

Department of Psychology
Ordinance for Post Graduate Diploma in Guidance & Counselling
(PGDGC) (2022-2023)

Chaudhary Ranbir Singh University, Jind (126102), Haryana

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ORDINANCE FOR POST-GRADUATE DIPLOMA IN GUIDANCE & COUNSELLING EXAMINATION (Semester System)

Department of Psychology, CRSU, Jind

Notwithstanding the integrated nature of a course spread over one year. The ordinance in force at the time a student joins a course shall hold good only for the examination held during or end of the year. Nothing in this ordinance shall be deemed to debar the University from amending the ordinance subsequently and the amended ordinance, if any, shall apply to all the students whether old or new.

1. STRUCTURE AND DURATION OF THE PROGRAMME:

1.1 The duration of the course leading to the award of Post-Graduate Diploma in Guidance & Counselling shall be one academic year, comprising of two Semesters.

1.2 Minimum batch size of the Course will be 15 students and maximum batch size of the course will be 30.

1.3 Total fee of the programme is Rs. 30,000, which is bifurcated into 2 semesters as Rs. 15,000 per semester.

1.4 The last date(s) by which the Examination forms and fees must reach the Controller of Examinations shall be as per schedule, notified by the university time to time.

1.5 The outline of the syllabi shall be such as prescribed by the academic council time to time.

2. ELIGIBILITY FOR ADMISSION

2.1 A person who has passed Master's degree in any of the following subjects with a minimum of 50% marks (5% relaxation for SC/ ST/Blind/ Visually Impaired/differently Abled etc candidates shall be eligible to join the First Semester class of the course:

(i) Psychology, (ii) Education, (iii) Social work, (iv) Sociology, (v) Management/Business Administration.

3. SCHEDULE FOR EXAMINATION

3.1 Candidates will be required to pay examination fee for each semester as prescribed by the University time to time.

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[Signature]

3.2 Candidate shall submit their application for admission to the examination dully counter signed by Chairperson of the department.

3.3 Main as well as supplementary examinations for the 1st semester and 2nd Semester shall ordinarily be held on dates as may be fixed by controller of examinations.

4. MEDIUM OF EXAMINATION

4.1 The medium of instructions and Examination shall be English/ Hindi.

5. EVALUATION

5.1 Examination will be conducted at the end of each semester. The minimum number of marks required to pass the examination in each semester shall be as under:

(i) 40% in each theory paper;

(ii) 40% in each practical examination or Dissertation or Internship Report or Viva-Voce examination, where prescribed;

5.2 While re-appearing in the examination the candidate shall be exempted from appearing in paper(s) or practical(s) in which he/she has obtained at least 40% marks.

5.3 Candidates who have passed both the Semester Examinations in the first attempt and within the normal duration of the course i.e., one year, obtaining 75% or more marks in aggregate shall be declared to have passed with "Distinction."

(b) Those who obtain 60% or more marks ... First Division.

(c) Those who obtain 50% or more but less than 60% marks ...Second Division.

(d) Below 50% marks ...Third Division.

5.4 Every candidate shall be required to submit three copies of his/her Internship Report/Dissertation on the topic as approved by the teachers of the Department in consultation with supervisor concerned.

5.5 The Internship Report shall be evaluated through viva-voce examination conducted by the External Examiner appointed by the PG Board of Studies in Psychology.

5.6 A candidate who fails to score minimum pass marks in the Internship Report/dissertation shall be required to submit Internship Report/dissertation on a fresh topic to be assigned by the supervisor concerned.

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5.7 Marks for the entire course would be 800, with five theory papers (100 marks each), Practical (100 marks), and Dissertation (200 marks). All papers would be compulsory.

Internal Assessment: 30 marks

Practicum: 100 marks

Internship/Dissertation: 200 marks

Note: Internal Assessment = 5 for Attendance (Above 95=5 marks, Above 90 to 95 = 4 Marks, Above 85 to 90 = 3 Marks, Above 80 to 85=2 Marks, above 75 to 80 = 1 marks)

5 For Assignment

10 For Presentation

10 For Sessional

6. MINIMUM REQUIREMENTS TO CONTINUE PROGRAMME

6.1 Candidate should be allowed to join 2nd semester provided that he/she has undergone regular course of studies of 1st semester as provided under the regulations and fulfils the conditions as laid in the ordinance 5.1 and 5.7.

6.2 When a candidate has failed or placed under "reappear" in the university examination but passes the internal assessment, the marks in the internal assessment shall be carried for subsequent examination.

7. ELIGIBILITY FOR EXAMINATION


The semester examination shall be open to a student who satisfies following requirements.

(i) Who has been on the rolls of the Department throughout the Semester preceding the examination?

(ii) Every candidate will be required to attend 75% attendance of the delivered lectures in each paper.

(iii) In case of students, whose name is struck off on account of non-payment of fee, their attendance, for the time they were not on the rolls, shall not be accounted for.

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(iv) The shortage in attendance if any may be condoned as per rules laid by the University from time to time.

8. GRACE MARKS:

The grace marks shall be allowed according to University rules.

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