



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014)
(Recognized Under Section 12-B & 2(f) of UCG Act, 1956)



Assistant Registrar (Colleges)

Ph. No. 01681-241030

E-Mail: deancolleges@crsu.ac.in

No. CRSU/CB/S-11/2019/ 2662-2799

Dated: - 06-11-2019

To

All the Principals of
SFS Education Colleges,
Affiliated with CRS University, Jind.

Sub: Proforma for College Teacher's Return.

Sir/Madam,

Please find enclosed herewith a copy of the proforma for **Teacher's Return** of all the faculty members in the SFS Education Colleges affiliated to the University (**Annexure-I, Pages 1 to 3**). Moreover, Teacher return of all the faculty members already approved/to be approved should be submitted to the College Branch, CRSU, Jind.

Yours Sincerely,

Assistant Registrar (Colleges)
For Dean of Colleges

Encl.: As above (pages 1 to 3)

Endst. : No. CRSU/CB/2019/ 2800-03

Dated: 06-11-2019

A copy of the above is forwarded to the following for kind information and necessary action:

1. System Analyst, CRSU, Jind for uploading on the University website.
2. PA to Vice-Chancellor, (for kind information of the Hon'ble Vice-Chancellor), CRSU Jind.
3. PA to Registrar, (for kind information of Registrar), CRSU Jind.
4. All dealing of Colleges Branch, CRSU, Jind.

Assistant Registrar (Colleges)
For Dean of Colleges



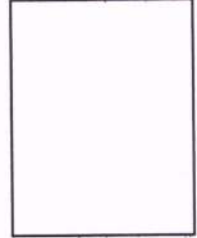
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College Teacher's Return

Note: This form must be submitted within 7 days of the joining along with all requisite relevant documents.

1. Name of Teacher (Mr./Miss/Mrs.)
2. Father's Name.....
3. Date of Birth (As recorded in Matric/Higher Secondary Certificate).....
4. Married/Unmarried.....
5. Present Home Address.....
6. Designation of the Post/Subject.....
7. Do you belong to SC/ST/BC/Physically Handicapped/Blind etc. (Please Tick)



ACADEMIC QUALIFICATIONS

1	2	3	4	5	6	7
Name of Examination	University/Board	Subject Taken	Year of Passing	Roll No.	Marks & Div. Obtained	% of Marks
Matriculation						
+2/ Pre-University / Intermediate						
Bachelor's Degree						
B.Ed.						
Master's Degree						
M.Ed.						
Master of Philosophy						
Doctor of Philosophy						
UGC NET						
Any other Distraction in the academic field:						
Research Papers or any publication etc:						

TEACHING EXPERIMENT IN AFFILIATED COLLEGES

Name of College	Period From-To	Degree	M.A.	B.Ed./M.Ed.	Other Course if any	Name of the University to which college of affiliated

Subject(s) for teaching of which approval is sought.....

Important Note: Two Attested Photo-Copies of all the Certificates/Marks sheets/Degree as well as original verification report form Matric onward must be supplied alongwith college Teacher's Return

Contd.2

Number of teaching periods allotted or proposed to be allotted (subject-wise).

Three Year Degree course Ist year, IInd year, IIIrd year	M.A.-Pt. I	M.A.-Pt. II	B.Ed./M.Ed.	Other Course

Scale of pay:

Total pay drawn:

Date of Joining

Nature of appointment: Part-time/Adhoc/Temporary/Regular/Leave vacancy/Contractual basis in case of temporary appointment, state and period thereof may be mentioned.

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If on probation, the period of probation.....

In the case of Regular appointment, state whether it was through the properly constituted Selection Committee

.....

If appointment already approved, quote University Letter No. Date and the name- of the college where Approved. Also enclose an attested copy of the letter of approval.

Name of the college where last employed.

Reasons for leaving the said college:

Has the relieving chit been obtained?

Has the teacher read the Service & Conduct Regulations etc. and signed the agreement from?

.....

I declare that I have not been disqualified by the University for Appointment as a teacher in an affiliated college and that I have obtained a relieving chit from my previous employers.

Signature of the teacher concerned

Countersigned by the college Principal

Principal (Seal)

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Note:-

1. The case for approval of appointment while being sent to the University, the following documents must be attached:
 - (a) Complete Teacher's Return filled in all respects by the appointed person and duly stamped and signed by the Principal of the concerned college.
 - (b) Attested copy of the appointment letter and joining report.
 - (c) Copy of the proceedings of the Selection Committee.
 - (d) Copy of the following examinations passed by the candidate and original verification reports:-
 - i. Matric
 - ii. (10)+2/Pre-University/Inter/Higher Secondary
 - iii. B.A./B.Sc./B.Com./BBA/BCA etc.
 - iv. B.Ed.
 - v. MA/M.Sc./M.Com/MBA/MCA etc.
 - vi. M.Ed./MA (Education)
 - vii. M.Phil.
 - viii. Ph.D.
 - ix. NET/SLET
2. Approval fee @ Rs. 2500/- per candidate for Teaching posts and @ Rs. 1000/- per candidate for Non-Teaching posts.
3. The approval of appointment for a said teacher/non-teaching employee shall be for a particular college in which he/she has joined, change of college or cadre shall warrant a fresh approval.