively. One-fourth of the total marks/credits/weightage shall be assigned to practicum, internship, field attachment and dissertation

7.3 The break-up for internal assessment shall be as follows:

For Theory (written) Papers

(a)	One Assignment/Seminar for Each Paper	50 % of total internal marks (e.g. 15 out of total 30 internal marks)
(b)	One class test (One hour duration)	33 % of total internal marks (e.g. 10 out of total 30 internal marks)
(c)	Attendance	17% of total internal marks (e.g. 5 out of total 30 internal marks)

7.4 Marks of Attendance will be given as:

Theory (written) Paper		Practical/Dissertation Paper	
Percentage of Attendance	Marks	Percentage of Attendance	Marks
96% and above	5	96% and above	5
91% -95%	4	91% to 95%	3
86%-90%	3	Below 90 %	0
80% to 85%	2		
Below 80 %	0		

Provided that the candidate will have to appear for internal assessment during the concerned semester only.

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7.5. The medium of examination shall be English and Hindi. The question-papers shall be set both in English and Hindi.

7.6 The candidates shall write their answers either in English or Hindi. Minimum 40 % marks are essential in each course for passing in the programme (Grace Marks as per University norms). The minimum passing marks shall be the aggregate of external and internal assessment/examination. A candidate will have to score minimum 40% passing marks in external examination of each course also.

In case, a candidate fails to obtain 40% of the aggregate of internal and external exam even after obtaining 40% marks in external exam, he or she would be declared failed in that paper and required to reappear in external exam only and the candidate needs to obtain 40 percent of the aggregate of internal and external marks in external exam only.

7.7 The internal assessment marks obtained by the candidates in each semester, duly countersigned by Chairperson/Principal shall be forwarded to the Controller of Examination at least 15 days before the commencement of the semester-end examination. The Chairperson of Department/ Principal of the College concerned shall preserve the record on the basis of which the internal assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the semester result. If required, the internal assessment sent by a college/Deptt. may be moderated by a committee constituted by Controller of Examination.

7.8 The examination for first and third semester shall ordinarily be held in the month of December/January and for the second and fourth semester in the month of May/June or such dates as may be fixed by the Controller of Examinations. Supplementary examination will be held for re-appear candidates as under:

Semester	When held
(a) First Semester	Along with third semester in December of the next academic year.
(b) Second Semester	Along with fourth semester in May/June of next academic year.
(c) Third Semester	Along with fourth semester in May/June of the same academic year
(d). Fourth Semester	In the subsequent semester in the next academic year

✓ *[Signature]*

point No. 7.12 is modified vide resolution No. 22 in its 17th meeting of the Executive Council on dated 26.08.2019.

The dates fixed under this clause shall be notified by the Controller of Examinations in consultation with the Chairperson, Department of Education. The internal examination shall ordinarily be conducted within a week. Ordinarily one session (morning/evening) will be allocated for one examination. The schedule shall be decided by the Chairperson of the Department/Principal of College/Institute.

- 7.9 A candidate who has appeared and failed in one or more subjects of the first semester shall be allowed to study for and appear in second semester. He/she will however be allowed to the third semester class provisionally only if he/she passed at least 50% of the total papers in first and second semester taken together. Such candidate will be allowed to reappear for the papers of first and second semester in accordance with clause 7.8. A candidate shall be allowed to join fourth semester for study without taking into consideration his/her result in third semester.
- 7.10 A candidate who fails in a course fully or partially is allowed to reappear only for a maximum of two consecutive attempts. The reappear is allowed only in external exams. In case of reappear in external exams, the internal marks will carry forward.
- 7.11 The candidates who have passed the semester I/II/III and IV of the M.Ed. degree examination of CRSU, Jind and desire to improve their marks/class will be permitted to appear only for theory external examination within a period of three years from the date of their first appearance at M.Ed. examination. Only one chance will be given to the candidate for each semester for improvement of performance.
- 7.12 The topic of dissertation shall be approved by the Department of Education. The Department may engage external experts for this purpose. The Viva-Voce of the dissertation will be held by external examiner and marks will be awarded by the external examiner.
- 7.13 Every candidate shall be required to submit three copies of his/her practicum/field report and dissertation.
- 7.14 The last date for the receipt of complete dissertation/Practicum work etc. in the office of the Controller of the Examination should be one month before the commencement of semester examination, provided in exceptional cases; the Vice-Chancellor shall have the power to extend the last date on the recommendation of the Chairperson of the University Teaching Department.
- 7.15 If a candidate fails to submit the Dissertation even upto period extended by the Vice-Chancellor, he/she will be considered as absent in Dissertation paper and his/her result shall be declared under re-appear category.

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21/10/2019

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7.16 A candidate who has been failed to submit the dissertation upto the extended period may be allowed to submit the Dissertation work within the period of six months from the last day of extended date with a fine of Rs 5000/- and till the completion of the course period with a fine of Rs 10,000/- or with any other cost as decided by the competent authority.

7.17 The ratio of faculty to students for supervision, guidance and mentoring of Dissertation shall be 1:5.

7.18 The field attachment shall be structured engagements with educational sites/fields for not less than four weeks resulting in a reflective report.

7.19 The institute shall initiate discourse in education by periodically organizing seminars, debates, lecture/s and discussion groups for students and faculty. Student's participation in the weekly research colloquium /seminar shall be ensured.

7.20 No candidate is allowed to pursue the M.Ed Course along with employment or admission to any other degree through regular or distance mode.

8. DIVISION CRITERIA

A student who passes all the courses prescribed for Semester I, II, III and IV examinations would be eligible for the award of M.Ed. degree. Such a student shall be categorized on the basis of the combined result of Semester I, II, III and IV examinations as follows:-

(a). 60% or more	First Division
(b). 50% or more but less than 60%	Second Division
(c). less than 50%	Third Division

9. INTERPRETATION AND AMENDMENTS

The ordinance may be amended by the Academic Council and the amended Ordinance if any, shall be applicable to all the students whether old and new. Where the Ordinance remains silent or ambiguous, the decision of the Vice-Chancellor shall be final.

Sandip Bherwal
28/10/17