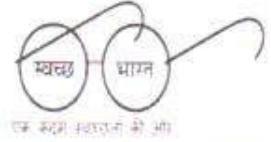




चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014 and
recognized by UGC Act 1956 U/S 12-B & 2(f))



NOTIFICATION

In pursuance of the orders of the Chief Secretary to Government of Haryana vide No. 62/69/2021/-6GS1 dated 4th Jan 2022 forwarded by Deputy Commissioner, Jind vide letter No. 112/MA, dated 05.01.2022 regarding preventive measures to contain the spread of COVID-19-reg. and in continuation of the University notification vide Endst. No. CRSU/Acad./2022/01-34 dated 03.01.2022, it is hereby notified that all the University offices/department etc. shall follow the following preventive measures with immediate effect till 20.01.2022:

1. All officers of the level of Deputy Superintendent and above Deans/Chairpersons/ Office Incharges should continue to attend their offices on regular basis.
2. All the Branch Heads (Branch Officers/Deans/Chairpersons/Office Incharges) shall restrict the attendance of their officials/employees upto 50% of the actual overall strength. Rosters for their attendance are to be prepared and implemented by the concerned Head of the Department/Branch Heads. However, the Branch Head can call staff more than 50% physical attendance of any categories.
3. All officials, who are permitted not to attend office on a particular day, are to make themselves available at Telephone and other electronic means of communication at all times from their residence and will work from home.
4. Persons with disabilities and pregnant women employees shall be exempted from attending office but are required to work from home.
5. To avoid rush in commuting and lifts & corridors, all officers who attend office shall stagger entry and exit timings i.e. spread entry to office between 9:00 A.M-10:00 A.M and corresponding exit time. The Head of Office and HODs shall take care of this aspect.
6. All officials residing in containment zones shall continue to be exempted from coming to office till the containment zone is de-notified by informing to the Branch Head.
7. All officials/staff to ensure strict compliance with Covid-appropriate behavior viz. frequent washing of hands/sanitization; wearing a face mask covering the nose; observing social distancing at all times; ensure non-crowding in corridors, canteens etc.
8. Entry of visitors/outside to the Government office shall be curbed appropriately.
9. Proper cleaning and frequent sanitization of work place, particularly of the frequently touched surfaces shall be ensured by HoDs/Heads of Office.
10. Meetings, as far as possible, be conducted on video-conferencing and personal meetings with visitors, unless absolutely necessary in public interest, are to be avoided.
11. COVID-19 SOPs issued by the State Government from time to time shall be strictly adhered to.

Signature
REGISTRAR
11.01.2022

Endst. No. CRSU/Acad./2022/140-164

Dated: 11.01.2022

Copy of above is forwarded to the following for kind information and necessary action:

1. The Deputy Commissioner, Jind with reference of your office letter vide No. 112/MA, dated 05.01.2022.
2. Dean Academic Affairs, Chaudhary Ranbir Singh University, Jind.
3. Dean Students' Welfare, Chaudhary Ranbir Singh University, Jind.
4. All Deans of Faculties/Chairperson/Incharges of UTDs/Branch Officer, Chaudhary Ranbir Singh University, Jind.
5. Chief Warden/Wardens of all the Hostels, Chaudhary Ranbir Singh University, Jind.
6. Chief Security Officer, Chaudhary Ranbir Singh University, Jind.
7. Joint Director, Audit, Chaudhary Ranbir Singh University, Jind.
8. System Analyst, Chaudhary Ranbir Singh University, Jind with the request to upload the notification on University website.
9. PS to Vice-Chancellor (for kind information of the Vice-Chancellor), Chaudhary Ranbir Singh University, Jind.
10. PA to Registrar (for kind information of the Registrar), Chaudhary Ranbir Singh University, Jind.

**Assistant Registrar (Academic)
For REGISTRAR**