



**चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द**  
**Chaudhary Ranbir Singh University, Jind**  
 (Established by the State Legislature Act 28 of 2014 and  
 recognized by UGC Act 1956 U/S 2(f) & 12-B )



**Deputy Registrar (SPIO)**

**Ph. No. 01681-241027**  
**Email: [spio@crsu.ac.in](mailto:spio@crsu.ac.in)**

**NOTIFICATION**

In supersession to this office notification Endst. No. CRSU/Acad./AC-II/2020/129-191 dated 29.10.2020 additional duties of SPIOs of the departments/ offices have been assigned to the following as indicated against each with immediate effect:-

| <b>Name and Address</b>   | <b>Branch/ Office/ Department</b>  | <b>Phone No.</b> |
|---|--|------------------|
| Dr. Anand Kumar, SPIO, Chairperson  | Department of Physics  | 01681-241014     |
| Dr. Kuldeep Nara, SPIO, Chairperson                                       | Department of Education, Physical Education and Proctor Office   | 01681-214023     |
| Dr. Anupam Bhatia, SPIO, Chairperson                                      | Computer Science and Applications and Mathematics  | 01681-241006     |
| Dr. Jasvir Singh, SPIO, Chairperson,                                      | Department of Yoga Science, Boys Hostel and Estate Office  | 01681-241020     |
| Dr. Vishal Verma, SPIO, Chairperson,                                      | Department of Chemistry, Geography and OBC/ SC/ ST Office  | 01681-241006     |
| Dr. Jyoti Sheoran, SPIO, Chairperson                                      | Department of English, Music and Dance. DSW and DYW Office   | 01681-241023     |
| Dr. Sunil Phougat, SPIO, Chairperson                                      | Department of Psychology, Economics and Chief Warden Office  | 01681-241014     |
| Dr. Ajmer Singh, SPIO, Assistant Professor,                               | Department of Management, Commerce, Mass Communication, History, Cultural and Archaeology, Dean Academic Affairs office and Public Relation Office | 01681-241020     |
| Mrs. Kusum Lata, SPIO, Superintendent                                     | Examination Branch   | 01681-241003     |
| Dr. Satyavir Singh, SPIO, Deputy Registrar                                | Academic Branch  | 01681-241027     |
| Mrs. Seema, SPIO, Assistant Registrar                                     | College Branch and Transport Office  | 01681-241030     |
| Sh. Manoj Kumar, SPIO, Finance Officer                                    | Accounts Branch  | 01681-241020     |
| Dr. Neeraj Singh, SPIO, Assistant Registrar                               | General Branch, Outsource  | 01681-241010     |
| Sh. Anoop Singh, SPIO, Assistant Registrar                                | Establishment Branch   | 01681-241002     |
| Sh. Suresh Kumar, SPIO, PS to VC  | Vice-Chancellor Office and Registrar Office  | 01681-241011     |
| Dr. Amit Kumar, SPIO, System Analyst                                      | UCIC   | 01681-241008     |
| Dr. Anil Kumar, SPIO, Assistant Librarian                                 | Library and Security   | 01681-241028     |
| Sh. Lalit, SPIO, SDO (Civil)  | Construction Branch  |                  |
| Dr. Nisha Deopa, SPIO   | Girls Hostel, IQAC and ICC   | 01681-241026     |
| Dr. Naresh Kumar, SPIO  | Sports Council and Sports Office   | 01681-241040     |
| Dr. Vijay Kumar, SPIO, OSD  | Registration and Scholarship Branch  | 01681-241032     |
| Dr. Jitender Kumar, Assistant Professor, Department of Physical Education | NSS Office   | 01681-241005     |

**Note:** All above SPIO will ensure that the points related to their Department/ Branch as per section (4) of RTI act, 2005 (as available on university website) be uploaded on university website within a week so that final ATR will be sent to the office of State Information Commission, Chandigarh within specified time. Further, if any RTI does not relate to the concerned Departments/ Branches/ Offices in that case the concerned SPIO will return it within three days from the date of receiving of that RTI. All SPIOs will ensure that RTI Act, 2005 will be implemented for matters under their charge. Concerned SPIO/ Branch representative will maintain record of RTI under their charge and attend meeting except when otherwise decided by the Competent Authority.

If any RTI relates to a single office/ branch/ department or the offices/ branches/ teaching departments covered under a single SPIO the reply of that RTI may be sent to the applicant directly under intimation to the office of SPIO (Nodal Officer) within the stipulated time failing which the SPIO concerned will be responsible for the delay.

**Registrar**

Endst. No.CRSU/SPIO/2021/ 109-169

Dated: 18/02/2021

Copy of above is forwarded to the following for kind information and necessary action:

1. The FAA and all SPIO's, Chaudhary Ranbir Singh University, Jind.
2. All Deans of Faculties, Chaudhary Ranbir Singh University, Jind.
3. All Chairperson/ Incharges of UTDs, Chaudhary Ranbir Singh University, Jind.
4. All Branch Officers, Chaudhary Ranbir Singh University, Jind.
5. All Cells/ Centres, Chaudhary Ranbir Singh University, Jind
6. System Analyst, Chaudhary Ranbir Singh University, Jind with the request to upload the notification on University Website.

*Saty* 18/02/2021  
**Deputy Registrar (SPIO)**