



NOTIFICATION

The Competent Authority is pleased to assign the duties to the following staff members in addition of their existing duties with immediate effect till further orders:

Sr. No.	Name of Employee	Duties in addition to their existing duties in place of
1.	Prof. S. K. Sinha, Professor, Department of Management	1. Director, Internal Quality Assurance Cell (IQAC) in place of Dr. Anand Kumar, Associate Professor, Department of Physics, CRSU, Jind.
2.	Dr. Rajesh Kumar Bansal, Controller of Examinations	1. Advisor, Finance
3.	Dr. Sunil Kumar Phougat, Associate Professor, Department of Economics	1. Director, Public Relations Office (DPRO) in place of Prof. S. K. Sinha, Department of Management, CRSU, Jind.
4.	Dr. Kuldeep Nara, Associate Professor, Department of Physical Edu.	1. Coordinator, Youth Red Cross (YRC) in place of Dr. Naresh Kumar, Assistant Professor, Department of Physical Education, CRSU, Jind.
5.	Dr. Ajmer Singh, Associate Professor, Department of Management	1. Director, RUSA Office in place of Prof. S. K. Sinha, Department of Management, CRSU, Jind. 2. Nodal Officer, e-Procurement Cell in place of Dr. Jasvir Singh, Associate Professor, Department of Management, CRSU, Jind.
6.	Dr. Anupam Bhatia, Assistant Professor, Dept. of Computer Sc. & Appl.	1. Coordinator, Red Ribbon Club in place of Dr. Jyoti Sheoran, Associate Professor (on deputation), Department of English, CRSU, Jind.
7.	Dr. Anil Kumar, Assistant Librarian	1. Public Relations Officer (PRO), in place of Dr. Balaram Ram, Assistant Professor (on contract), Department of Mass Communications, CRSU, Jind.
8.	Dr. Jitender Kumar, Assistant Professor, Department of Physical Edu.	1. Director, Training and Placement Office in place of Prof. S. K. Sinha, Department of Management, CRSU, Jind.
9.	Dr. Parveen Gahlawat, Assistant Professor, Department of Physical Edu.	1. Deputy Proctor, in place of Dr. Jasvir Singh, Associate Professor, Department of Management, CRSU, Jind.
10.	Dr. Rakesh Kumar, Assistant Professor, Department of Economics	1. Convener, Equal Opportunity Cell in place of Prof. S. K. Sinha, Department of Management, CRSU, Jind.
11.	Dr. Sunil Rohilla, Assistant Professor, Department of Physics	1. Nodal Officer, AIU in place of Dr. Vishal Verma, Assistant Professor, Department of Computer Sciences and Applications, CRSU, Jind.
12.	Dr. Suniti, Assistant Professor, Department of Physical Edu.	1. Nodal Officer, Red Ribbon Club in place of Dr. Naveen Kumar, Assistant Professor, Department of Physical Education, CRSU, Jind.

Sr. No.	Name of Employee	Duties in addition to their existing duties in place of
13.	Dr. Parveen, Assistant Professor, Department of Physical Edu.	1. Deputy Director, Youth and Cultural Affairs in place of Dr. Anil Kumar, Assistant Librarian, CRSU, Jind.
14.	Dr. Rohit, Assistant Professor, Department of Physical Edu.	1. Nodal Officer, Youth Red Cross (YRC)

Lokeesh
01.02.2022
REGISTRAR

Endst. No. CRSU/Estt./2022/ 933-241

Dated: 02-02-2022

Copy of the above is forwarded to the following for information and necessary action:

1. All Deans/Chairpersons/In-Charges of University Teaching Departments/ Branch Officers, Chaudhary Ranbir Singh University, Jind.
2. All the above mentioned employees are requested to take over the charge of their respective duties from the employees in whose place they are assigned the additional duties.
3. All the concerned employees are requested to handover the charge to those employees who are assigned the additional duties in their place.
4. Finance Officer, Chaudhary Ranbir Singh University, Jind with a request to route all the files of Accounts Branch through the Advisor, Finance, Chaudhary Ranbir Singh University, Jind.
5. Joint Director (Audit), Chaudhary Ranbir Singh University, Jind.
6. System Analyst, Chaudhary Ranbir Singh University, Jind with a request to upload and make necessary changes on the University website.
7. PS to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor), Chaudhary Ranbir Singh University, Jind.
8. PA to Registrar (for kind information of the Registrar), Chaudhary Ranbir Singh University, Jind.
9. Dealing Clerk (S-I and S-III) for personal files of concerned staff members, Establishment Branch, Chaudhary Ranbir Singh University, Jind.

(Signature)

**Assistant Registrar (Estt.)
For Registrar**