



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014 and
recognized by UGC Act 1956 U/S 12-B & 2(f))



PROSPECTUS 2022-23

Doctor of Philosophy (Ph.D.)



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उत्तिष्ठत जाग्रत प्राप्य: वरान्निबोधत

शिक्षा वह प्रकाश है जो हमें कर्तव्य का पथ दर्शाता है। जब शिक्षा रूपी मशाल जलती है तो अज्ञानता का अंधकार दूर होता है। शिक्षा के आलोक में ही मनुष्य अपने कर्तव्य को पहचान कर देश और समाज की उन्नति के लिए सहयोग की भावना से हाथ बड़ाता है। इसे हम यँ भी समझ सकते हैं कि शिक्षा ही मनुष्य को मनुष्य से जोड़ती है और इस परस्पर जुड़ाव और सहयोग से ही विकास का मार्ग प्रशस्त होता है, जो कि शिक्षा का वास्तविक उद्देश्य और जीवन का सर्वोपरि लक्ष्य है। इस लक्ष्य की प्राप्ति के लिए मनुष्य को निरन्तर प्रयत्न करते रहना चाहिए। आलस्य और दुविधा को त्याग कर हमें संकल्पबद्ध होकर उठ खड़े होना है और जीवन के परम लक्ष्य की प्राप्ति के लिए लिए जुट जाना है। इसी भाव के साथ ही चौधरी रणवीर सिंह विश्वविद्यालय ने इस उपनिषद् कथन को अपना ध्येय-वाक्य बनाया है - 'उत्तिष्ठत जाग्रत प्राप्य: वरान्निबोधत' अर्थात् उठो, जागो और बोध (ज्ञान) से अपने वरेण्य (लक्ष्य) को प्राप्त करो!

Vision

To develop enlightened citizenship of knowledge based society for peace and prosperity of the society and nation, through promotion of innovation, creative endeavors, scholarly inquiry and sportsmanship.

Mission

To serve as a beacon of change, through multi-disciplinary learning, for creation of knowledge community, by building a strong character and nurturing a value-based transparent work ethics, promoting creative and critical thinking for holistic development and self-sustenance for the people of India. The University seeks to achieve this objective by cultivating an environment of excellence in teaching, research and innovation in pure and applied areas of learning and sports.

Blueprint

To put the institution on a high growth trajectory for achieving excellence in academics, research and innovations, University leadership has charted out a holistic roadmap to be pursued in the coming years.

Some of the thrust areas that University proposes to focus on priority include-

- *Implementation of New Education Policy, 2020*
- *NAAC accreditation of the University.*
- *Making the website a repository of all the available information, facilities, resources and opportunities that the University offers so that the stakeholders of the University get to know about them.*
- *Green campus, Clean campus initiative by undertaking massive tree plantation drives, seminars, public rallies for mass awareness about environment conservation.*
- *Promotion of Sports activities by providing better facilities through infrastructure (playgrounds and equipments) and training (coaches).*



Message from Vice-Chancellor

A warm and affectionate welcome to all the students who aspire to be a part of the intellectual fraternity at Chaudhary Ranbir Singh University, Jind. This is the ninth year of academic journey and during the last eight years, the University has attained many milestones and is emerging an institution of quality learning with academic programmes.

The Government of India has brought the National Education Policy, 2020 and we need to respond to it with preparedness and commitment to adopt online teaching with a blended approach, bring changes in the curriculum to make it more practical and initiate steps to undertake multidisciplinary research.

The University marches ahead to attain its mission through a goal of blending contemporary knowledge with skills and values in true spirit to groom high caliber thinkers; morally upright and physically sound citizenry inspired with proactive approach to take up challenges confronting the present society and prove productive individuals in ever changing knowledge society. The core objective is to work for the upliftment of the humanity at large.

At Chaudhary Ranbir Singh University, consultancy and innovation are regarded as our pillars of success. Most of the faculty members of the University are involved in research, attracting funded projects from state and national funding agencies. The entrepreneurial zeal of the students is encouraged and nurtured through live projects from industries which inculcate research skills among students.

Further, the campus of the University is ICT enabled and provides e-learning, along with class coordination system as well as virtual classroom. The university is situated in a serene environment. The serenity along with a thoughtful integration of curricular, co-curricular and extracurricular activities will shape your physical, mental and intellectual growth.

I wish the university a bright future ahead.

(Dr. Ranpal Singh)



Message from Registrar

A university is an institution of higher learning dedicated to multi-faceted growth of each student. It has integral provisions to ensure an intellectual and equalitarian environment. Situated in the hinterland of the state of Haryana, CRSU Jind is a unique place for learning. A significant number of our students come from remote areas. Hence, diligent efforts are made to keep them at pace with updated and employability generating syllabi, research endeavors as well as with opportunities to participate in cultural and sports events. Even at this nascent stage, the university has made a mark in all fields. We have patents to our credit. A good number of faculty members are actively involved in research having publications in reputed journals. MOUs and Research Projects have also been attained by the university. In keeping with the spirit of innovation and holistic development, the University has adopted NEP 2020 with hands on training and apprenticeship embedded in the programme content. The University plans to start an incubation centre to nurture talent and provide training in both hard and soft skills. CRSU Jind happens to be the only university that offers Yoga Science & Human Value as elective subjects.

In collaboration with local industrialists, entrepreneurs and retired personnel, students are provided training for future placements. The University also boasts to be the best nursery for budding players. Our sportsperson have been awarded the Bhim Samman and have won laurels at all national and state events. A green, clean campus is a matter of pride as vigilant steps are taken to minimize our carbon footprint.

The University values its collaboration with affiliated colleges. Regular interaction with the colleges is maintained through seminars, cultural and sports events. We also acknowledge our social responsibility and have adopted five nearby villages to spread the message of literacy, cleanliness and patriotism.

With precocious students and well qualified, experienced faculty and good infrastructure, we are definitely on the path of all-round growth. CRSU Jind is the best choice for any student seeking to nurture potential. The University welcomes you to its precincts and assures a promising future to all the new entrants.


(Prof. Lovleen Mohan)

**KEY DATES FOR ADMISSION TO UG/PG PROGRAMS BEING RUN IN THE UTDS
AND PG PROGRAMS IN THE AFFILIATED DEGREE COLLEGES**

Note: Applicants are advised to submit the application at the earliest and not to wait for last date. No request for filling of application form will be considered after the last date.

Opening Date for Application Form **31.10.2022**
The last date for submission of application form
in the Department concerned shall be: **15.11.2022 (upto 5:00 p.m.)**
Following shall be the schedule of Entrance Test:

Date	Paper	Time
17.11.2022	Paper-I: Research Methodology	10:00 am-11:00 am
17.11.2022	Paper-II Subject-specific for Economics, Physics, Computer Science & Applications and Physical Education	12:00 noon - 1:00 p.m.
17.11.2022	Paper-II Subject-specific for Management	2:00 p.m. - 3:00 p.m.

Schedule of Interview:

Date	Subject	Time
21.11.2022	Management	10:00 a.m.
	Computer Science	
	Economics	
	Physics	
	Physical Education	

Display of 1st merit list **: 22.11.2022**
Document verification & Fee deposition **: 23.11.2022 (upto 3:00 p.m.)**
Display of 2nd Merit List (If seat remain vacant) **: 24.11.2022**
Document verification & Fee deposition **: 25.11.2022 (upto 3:00 p.m.)**
Commencement of classes for Ph.D. Coursework **: 28.11.2022**

Note:

The processing charges for submission of the application for admission will be charged as Rs. 1,000/- for general category candidates and Rs.250/- (for SC/DSC candidates of Haryana only). The SC/DSC candidates belonging to the States other than Haryana will be treated as General Category candidates for all purposes.

STATUTORY OFFICERS OF THE UNIVERSITY

1.	Hon'ble-Governor Shri Bandaru Dattatreya	The Governor of Haryana & Chancellor	0172-2740654 governor@hry.nic.in
2.	Dr. Ranpal Singh	Vice Chancellor	01681-241011 vc@crsu.ac.in
3.	Prof. Loveleen Mohan	Registrar	01681-241004 registrar@crsu.ac.in
4.	Prof. Sanjay Kumar Sinha	Dean Academic Affairs, Dean Research, Director IQAC & Chief Warden	01681-241030 daa@crsu.ac.in iqac@crsu.ac.in
5.	Dr. Jasvir Singh	Dean Students' Welfare	dsw@crsu.ac.in
6.	Dr. Vishal Verma	Controller of Examinations	01681-241003 coe@crsu.ac.in
7.	Dr. Kuldeep Nara	Proctor	01681-241005 doecrsu@crsu.ac.in
8.	Dr. Anand Kumar	Dean of Colleges	01681-241030 deancolleges@crsu.ac.in
9.	Dr. Vijay Kumar	Director, Directorate of Youth & Cultural Affairs	01681-241050 dyw@crsu.ac.in
10.	Dr. Neeraj Singh	Finance Officer	01681-241017 financeofficer@crsu.ac.in

IMPORTANT OFFICES

Sr. No.	Name of Employee	Designation	Landline No.
1.	Dr. Naresh Kumar	Secretary Sports Council/ Director, Sports	01681-241040
2.	Dr. Jitender Kumar	Programme Coordinator (NSS)	01681-241061
3.	Dr. Anil Kumar	Assistant Librarian and Warden (Boys Hostel)	01681-241028
4.	Dr. Nisha Deopa	Warden (Girls Hostel)	01681-241026
5.	Dr. Rakesh Sihmar	Coordinator SC/ST/OBC Cell	01681-241059
6.	Dr. Neeraj Singh	Assistant Registrar (Estt. & Outsource Branch)	01681-241027
7.	Dr. Amit Kumar	System Analyst	01681-241008
8.	Mrs. Seema Rani	Assistant Registrar (General & Purchase and Academic Branch)	01681-241034
9.	Smt. Kusum Lata	Superintendent (Registration & Scholarship Branch)	01681-241032

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UNIVERSITY PROFILE

Chaudhary Ranbir Singh University was established by the State Legislature Act 28 of 2014 on July 24, 2014, with a sprawling campus of 75 acres situated at Rohtak bypass, Jind. The University was established with the vision of imparting quality education by creating most conducive ambience for the production and dissemination of knowledge guided by innovative thinking, scientific enquiry, sublime human values, sustainable ecology, and democratic ethos. The aim of the University is the cultivation of citizens with a rich awareness of our heritage to lead and serve in every sphere of human activity.

The University is recognized u/s 2(f) of the UGC Act, 1956 vide letter no. 9-12/2014 (CPP-I/PU) Dated September 26, 2014 and is also a member of the Association of Indian Universities. The University is also recognized by the University Grants Commission, New Delhi under section 12-B of the UGC Act 1956 vide letter no. F.No.9-12/2014 (CPP-I/PU) Dated January 03, 2018 to be eligible for central assistance. In a short span of eight years, the university has many achievements to its credit. In addition to the academics, the students are also encouraged to participate in sports events and extracurricular activities at the campus as well as outside the campus for their wholesome personality development.

The University has launched the syllabi of Universal Human Values (UHV) to be implemented in every teaching department from the semester beginning 2019. The goal of this program is to bring qualitative (spiritual) transformation in the personality of learners. It intends to impact their physical, mental, and spiritual self, enabling them to develop a caring attitude for others. Learning ecosystem of the university is student-centric, updated and experiential. In keeping with the needs of the time, CBCS has been introduced with Core, DSE and a pool of elective papers. The university has also adopted NEP, 2020 in some academic programmes, with plan to implement it in all the programmes.

In addition to the academics, the students are also encouraged to participate in sports events and extracurricular activities at the campus as well as outside the campus for enable their wholesome personality development. The University has a newly constructed academic block with latest infrastructure and newly constructed Laxmi Bai Girls Hostel & Boys Hostel with ultra-modern facilities. The University has an impressive Language Lab which is open for all the students of the University to help them to improve their communication skills. The University also has a

Computer lab well equipped with the latest software and is networked with 1 Gbps and 500 Mbps internet speed with fiber optical device. The University has recently established Lab for Physics and Chemistry departments with the state of art facilities and latest equipments'. These labs will increase the practical knowledge of Science students. Keeping in view syllabus requirements of Science and to enhance the student interest in research, CRSU encourages both students (through URS) and teachers (through seed money) to undertake research programmes.

The Psychology Lab of the University is spacious and fully equipped with latest equipment to carry out the tests. The Conference room of the University is equipped with world class facilities with a seating capacity of 40 persons. The University also has a centrally air-conditioned Auditorium Hall with all modern audio visual facilities with a sitting capacity of 240 persons. The University has also established five virtual classrooms for effective online teaching process. In near future, Teaching Block II will be dedicated to teaching along with Patanjali Yogshala. The already existing Teaching Block I named Vivekanand Bhawan houses Department of Humanities, Social Sciences and Examination Branch. Teaching Block II named C.V. Raman Bhawan shall be dedicated to disciplines of Sciences. The students of this university have shown commendable results in academics as well as in co-curricular activities. With the present pace of progress, the University looks forward to having a promising future.

ACHIEVEMENTS OF UNIVERSITY

- 36 students of various teaching departments of Chaudhary Ranbir Singh University, Jind qualified JRF/NET in 2022.
- Two girl students of University received “**Bhim Award**” in Feb., 2022.
- CRSU, Jind got 3rd Rank in Haryana Universities and 14th Rank in all over India, in Khelo India University Games 2nd Edition 2021 held at Jain University, Banglore, Karnataka from 22nd April to 3rd May, 2022.

UNIVERSITY LIBRARY

Libraries are an integral part of all educational institutes in India. CRSU Library is a Central facility, which caters to the informational requirements of the Students, Teachers, Research Scholars, and other staff members of the University. University Library is well equipped with nearly 28437 books. It has subscribed 15 Newspapers in Hindi & English Languages. It is well equipped with the technology and infrastructure. It has a separate computer lab for the use of the Researchers, Students and Teachers. Kiosk system has also been installed

for the convenience of the Library users. It is computerized with KOHA Software. It provides Web Online Public Access Catalogue (Web-OPAC) system, to search, and to check the availability of books online anywhere. It, at present not only allows the members to borrow books or other resources, but also provides reading room where the readers can study peacefully. It has air conditioner reading environment. The Library timings are from 9:00 A.M. to 8:00 P.M. (Issue/Return- 9:00 A.M. to 5:00 P.M.) as per availability of the staff. It recorded about 200 users including students and staff of the University. Plagiarism Check service is also offered free of cost to the Researchers, Students & Faculty Members of the University through Urkund/Original software (Freely provided by INFLIBNET Center- an IUC of UGC).

RANI LAXMI BAI GIRLS HOSTEL

The University has one Girls Hostel named after the Queen of Jhansi, Rani Laxmi Bai. It has the capacity of accommodating 240 girls. The hostel is provided with electronic gadgets including electric geysers, 32” LED along with Dish/DTH facility and water cooler with RO system. The hostel subscribes to several national and regional dailies and magazines for enabling the students to know what is happening around the world. Sports facilities for girls included table tennis and badminton court, volleyball court, gym and different indoor games carom-board and chess etc. Medical facilities to all hostel residents are provided through the University Health Centre. The hostel on the campus operates its own mess providing hygienic and nutritious meals with a varied menu. In view of the number of students applying for hostel accommodations, the University allows hostel to the students on the basis of merit.

In addition to the above, the Hostel has Vending Machine Facility and Common room facility for the students.

CHHATRAPATI SHIVAJI CHHATRAVAS FOR BOYS

The University has boys hostel after the name of great freedom fighter, Chhatrapati Shivaji. It has capacity to accommodate 200 Students. The hostel has following facilities:

- Fully Air Conditioned Reading Hall.
- Water Coolers along with RO Purifier.
- Electric Water Geysers.
- Recreational Room equipped with 42 Inch Plasma TV.
- Subscription of Several National and Regional Dailies and Magazines.
- Sports facility includes Table Tennis, Badminton Court and other indoor game like Carom Board and Chess etc.
- State of Art Dinning Facility.

- CCTV Surveillance.
- Well furnished guest rooms for parents and visitors

The Hostel on the Campus operates its own mess providing hygienic and nutritious meals with a varied menu. Instead of large number of students applying for hostel accommodation, the University allows hostel to the students on the basis of their merit in the admission.

UNIVERSITY HEALTH CENTRE

The Health Centre located in University Campus has sufficient space for a dispensary with patient beds and stools with drop stand. The centre provides free medicines to all students and staff. The health centre is well equipped with all basic apparatus and general OTC medicines. The Health Centre also provides first line of treatment in emergency cases. The process for the full-fledged development of university health centre is in process and will be accomplished soon.

UNIVERSITY COMPUTER AND INFORMATICS CENTRE (UCIC)

The University Computer & Informatics Centre (UCIC) is striving to develop the University as "Digital University", working rigorously to provide excellent infrastructure facilities with High end system controlled by Dell Make power Server. Central UPS with a power back up of 8 hours is controlling all the Computer Systems connected via optical fiber LAN covering the whole Campus. 24×7 Internet facility with 1.5 Gbps is available for students as well as staff members. UCIC is continuously monitoring and updating all the information on University website. The UCIC established a Computer Centre with the objective of providing readily available facilities of computers to the students and teaching and non-teaching staff of the University. It also purports to automate administrative and secretarial wings of the University with the aim to cater to the needs of the entire University. University Computer & Informatics Centre (UCIC) is providing opportunity to enhance professional knowledge among students and staff members. A Language Lab has been established to improve communication skills of the students in order to compete in the era of globalization. The University Computer & Informatics Centre (UCIC) manages the services of Integrated University Management System, Video Conferencing, IPABX telephone exchange etc for facilitation of students & staff members.

LANGUAGE LAB

The language lab has been established to improve communication skills of the students. The lab is equipped with latest software related to English Language and Communication. It provides a

host of opportunities for students to work with online exercise sheets and virtual practice sessions, thus enabling them to learn language in a simulated environment.

PANDIT DEEN DAYAL UPADHAYAYA CENTRE (PDDUC)

Pandit Deendayal Upadhyaya Kendra was established in the 13th meeting of the Executive Council on 26-03-2018. The purpose of the center was not only to fulfill the ideas of Deendayal Ji but also with the aim of working as a social responsibility university institution.

Bharat Bodh Gallery: It was established on 14-11-2017 by the Chief Minister Hon'ble Mr. Manohar Lal Ji. The purpose of the Bharat Buddhist Gallery is to highlight India's contribution to the world in the field of knowledge and science. Bharat Bodh Gallery is made not only by the students of the university, but when the students of Schools and Colleges near the University come to visit the University, they are made to visit the Bharat Bodh Gallery so that they feel proud of the country. The intellectuals who came to the University also visit the Bharat Bodh Gallery and praise the Bodh Gallery.

Human Transformation Cell: From time to time, lectures are organized in Pandit Deendayal Upadhyay regarding philosophy and various other topics like new education policy, importance of Gita etc.

Adarsh Village: Pandit Dandayal Upadhyay Kendra has adopted five villages adjoining the university. In which Pindara, Ashrafgarh, Bishanpura, Kishanpura and Gobindpura are there. Public awareness is made by the university about the issues of plantation, cleanliness, water conservation etc. in these villages.

Career Counseling Cell : Under this, selected students are told and taught about soft skills, life skills and career counseling. Establishment of mechanism for employment competition is still in process.

SC/ST/OBC CELL

The SC/ST/OBC Cell has been established in the University implement of the various policies and programmes launched by the State Government and the UGC for the benefit of the SC/ST/OBC students and employees. It also undertakes activities to develop awareness among the SC/ST/OBC students about the role of University in higher education avenues. The members of the staff in the Cell are actively engaged in co-ordinating and solving the problems in matters

of admissions/ scholarships etc. and resources utilization in the university. Students are informed about government scholarships and fellowships through timely circulars. The Cell concentrates on the implementation of the rules of reservation in admissions as well as monitoring the prevention of discrimination. The Cell aims at providing educational opportunities to those, who are economically and socially deprived, in the higher education Institution.

The SC/ST/OBC Cell has taken up problems of the SC/ST/OBC students and employees with the university authorities and has solved some of them amicably. The Cell, in the ultimate analysis, has been a user friendly counselor to all SC/ST/OBC employees and students. The University provides tabulating information periodically and promptly on all aspects to the Government of India, and the Government of Haryana. The Liaison Officer, on behalf of the Cell, organizes periodical meeting with SC/ST/OBC students to sensitize them about the facilities available on the University campus. Interactive sessions and informal meetings are also conducted to equip them deal with personal, social and academic problems. The Liaison Officer ensures due compliance of the orders of reservation issued from time-to-time in favour of SC/ST/OBC's. Liaison Officer also looks after the prompt disposal of grievances of the SC/ST/OBC employees. The Cell particularly attempts, (i) to ensure due compliance with the reservation policies and other benefits admissible to SC/ST/OBC (ii) to scrutinize and ensure prompt submission of the prescribed annual statements by the appointing authorities to the University and consolidation of the annual statements and sending such consolidated statements to the UGC (iii) to scrutinize properly all proposals for de-reservation and to certify that such de-reservations are inevitable (iv) to liaise between the university authorities and the government by supplying required information, answering queries, and clearing doubts etc.

GUIDANCE AND COUNSELLING CELL

The Cell takes care of issues of mental well-being of all stakeholders. During Covid-19, efforts have been made by Guidance and Counselling Cell to organize programs related to personal and academic stress issues of students through telephonic and through on-line counselling. A stress management committee was established by university under Guidance & Counselling Cell and Department of Psychology. This committee addresses different issues related to examination stress, uncertainty and anxiety for future due to pandemic and so on. Mental health measures have also been taken for students and life skill training program was organized by the Department of Psychology for better mental health of the students.

TRAINING & PLACEMENT CELL

Training and Placement Cell hosts companies on campus to hold recruitments for students and despite the job market looking bleak in pandemic time, efforts have been made to organize Job Fair. The aim is to invite companies from various fields in order to make opportunities available to students from all streams. Training and Placement Cell also organizes workshops for the students. In addition, following activities are taken up to enhance the skills of the students:

- Soft Skills Development
- Career Counseling
- Mock Group Discussions
- Mock Interviews
- Corporate/Industry Interface

EQUAL OPPORTUNITY CELL

The University has constituted Equal Opportunity Cell to provide equal opportunity to all including persons with disability. In addition, it will also examine all the possible ways in which disadvantaged and other minority groups can be helped.

RESEARCH CELL

The University has constituted the Research Cell to facilitate and promote quality research in emerging areas of higher education with focus on new frontiers and to act as a knowledge powerhouse capable of contributing to the national development and welfare of the society.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC plays an important role in improving the quality of higher education in University system. Considering the same and with the spirit to enhance the quality in education, IQAC cell was established in the year 2014. Since its establishment, IQAC is working hard and making best possible efforts to achieve the goal. As this cell is ensues for quality, hence various sub committees have been constituted to complete the work in time bound manner with promising efficiency. A number of workshops have been conducted and also planned for near future. Sufficient emphasis is being tried to encourage for research, which is one of the crucial factors in achieving good score in NAAC. IQAC also organizes Orientation programs for non-teaching staff in collaboration with HIPA.

INTERNAL COMPLAINT COMMITTEE (ICC)

The University is committed to provide to all women a place of work and study free of sexual harassment, intimidation and exploitation. It is expected that all students, faculty, staff and officials treat one another and visitors to the University with respect. Reports of sexual behavior are taken seriously and dealt with promptly.

Sexual harassment can take place in various forms; some subtle and indirect, some blatant and overt. As per policy, the University has constituted ICC to ensure rights in interest of all women employees and students.

NATIONAL SERVICE SCHEME (N.S.S)

In India, the idea of involving students in the task of national service dates back to the times of Mahatma Gandhi, the Father of the Nation. It was thought of Mahatma Gandhi that students should always be aware of their social responsibility. The first duty of the students should be, not to treat their period of study as one of the opportunities for indulgence in intellectual luxury, but for preparing themselves for final dedication in the service of those who provide the sinews of the nation with the national goods & services so essential to society.

The idea was considered by the Central Advisory Board of Education (CABE) and implemented as National Service Scheme as per recommendation of the CABE keeping in view that student should devote some time to manual work on a voluntary basis and the teachers should also associate with them in such work.

Main objectives of NSS are as under:

- 1) Understand the community in which they work;
- 2) Understand themselves in relation to their community;
- 3) Identify the needs and problems of the community and involve them in problem solving process;
- 4) Develop among themselves a sense of social and civic responsibility;
- 5) Utilize their knowledge in finding practical solution to individual and community problems;
- 6) Develop competence required for group living and sharing of responsibilities;
- 7) Gain skills in mobilizing community participation;
- 8) Acquire leadership qualities and democratic attitude;
- 9) Develop capacity to meet emergencies and natural disasters and
- 10) Practice national integration and social harmony.

The Motive of NSS

The motto of the National Service Scheme is: 'NOT ME BUT YOU'. This reflects the essence of democratic living and upholds the need for selfless service and appreciation of the other person's point of view and also to show consideration for fellow human beings.

Benefits

NSS certificate will be issued to NSS volunteer who will complete 240 hours of regular activities in the period of 2 years and has attended one annual special camp. This Certificate has special weightage during admission or for job etc. as an extra curriculum.

YOUTH RED CROSS

The Youth Red Cross (YRC) Zone of the University is the part of Indian Red Cross Society. It is set up in educational institutions with an objective to make people aware about HIV AIDS, service to the sick and suffering, protection of health and life, promotion of national and international friendship to develop the mental and moral capacities of Youth. It organizes Awareness Campaigns, First Aid Training, Fire Fighting Training, Voluntary Blood Donation, Yoga and other physical fitness exercises. Its volunteers also lend a helping hand in relief work during emergencies like flood, fire, earthquake, draught and other natural calamities. It also organizes National, State and Universities Level YRC camps for the students during December/January every year. There is YRC unit of 50 students in the University campus and all its affiliated colleges. The Youth Red Cross, CRSU, Jind organized 5 Day students Training Camp from 7th to 11th Jan 2020 in association with Indian Red Cross Society, Jind at University campus.

STUDENTS WELFARE ACTIVITIES

The office of Dean Students' Welfare is established in any educational institution with an objective to carry out students' welfare activities through various programs, policies and projects to further facilitate conducive and healthy environment for the holistic and multidimensional development of students of the University. Various sports, cultural, social outreach programs, awareness campaigns, lecture series, workshops, seminars and conferences on themes of contemporary relevance are conducted throughout the session and all possible support is extended to the students for honing their talent. Bus and railway pass facilities are also provided to the bonafide students of UTDs. The projects like establishing well furnished separate common room for boys and girls and Group Insurance Scheme (GIS) and scheme for financial aid to students are in progress.

To promote sports activities on campus, UTD Sports Committee has been constituted which takes trials of the teams to be sent to compete at national and international level and organize various sports activities like Annual Athletic Meet, Cross Country Run etc. Beside this the sports kits and other sports items are also purchased on the recommendations of UTD Sports committee. UTD, Teams of Chaudhary Ranbir Singh University, Jind participated in various Tournaments like Wrestling, Kho-Kho, Handball, Kabbadi, Basketball, Boxing, Cricket, Fencing, Athletic etc. and created a niche for themselves at national and international level during the session 2020-2021.

The department also observes all important anniversaries and days of national importance to commemorate the contribution of freedom fighters and social reformers. In this league Gandhi Jayanti, Sardar Vallabh Bhai Patel Jayanti, Birth Anniversary of Swami Vivekanand, AIDS Awareness Day, Women's Day etc are observed. To keep students up to date and make them aware of various social issues Youth Red Cross organizes various Programmes, Training Camps and Blood Donation Camps etc.

DIRECTORATE OF YOUTH AND CULTURAL AFFAIRS

The youth represent the hope and future of a country. They have a vital role to play for fostering and strengthening of social consciousness against all social evils and lead the country to unity and prosperity. Directorate of Youth & Cultural Affairs, Chaudhary Ranbir Singh University, Jind act as a platform of cultural empowerment of the students and equip them to find new opportunities globally. DYCA, CRSU, Jind has not only been developing the cultural infrastructural facilities in the University but also trying to showcase hidden talents of students by providing opportunities to participate in district, state and national level competitions. To strengthen the feeling of self-confidence, self-reliance, discipline and communal harmony as well as to help in ensuring all round growth of the students.

Cultural activities are undertaken to strengthen the awareness of the cultural heritage and foster positive values of goal setting, patience and perseverance, competitiveness and mutual cooperation, and coordination in the students of UTDs and affiliated colleges. The directorate celebrates and observes all important days such as Independence Day, Republic Day, National Youth Day, Martyrdom Day and International Women's Day to commemorate the sacrifices of our warriors and to motivate the students for patriotism. The directorate organizes Talent Hunt Competition in the beginning of the academic session to identify and to motivate the students to take part in different cultural activities such as Dance, Theatre, Music, Literary and Fine Arts.

Further the directorate organizes Inter Zonal University Youth Festival in the month of October/November in all events notified by Association of Indian Universities (AIU).

To preserve the cultural values and unity in diversity, it is of supreme importance that we foster national and emotional integration among our students. The DYCA, CRSU, Jind aims to promote national, cultural and emotional oneness among the youth.

RED RIBBON CLUB

Red Ribbon Club is envisaged to instill among the students in the values of service, develop healthy life styles, and increase availability of safe and adequate quantities of blood to all the needy. This Club aims at harnessing the potential of the youth by equipping them with correct information on mental health, substance abuse, nutrition and reproductive health and building their capacities as peer educators in spreading message on positive health behavior in an enabling environment. The Club was established in the session 2019-20. It is run by student volunteers and aims to serve various purposes like awareness against drug abuse, substance abuse, and anti-AIDS campaign, inspires blood donation etc. Another chief purpose is the empowerment and overall development of youth. 'Getting to zero', in terms of HIV prevalence is our ultimate goal.

RRC has a unit of 50 volunteers in the university campus and colleges which are affiliated to CRSU, Jind have a unit of 50 volunteers. All the volunteers are working for the noble cause of awareness among the rural and urban population about AIDS and other such disease that the society is facing and promoting overall progressive health and wellness.

SPORTS COUNCIL:

Sports Activities are looked after by the Sports Council, CRSU, Jind since 2014. Sports Council contributes to the wholesome development of the student players of the University. The CRSU University students have established landmarks in the field of sports in AIU tournament and other national and international tournaments from 2014. Four players received BHIM award the highest sports award of Haryana. CRSU got 3rd rank among Haryana Universities and 14th rank amongst the Indian University in KHELO INDIA UNIVERSITY GAMES 2021.

Sports Council, CRSU, Jind facilitates the sports persons with cash award Rs. 35000/- for Gold medal, Rs. 30,000/- for Silver medal and Rs. 25,000/- for Bronze medal winners in AIU tournaments. They are provided medical facilities, sports kits (Track suit, bag, playing kit, shoes towels, and socks) & training camps. Financial aid for World University Games player is upto Rs. 15-20 lac as special provision. Besides seats under sports quota, fee concessions are added attraction for students seeking admission to CRSU.

FACULTY PROFILE

FACULTY OF COMMERCE AND MANAGEMENT

DEAN PROF. S. K. SINHA

DEPARTMENT OF MANAGEMENT

SR. NO.	NAME OF TEACHER	DESIGNATION	HIGHEST QUALIFICATION
1.	PROF. S.K. SINHA	CHAIRPERSON	PH.D.
2.	DR. JASVIR SINGH	ASSOCIATE PROFESSOR	PH.D.
3.	DR. AJMER SINGH	ASSOCIATE PROFESSOR	PH.D.
4.	DR. ARUN KUMAR YADAV	ASSISTANT PROFESSOR (C)	PH.D.
5.	DR. RACHNA SRIVASTAVA	ASSISTANT PROFESSOR (C)	PH.D.

FACULTY OF EDUCATION

DEAN DR. KULDEEP NARA

DEPARTMENT OF PHYSICAL EDUCATION

SR. NO.	NAME OF TEACHER	DESIGNATION	HIGHEST QUALIFICATION
1.	DR. KULDEEP NARA	CHAIRPERSON	PH.D.
2.	DR. NARESH KUMAR	ASSISTANT PROFESSOR	PH.D.
3.	DR. JITENDER KUMAR	ASSISTANT PROFESSOR	PH.D.
4.	DR. NAVEEN KUMAR	ASSISTANT PROFESSOR	PH.D.
5.	DR. PARVEEN GAHLAWAT	ASSISTANT PROFESSOR	PH.D.
6.	DR. ROHIT	ASSISTANT PROFESSOR	PH.D.
7.	DR. SUNITI	ASSISTANT PROFESSOR	PH.D.
8.	DR. PARVEEN	ASSISTANT PROFESSOR	PH.D.

FACULTY OF PHYSICAL SCIENCES**DEAN DR. ANAND KUMAR****DEPARTMENT OF COMPUTER SCIENCE AND APPLICATIONS**

SR. NO.	NAME OF TEACHER	DESIGNATION	HIGHEST QUALIFICATION
1.	DR. VISHAL VERMA	CHAIRPERSON	PH.D.
2.	DR. ANUPAM BHATIA	ASSISTANT PROFESSOR	PH.D.
3.	DR. GURPREET SINGH	ASSISTANT PROFESSOR (C)	PH.D.

DEPARTMENT OF PHYSICS

SR. NO.	NAME OF TEACHER	DESIGNATION	HIGHEST QUALIFICATION
1.	DR. ANAND KUMAR	CHAIRPERSON	PH.D.
2.	DR. SUNIL ROHILLA	ASSISTANT PROFESSOR	PH.D.
3.	DR. NISHA DEOPA	ASSISTANT PROFESSOR	PH.D.
4.	DR. JASVIR	ASSISTANT PROFESSOR (C)	PH.D.

FACULTY OF SOCIAL SCIENCES**DEAN DR. SUNIL KUMAR PHOUGAT****DEPARTMENT OF ECONOMICS**

SR. NO.	NAME OF TEACHER	DESIGNATION	HIGHEST QUALIFICATION
1.	DR. SUNIL KUMAR PHOUGAT	CHAIRPERSON	PH.D.
2.	DR. VIJAY KUMAR	ASSISTANT PROFESSOR	PH.D.
3.	DR. RAKESH SIHMAR	ASSISTANT PROFESSOR	PH.D.
4.	DR. MANJU	ASSISTANT PROFESSOR (C)	PH.D.
5.	DR. ANJU RANI	ASSISTANT PROFESSOR (C)	PH.D.

CHAPTER - I

NUMBER OF SEATS IN Ph.D. PROGRAMME

Sr. No.	Name of Department	Master Degree as Main Subject	No. of Vacant Seats* (Category wise)									Total
			AIO C	HOG C	SC	DSC	BC-A	BC-B	DA	EWS	Others	
1.	Management	Business Administration (MBA)/M.Com./M.A. Economics/Allied Subjects	01	-	01	02	-	-	01	01	-	06
2.	Computer Science and Applications	ME/M.Tech in Computer Science & Engineering/ Computer Engineering/ Computer Science/ Computer Technology/ Information Technology/ Software Engineering OR Master of Computer Application (MCA) OR M.Sc in Computer Science- Software/ Computer Science / Information Technology	-	01	01	01	01	01	-	01	-	06
3.	Physics	Subject concerned or its allied subjects	-	-	-	01	-	-	-	-	-	01
4.	Physical Education	Subject concerned or its allied subjects	03	07	02	01	02	02	-	-	-	17
5.	Economics	Subject concerned or its allied subjects	01	01	-	-	01	-	-	-	-	03

AIOC: All India Open Category, **HOGC:** Haryana Open General Category, **SC:** Schedule Castes, **BC A&B:** Backward Classes (Block 'A' & 'B'), **DA:** Differently Abled, **Others:** Ex-Servicemen, Freedom Fighters & their dependents.

Note: If SC is not available in any of the Ph.D. Programmes, the seat will be offered to Deprived Scheduled Caste.

***Seats may be increased or decreased according to the availability/suitability of the candidate(s).**

CHAPTER - II

HOW TO APPLY FOR ADMISSION TO Ph.D. PROGRAMME

1. The candidates are advised to read the Prospectus carefully before filling online Application Form. Incomplete application forms are liable to be rejected.
2. The Prospectus can be downloaded from the University Website i.e. www.crsu.ac.in.
3. The processing charges for submission of the application for admission will be charged as Rs. 1,000/- for general category candidates and Rs.250/- (for SC/DSC candidates of Haryana only). The SC/DSC candidates belonging to the States other than Haryana will be treated as General Category candidates for all purposes.
4. All the candidates will be required to deposit processing charges either online or depositing cash in Punjab National Bank, CRSU Jind or in the form of Bank Draft from any Nationalized Bank. Draft shall be drawn in favour of Registrar, CRSU, Jind.
5. The self-attested copies of certificates/testimonials of all the examinations passed by the candidate including certificates for claiming weightage as per the Ph.D. Ordinance, and latest Character Certificate in PDF file should be attached with the application form.
6. Change in subject or category, once opted for the purpose of admission, will not be allowed. The category and subject filled in the application form for admission shall be the basis for this purpose.

CHAPTER - III
ADMISSION SCHEDULE

Opening Date for Application Form **31.10.2022**
The last date for submission of application form
in the Department concerned shall be: **15.11.2022 (upto 5:00 p.m.)**

Following shall be the schedule of Entrance Test:

Date	Paper	Time
17.11.2022	Paper-I: Research Methodology	10:00 am-11:00 am
17.11.2022	Paper-II Subject-specific for Economics, Physics, Computer Science & Applications and Physical Education	12:00 noon -1:00 p.m.
17.11.2022	Paper-II Subject-specific for Management	2:00 p.m. - 3:00 p.m.

Schedule of Interview:

Date	Subject	Time
21.11.2022	Management	10:00 a.m.
	Computer Science	
	Economics	
	Physics	
	Physical Education	

Display of 1st Merit list **: 22.11.2022**
Document verification & Fee deposition **: 23.11.2022 (upto 3:00 p.m.)**
Display of 2nd Merit List (If seat remain vacant) **: 24.11.2022**
Document verification & Fee deposition **: 25.11.2022 (upto 3:00 p.m.)**
Commencement of classes for Ph.D. Coursework **: 28.11.2022**

CHAPTER – IV

DISTRIBUTION AND RESERVATION OF SEATS

In view of the reservation policy notified by the Govt. of Haryana vide Notification No. 22/10/2013 – IGSIII dated 28/2/2013, which is applicable to the University also, the reservation of seats in various programmes offered in University Teaching Departments is as under:-

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned intake
b-1) Haryana Open General Category (HOGC)	50% of the State Quota i.e. 42.5% of total intake
Economically Weaker Section	10% of Haryana Open General Category (HOGC) i.e., 4.25% of total intake
b-2) Reserved Categories of Haryana	50% of the State Quota i.e. 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 50% of 20% to Scheduled Castes ii) 50% of 20% to Deprived Scheduled Castes (refer to Annexure-A)
Backward Classes of Haryana (A) (BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State Quota (2.55% of total intake)

In the event of quota reserved for Physically Handicapped remain unutilized due to non availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards(1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-serviceman/ Freedom Fighter and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste/Deprived Schedules Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2013, the next Block i.e. (B) Block of Category of Backward Classes will be given seats in the next academic year 2014 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighter shall be maintained and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Guidelines for Reservation:

1. The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.
2. Candidates belonging to SC/ST and Deprived Scheduled Caste are required to submit a certificate from the competent authority as per **Appendix-C1 and C2** respectively. The list of Scheduled Castes and Deprived Scheduled Caste notified by the Haryana Government, is available at **Appendix-H1 and H2** respectively.
3. Candidates belonging to Backward Classes are required to submit a certificate from the competent authority as per **Appendix-D**. The list of Backward Classes in Haryana notified by the Haryana Government, is available at **Appendix-I**. Circular no. 1170-SW(1)-95 dated 7.6.95 of the Haryana Govt. for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes may be referred to **Appendix-J**.
4. The children or Grand Children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Appendix-E**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. They will submit a certificate from the competent authority as per **Appendix-G**. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.
6. Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex-Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Appendix-F**. The following categories of personnel of Territorial Army are included in the definition of Ex-Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8-01-2008:
 - i) Pension holders for continuous embodied service;
 - ii) Persons with disability attributable to military service;
 - iii) Gallantry Award Winners; and
 - iv) Such recruits boarded out/released on medical grounds and granted medical/disability pension.
7. A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case, he is not selected in general category, he will be considered for reserve category.

The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes, Department, Chandigarh).

- 8 If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.
- 9 If any seat remains vacant in sub-categories of BC(A) and BC(B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC(B) category remains vacant, the same will be filled up from BC(A) category and vice-versa.
10. On the day of counseling itself at the end, in case, the reserved seats of various categories remain vacant and no eligible candidate of the reserved categories is available then these vacant seats may be thrown open to Haryana General Category with the approval of the Vice-Chancellor. In case, the seats in Haryana General Category remain vacant at the end, the same will be thrown open to All India Open Category with the permission of the Vice-Chancellor.
11. **Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under :**
 - a) **Income & Assets Certificate issuing Authority:**
 - (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
 - (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.
 - (iii) The prescribed format for EWS Income and Asset Certificate shall be provided at **Appendix-M.**

Criteria of Income & Assets :

- (i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs.6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.
- (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
 - a) 5 acres of agricultural land and above;
 - b) Residential flat of 1000 sq. ft. and above;
 - c) Residential plot of 100 sq. yards and above in notified municipalities;
 - d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
 - e) Total immovable assets owned are valued at Rs. One Crore of more.
- (iii) The property held by a “Family” in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term “Family” for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

Note : For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

CHAPTER – V
FEE STRUCTURE

Academic Session 2020-21

Sr. No.	Particulars	Amount (₹)
1.	Enrolment Fee Note: Fee is to be deposited at the time of Admission	₹ 2,500/-
2.	Migration Fee (If already not registered) Note: Fee is to be deposited at the time of Admission	₹ 2,500/-
3.	Ph.D. Coursework Fee	₹ 10,000/-
4.	(a) Annual Fee for Research Programme for subjects not involving the use of Lab/Equipment, etc.	₹ 5,000/-
	(b) Annual Fee for Research Programme for subjects involving use of Laboratory/Chemicals/Computers/Equipments for Science & Engg. Streams, etc.	₹ 15,000/-
	(c) University Establishment Charges (per annum) Note: University Establishment Charges is to be deposited within one month w.e.f. the date of deposit of Enrolment Fee .	₹ 1,000/-
5.	Late Fee (per month) for the delay period in deposit of Charges/Annual Fee (Sr. no. 1 to 4) (i) Upto 6 Months	₹ 100/-
	(ii) Beyond 6 Months	₹ 200/-
6.	Evaluation Fees Note: Fee is to be deposited at the time of submission of Ph.D. thesis	₹ 12,000/-

CHAUDHARY RANBIR SINGH UNIVERSITY, JIND

ORDINANCE FOR DEGREE OF DOCTOR OF PHILOSOPHY (Ph. D.)

w.e.f. 2022–23 Session

1. APPLICATION AND COMMENCEMENT

- 1.1. Regulations for Ph. D. Program are based on University Grants Commission (Minimum Standards and Procedure for Award of M. Phil./Ph. D. Degrees Regulations, 2016) and Amendments.
- 1.2. The ordinance shall be applicable from 2022-23. Therefore, this ordinance will not be applicable to the research scholars already registered under preceding ordinances.
- 1.3. All courses prescribed for Ph. D. course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods.
- 1.4. The degree of Doctor of Philosophy (Ph. D.) may be awarded in any Faculty of the University.
- 1.5. Subject to the general guidance of the Academic Council, research studies in the University leading to the Degree of Doctor of Philosophy shall be regulated by the various Post Graduate Boards of Studies and Research (PGBOS&R).

2. ACADEMIC ELIGIBILITY

A candidate seeking admission to the Ph. D. Program must satisfy the following relevant academic criteria:

- (i) Master's degree with at least 55% marks in aggregate or its equivalent B grade in UGC seven-point scale in the subject concerned or in an allied subject.
- (ii) For Management Sciences- Master's Degree or any other degree recognized equivalent thereto in (a) Business Administration or Economics or Commerce or in allied subjects with at least 55% marks OR (b) Post Graduate Diploma in Management recognized equivalent to MBA by AICTE with 55% marks or its equivalent B grade in UGC seven-point scale.

OR

- (iii) Candidates with Qualifications as laid down in (ii) shall also be eligible for pursuing Ph.D. in Economics/Commerce.

OR

- (iv) M.Phil. degree (regular mode only and as per UGC norms) or a recognized equivalent degree beyond Master's degree level with atleast 55% marks or its equivalent B grade in UGC seven-point scale in the concerned or allied subject.

Note: The eligibility will be 50% or an equivalent grade for SC/ST/Differently Abled candidates of the Haryana State only.

3. APPLICATION FOR ADMISSION

- 3.1 The candidate shall apply for admission to Ph. D. program in a manner stipulated by the University from time to time.
- 3.2 Separate application form(s) shall be filled up for each subject.

4. ADMISSION PROCEDURE

- 4.1 Applications for admission to Ph. D. program shall be invited through advertisement once in a year normally in the month of November or as decided by the University. Departments may float seats with specialization, if deemed necessary.
- 4.2 The University shall make admissions to Ph. D. program through an Entrance Test of 100 marks. The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% shall be subject specific.

- 4.3 Qualifying marks in the entrance test shall be 50%. In case of SC/ST of Haryana State/ Differently abled candidates, a relaxation of 5% marks from 50% to 47.5% will be allowed. There will be no negative marking.
- 4.4 **The following categories of candidates are exempted from entrance test for Ph. D. program:**
- (i) The candidates who have qualified JRF/NET conducted by UGC/CSIR or GATE or any other similar examination/ SLET (Haryana State) as the case may be.
 - (ii) Candidates who are awardee of the fellowship by the DST (INSPIRE), ICMR, ICSSR or any other equivalent national level fellowship or teacher fellowship holders.
 - (iii) Candidates who have passed Ph. D. course work from any Government University/Institution or M.Phil. (through regular mode only).
 - (iv) Direct entry for Ph.D. registration in case of availability of seats for the candidates who have completed Ph.D. course work from CRSU University.

Note: The candidates who are covered under the exempted categories may also appear in the entrance test, if they so desire, to improve their weightage. URS will be given to the topper of the overall merit. They will be required to exercise their option in the application form. Option, once exercised, will be final.

5. SUPERNUMERARY SEATS

The following categories of supernumerary seats are earmarked for admission to Ph. D. program provided that they are otherwise eligible:

- 5.1 One supernumerary seat in each Department for candidates who are working as research fellow with Principal Investigator/Co- Principal Investigator having Research Project (more than 10 lacs) at CRSU, Jind from any government funding agency.
- 5.2 One supernumerary seat in each Department for foreign/NRI students (see Annexure 1 for NRI seats).
- 5.3 One supernumerary seat in each Department for University appointed teachers working on regular basis with minimum eight years of service. If such seat(s) remain vacant in a Department, then it will go to University non-teaching employees working on regular basis with minimum eight years of service.
- 5.4 One supernumerary seat department-wise in all Faculties for the officers working on senior Administrative posts i.e. IAS/IFS/IPS/IRS etc. (Group A of Civil Services examination conducted by UPSC), having minimum 10 years of experience.
- 5.5 One supernumerary seat department-wise in the Faculty of Physical Sciences for the Scientists working in Centre/State Government funded Research Labs/Institutions on regular basis with minimum 8 years of service.
- 5.6 One supernumerary seat department-wise in Commerce, Management, Economics and Psychology for the Corporate Professionals working atleast at General Manager (GM) level (or equivalent thereof) for minimum ten years at Corporate level with the condition that the company's turnover should be at least 250 crores per annum.
- 5.7 One extra seat may be allotted to each eligible teacher in case of foreign students.

Note: The merit will be prepared on the basis of interview/viva voce of the candidate by DRC.

The following conditions apply with regard to supernumerary seats:

- a) Applicants are exempted from entrance test provided that they are otherwise eligible.
- b) The admission will be subject to the availability and consent of Supervisor. Number of seats under a supervisor should remain within limit as per Clause 16 (one extra seat of foreign student) of the Ordinance.
- c) The Chairpersons will ensure that Ph. D. student admitted under supernumerary category must complete any one of the following teaching-learning plan (**at least 6 hours of teaching per day**) which may be a blend of online-offline mode. A 30 days' modular Ph. D. Course work which

shall be a weekend program spread over the whole semester with teaching-learning and evaluative arrangements to be made by the concerned Chairperson of the Department. **(OR)** A 30 days' modular Ph. D. course work customized for the proposed researcher by the Chairperson of the Department in consultation with course-in charge.

6. CRITERIA FOR PREPARING MERIT LIST FOR CANDIDATES APPLYING AGAINST ADVERTISED SEATS

6.1 The merit list of candidates seeking admission to Ph. D. Program against the number of seats advertised shall be prepared by the Department according to the following criteria:

- a). (i) 10% marks of the percentage of marks in the Post Graduate degree examination.
- (ii) 5% marks of the percentage of marks in the Under Graduate degree examination.
- (iii) 50% marks of the percentage of marks obtained in the entrance test.

OR

Weightage of 30 marks to those candidates who have passed M.Phil. in relevant subject through regular mode only.

OR

Weightage of 30 marks to those candidates who have passed, Pre Ph. D./Ph. D. Course Work in relevant subject from any Govt. University/Institution.

OR

Weightage of 30 marks to those candidates who have passed NET/SLET/GATE.

OR

Weightage of 35 marks to those candidates who have passed JRF.

- b) Weightage of 5 marks for passing postgraduate examination from CRSU Jind.
- c) 30 Marks for Interview/viva-voce.

Note:

- i) The merit of the candidates who are availing themselves of weightage of JRF/NET will be considered in the category in which they were issued certificate by UGC/other equivalent agencies.
- ii) If two or more candidates secure identical marks in the merit, the candidate senior in age will be given preference.
- iii) The interview/viva voce shall also consider the following aspects, viz. whether:
 - 1. the candidate possesses the competence for the proposed research;
 - 2. the research work can be suitably undertaken at the Department;
 - 3. the proposed area of research can contribute to new/additional knowledge.
- iv) **The interview/viva voce shall be conducted by the DRC.**

6.2 While granting admission of students to Ph. D. program, the Department will adhere to the State Government Reservation Policy.

6.3 The number of seats for Ph. D. program in each subject shall be intimated by the concerned University Teaching Department/College and advertised accordingly by the University.

- 6.4 The final merit list will be prepared by admission committee consisting of following members:
- 1. Chairperson
 - 2. One Professor on rotation basis other than Chairperson
 - 3. One Associate Professor on rotation basis
 - 4. One Assistant Professor on rotation basis.

Note: Committee will be constituted according to the availability of regular teachers. If Professors/ Associate Professors are not available in any department, regular Assistant Professor will be the member of Admission Committee in this case.

7. COURSE WORK

7.1 The credit requirement for Ph. D. course work shall be of 12 credits in all comprising 3 courses of 4 credits each. The scheme of Ph. D. course work is as under:

Paper I: Research Methodology: covering areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc.

Paper II: Departmental Elective Course: decided by the concerned department.

Paper III: Paper A- (2 Credit, 50 Marks) Review of Literature and Seminar (The scholars shall review at least 25 research papers and shall submit the report as well as a presentation before three members committee duly constituted by the Dean of the Faculty and headed by the Chairperson of the concerned department for evaluation).

Paper B- (2 Credit, 50 Marks) Research and Publication Ethics (This paper is also mandatory for them who are exempted from course work).

Note: The DRC shall finalize supervisors for the candidates admitted in Ph. D. Programme within one month of the commencement of coursework so that the scholars can have necessary guidance for the paper III (A): Review of Literature and Seminar and start preparing synopsis for their research proposal.

7.2 Paper I & II shall have an internal assessment of 20% marks. It shall comprise of two written assignments and two presentations of 5% marks each. The concerned teacher/Chairperson of the Department shall maintain the record on the basis of which internal assessment has been awarded for atleast three months after the declaration of results.

7.3 The candidates who have obtained M. Phil. degree through regular mode or passed Pre Ph. D./Ph. D. course work in the relevant subject from any government university/ institution shall be exempted from the Ph. D. Course Work.

7.4 Every candidate shall be examined in the course(s) as per criteria laid down in the scheme of examination approved by the Academic Council from time to time except the candidates who are exempted from the Ph. D. course work. However, the supervisor of Ph. D. course work exempted candidates shall be finalized by DRC within one month of the commencement of course work with the other candidates (those are not exempted from Ph. D. course work).

7.5 The amount of the examination fee to be paid shall be governed by the rules as applicable from time to time.

7.6 The candidate will be allowed to appear in course work examination, if he/she meets the following requirements:

- (i) Bears a good moral character.
- (ii) Has been on the rolls of Department/Institute during the concerned semester.
- (iii) Has attended not less than 75% of lectures delivered.

Note: Relaxation in shortage of lectures up to 20% will be allowed by the Chairperson of the Department/Institute on the following grounds:

- Self-illness;
- Illness/death of parents, brother, sister or any other close family member;
- Any other reason beyond the control of the student to the satisfaction of the Chairperson of the Department/Institute.

7.7 The minimum pass marks shall be:

- (a) 50 % marks in each written paper separately
- (b) 50% marks in aggregate of theory and internal assessment
- (c) 55 % marks in aggregate

7.8 A candidate who fails to pass or having been eligible fails to appear in the examination will be allowed to clear the reappear paper(s) in consecutive two chances in May/December on such

dates notified by the University. In reappear cases, the student will be exempted to appear in such papers in which he/she has obtained 55 percent marks.

- 7.9 The internal assessment awards of a candidate who fails in examination shall be carried forward to the next examination.
- 7.10 If a candidate fails to pass Ph. D. course work examination within the time stipulated in Clause 7.8 above, his/her admission to Ph. D. program shall be cancelled.
- 7.11 The Controller of examination shall publish a list of candidates who have passed the Ph. D. course work examination.

8. COMPOSITION OF DRC & RAC

8.1 The Departmental Research Committee (DRC) and its Functions

- a) The Departmental Research Committee shall consist of all the regular faculty members of the department with Ph. D. Degree. However, outside member may be associated with the permission of the Vice Chancellor.
- b) DRC shall have the following functions:
 - (i) To allocate Supervisor to a student eligible for Ph. D. registration keeping into consideration the research interest of the student and consent of the supervisor.
 - (ii) To constitute the Research Advisory Committee (RAC) for each candidate on the recommendation of the Research supervisor.

8.2 Research Advisory Committee (RAC) and its Functions

- a) A Research Advisory Committee shall consist of the following:
 - i) Concerned Supervisor (Convener)
 - ii) One expert to be nominated by Dean Research from a panel of outside subject expert provided by the concerned supervisor (Member)
 - iii) One faculty member of the concerned or related Department, preferably in the related research area (Member).
- b) The RAC shall have the following functions:
 - i) To review the research proposal and finalize the topic of research.
 - ii) To appoint a Co-supervisor. Co-supervisor can also be allowed from the UTDs or from other institutions/colleges.
 - iii) To guide the research scholar to develop the study design and methodology of research.
 - iv) To periodically review the progress of the research work of the research scholar. The six monthly progress report of the research scholar alongwith the recommendations of RAC shall be forwarded to the Chairperson for further processing.

9 Criteria for Admission of Students Having JRF (Entitled for Scholarship)/Teacher Fellowship/ DST (INSPIRE) Fellowship, ICMR Or Any Other Equivalent National Level Fellowships with the Validity to Ph.D. Program

Admission to Ph.D. program will be offered to candidates who have qualified as JRF (entitled for scholarship)/teacher fellowship holders/ awardee of the fellowship by the DST (INSPIRE), ICMR or any other equivalent national level fellowship with the validity period. The candidates of above category may join Ph.D. program in the University on the recommendations of the concerned Supervisor (provided he/she does not exceed the limit as mentioned at Clause16) and the Chairperson of the Department concerned any time during the academic session and will complete the Ph.D. course work in the subsequent session. He or she will apply through prescribed application form given in the prospectus. The JRF candidates will complete their Ph.D.

Course Work as per University cycle for Ph.D. Course Work i.e. if the JRF candidate joins the Ph.D. Program, he/she will be allowed to pursue Ph.D. Course work in the next academic session.

10 ELIGIBILITY FOR THE CANDIDACY FOR THE DEGREE

- 10.1 Application for the candidacy for the Ph. D. Degree shall be made by the student to the PGBOS&R on the application form duly approved by the DRC for its consideration and recommendation.
- 10.2 The recommendations of PGBOS&R shall be placed before the Academic Council for its consideration and approval.
- 10.3 A student shall be formally registered as a candidate for the Ph. D. Degree after he/she has complied with the following:
 - (a) Has completed his/her course work (Clause 7.7);
 - (b) Has submitted a synopsis/research plan duly approved by RAC.
- 10.4 After the approval of the Academic Council, the candidate shall pay the registration fee etc. within a month of the date he/she is directed to deposit fee failing which his/her registration may stand cancelled automatically. However, the Vice Chancellor may extend this period in special circumstances with late fee as prescribed by the University from time to time.
- 10.5 The date of registration of the research scholar shall be the date on which the PGBOS&R recommends the registration of the candidate.
- 10.6 The list of Ph. D. registered students will be uploaded on the University website by the Registration and Scholarship (R&S) branch of the University. The list shall include the name of the registered candidate, topic of his/her research, name of his/her supervisor/co-supervisor, date of enrolment/registration.

11 PERFORMANCE MONITORING

- 11.1 The academic/research progress of each student will be monitored by RAC. For this purpose, each candidate will be asked to submit a progress report to his/her supervisor. On receipt of progress report, the supervisor shall arrange the RAC for a review.
- 11.2 The research scholar shall submit half yearly progress report on the prescribed Proforma for the period from 1st January to 30th June on or before 31st of July and for the period from 1st July to 31st December on or before 31st of January.
- 11.3 The progress report of a candidate will be submitted to the Chairperson of the department through the Supervisor and duly recommended by RAC.
- 11.4 A satisfactory report is to be awarded during that semester if the progress is satisfactory.
- 11.5 If the progress is unsatisfactory, the report must indicate 'Unsatisfactory Progress' and must include appropriate action appearance of 'Unsatisfactory Progress' report, a warning would be issued to the candidate under intimation to PGBOS&R. If there are two consecutive 'unsatisfactory progress' reports, a written explanation will be sought from the student by PGBOS&R through his/her supervisor and the registration may be terminated.
- 11.6 Submission of progress report should continue till the submission of thesis.
- 11.7 The Chairperson shall send copy of all the progress reports which is recommended by RAC to Research & Scholarship (R&S) Branch.
- 11.8 Ph. D. student shall publish minimum two research papers in UGC CARE list journals from his/her research work. The research scholar shall invariably, be first author and supervisor/co-supervisor/research guide shall be the corresponding author in atleast two research papers. In addition, a research scholar will make two paper presentations in conferences/seminars before the

Countersigned by

Supervisor with date

Chairperson of the Department with date

14.7 A candidate shall also submit six copies of the summary of the thesis.

15. QUALIFICATIONS OF THE SUPERVISORS

15.1 Any regular faculty of the UTD with a Ph. D. degree and at least five research publications in refereed journals may be recognized as Research Supervisor.

15.2 Only a full time regular teacher of CRSU, Jind can act as a supervisor. The external supervisor is not allowed. However, Co- supervisor can be allowed in inter-disciplinary areas from UTD/College or from other related institutions with proper justification and approval of the Research Advisory Committee.

15.3 The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.

15.4 In case of relocation of a Ph. D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/ supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.

16. NUMBER OF RESEARCH SCHOLARS

The maximum number of Research Scholars to be registered under a Supervisor/ Co-supervisor, at a given point of time, shall be as under:

Designation	University Appointed Teachers	Teachers of Affiliated Colleges/ institutions
Professor	8	5
Associate Professor	6	4
Assistant Professor	4	3

In case of UTD teachers, the number of research scholars registered under Supervisor at a given point of time should not be less than 50% of the maximum number of seats a Supervisor can have, except under exceptional circumstances beyond control. The Vice Chancellor may allow an additional seat beyond the sanctioned intake to a Supervisor on the recommendations of P.G. Board of Studies and Research on genuine grounds in exceptional circumstances. However, this additional seat will be adjusted as and when any of his/her candidates submits thesis.

NOTE: In case, where Supervisor is associated with a Co-supervisor of a Research Scholar for the purpose of the limit as referred to in the above Clause, the number in each such case shall count as half (1/2) both for Supervisor/ Co- supervisor.

17. CHANGE OF SUPERVISOR

The change of Supervisor may be allowed in the following cases:

i) The Supervisor has expired or has left the services of the University or the supervisor proceeds on leave/deputation of more than one year and the research scholar makes a request in writing to change the supervisor.

OR

ii) By mutual consent of both the Supervisor and the Research Scholar.

OR

- iii) In case of extreme hardship where it becomes almost impossible for a candidate to work/continue his/her research work with the Supervisor or in case the Supervisor or the candidate requests for the change of Supervisor on valid/genuine grounds. Such requests will be submitted to the Chairperson of the Department, who will put the matter before the Departmental Committee as well as the concerned PGBOS&R. However, the change in such cases will be allowed after the approval of the Academic Council.

18. MEDIUM

The medium of thesis shall be decided by the DRC of the concerned department.

19. RESERVATION/RELAXATION

- 19.1 Reservation of seats for applicants in each of the categories of the research scholars shall be in accordance with the policies of Govt. of Haryana. A total of three percent seats over and above the sanctioned strength will be reserved for physically handicapped applicants in all the Ph. D. programmes of the university put together.
- 19.2 Physically handicapped applicants may be permitted 5% marks of or equivalent CGPA relaxation in eligibility requirement in line with the policies of Govt. of Haryana. They will not be allowed any other relaxation beyond this limit even if they belong to SC/ST category.

20. PLAGIARISM CHECK

The following guidelines must be adhered to for submitting the Plagiarism report at the time of submission of Ph. D. thesis:

- 20.1 The Ph. D. thesis must undergo a Plagiarism check by Urkund (Ouriginal)/Turnitin /iThenticate or any other software recommended by the University from time to time.
- 20.2 The similarity checks for plagiarism shall exclude the following: i) Quoted work(s) reproduced with proper attribution; ii) All references, bibliography, table of content, preface and acknowledgements; iii) All generic terms, laws, standard symbols and standard equations, mathematical formula; iv) Exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words; v) Small similarity less than 1% (to account for name of supervisor, institution, department etc.).
- 20.3 The admissible level of similarity is 10%.
- 20.4 Regarding self-Plagiarism or cases where published work of the student is shown as similarity in the check, a certificate (Plagiarism Self Exclusion Certificate) has to be issued by the Supervisor specifying and attaching the articles that have been published by the student from thesis work. Only these articles should be excluded from the check except theory and methodology. No other article of the Supervisor or the student should be excluded from the check. This will be for reference of the library which will perform the final check.
- 20.5 The final Plagiarism check from the University library is essential so that the correct report is submitted at the time of thesis submission.
- 20.6 The University Library will issue the Plagiarism Verification Certificate duly countersigned by the Supervisor that the similarity index is acceptable as per UGC guidelines applicable from time to time and adopted by the University. This certificate has to be included in the thesis.

21. FEE FOR PH. D. PROGRAM

Ph. D. candidate will be required to deposit fee prescribed by the university by time to time.

22. CHECKLIST OF DOCUMENTS

The University shall provide a 'Checklist of documents' to be included in the Ph. D. thesis, namely:

- i) Declaration from the candidate, as specified in Clause 14.6

- ii) Research publications, as specified in Clause 11.9
- iii) Research paper presentation certificate in an International/National Conference/ Seminar, as specified in Clause 11.9
- vi) Plagiarism Verification Certificate, as specified in Clause 20.6 etc.
- vii) Plagiarism Self Exclusion Certificate, as specified in Clause 20.4, if need be.

23. EVALUATION OF THESIS

- 23.1 The thesis shall be evaluated by two external examiners appointed by the Vice Chancellor out of the panel of 6 to 8 external examiners already approved by PGBOS&R. At least one external examiner shall be from outside the State or Country. The examiners shall be requested to send their reports within one month.
- 23.2 Each examiner shall give detailed report on the thesis and make a clear-cut recommendation whether:
- a) The thesis be accepted.
- OR
- b) The research scholar be asked to resubmit the thesis with improvements/revisions.
- OR
- c) The thesis be rejected
- In case the examiner(s) recommend the revisions/improvements of the thesis then he/she may make suggestions for such improvements/revisions as deemed fit. The research scholar shall be required to submit the revised thesis within one year of communication to him/her. After revision, the thesis shall be sent to the same examiner(s) for evaluation, unless he/she expresses his/her inability.
- 23.3 If one external examiner recommends award of Ph. D. degree and the other recommends rejection, then the thesis shall be sent to the third external examiner for taking a final decision. In any case, there should be two positive recommendations from the external examiners for the award of Ph. D. degree.
- 23.4 The examiners must categorically state whether the thesis is suitable/fit for publication in its original form or in a modified form as spelt out by them.
- 23.5 The examiners shall send a set of questions along with the report that they would like the research scholar to answer in the viva-voce examination.
- 23.6 A research scholar whose thesis is rejected shall not be registered again for Ph. D. with the same topic.

24. VIVA-VOCE EXAMINATION AND AWARD OF DEGREE

- 24.1 The viva-voce examination shall be held by a Board of Examiners consisting of Supervisor and one of the external examiners who evaluated the thesis, to be nominated by the Vice Chancellor, within a period of one month of the receipt of reports of evaluation of the thesis. In the event of non-availability of Supervisor with cogent reasons, in conducting viva-voce, the concerned Chairperson of the Department shall act as supervisor. In case, both the external examiners who evaluated the thesis are unable to conduct the viva-voce, the Vice Chancellor shall appoint another external examiner out of the panel to conduct the viva-voce. The viva-voce shall, unless ordered otherwise by the Vice Chancellor, be held at Jind in the Department concerned. The date, time and the subject of the thesis shall be notified by the Chairperson of the Department among the teachers and the research scholars of the concerned Faculty, who may be permitted to be present at the time of the viva-voce, but they shall have no right to put any question to the examinee. Viva-voce can be conducted through online/video conferencing in normal course/circumstances or if the scholar and/or the external examiner are abroad and unable to come for viva-voce, upon their request, with the permission of Vice Chancellor.
- 24.2 The reports of the examiners on the thesis as well as on the viva-voce shall be placed before Research Degree Committee (RDC) consisting of the Vice Chancellor, Dean Academic Affairs,

the Dean of the Faculty, the Chairperson of the Department concerned and Controller of Examinations within one month of the viva-voce. In the absence of the Vice Chancellor, the Dean Academic Affairs shall Chair the meeting. Either of the Vice Chancellor or the Dean Academic Affairs should be there to form the quorum. At least three out of five members will form the quorum of the meeting. If the RDC desires, the Supervisor and the Research Scholar may be asked to appear before the Committee. The Controller of Examinations shall issue the notification of the award of Ph. D. Degree after clearance of the case by RDC.

24.3 If the Dean of the Faculty or Chairperson of the Department somehow is not able to participate in the meeting, the Vice Chancellor will co-opt any other senior member of the Faculty, in their place.

24.4 Following the successful completion of the evaluation process and announcements of the award of Ph. D., the University shall submit a soft copy (pdf file) of Ph. D. thesis to UGC within a period of thirty days for hosting the same on INFLIBNET which shall be accessible to all Institutions/ Universities.

24.5 Along with the Degree, the University shall issue a certificate certifying that the degree has been awarded in accordance with the provisions of the Ph. D. regulations of the UGC.

25. PUBLICATION OF THESIS

The permission for publication of the thesis, if applied for, by the concerned research scholar may be given by the Vice Chancellor if the examiners have recommended that the thesis is suitable/fit for publication. If there is difference of opinion between the examiners regarding the publication of the thesis, the case shall be referred to the committee consisting of the following for consideration and recommendations:

- (a) Dean of the Faculty - Chairperson
- (b) Chairperson of the concerned department - Member
- (c) Supervisor of the Research Scholar - Member

In case the Dean of Faculty/Chairperson of the Department is the Supervisor, the Vice Chancellor would nominate some other expert on the committee. The recommendations of the committee shall be referred to the Vice Chancellor for consideration and approval.

26. AWARD OF UNIVERSITY RESEARCH SCHOLARSHIP (URS)

Guidelines governing the award the University Research Scholarship (URS) will be applicable as already notified.

27. SPECIAL NOTE

Notwithstanding anything contained in the Ordinance, the Vice Chancellor will have the final power to decide any matter related to Ph. D. course.

Annexure-I

Definition of NRI students for taking admission in various programs run by the University:

1. Actual NRI
2. At least one of the parents of such students should be an NRI and shall ordinarily be residing abroad as an NRI.
3. NRI sponsoring a student for admission should be a first degree relation of the student and should be ordinarily residing abroad as an NRI. First degree relation would include real brother and sister over and above the mother-father.
4. If the student has no parents or near relatives, or taken as a ward by some other nearest relative such students also may be considered for admission provided the guardian has bonafide treated the student as a ward and such guardian shall file an affidavit indicating the interest shown in the affairs of the student and also his relationship with the student and such person also should be an NRI, and ordinarily residing abroad.

Following will be covered under this category:

- i. Real brother and sister of father i.e. real uncle and real aunt.
- ii. Real brother and sister of mother i.e. real maternal uncle and maternal aunt.
- iii. Father and mother of father i.e. grandfather and grandmother.
- iv. Father and mother of mother i.e. maternal grandfather and maternal grandmother.

Admission against seats reserved for NRI candidates will be made in the above manner in order of priority.

APPENDICES

APPENDIX-A

Copy of letter No.62/17/95-6 GSI dated 3.10.96 from the Chief Secretary to Govt., Haryana, Chandigarh and addressed to all Heads of Departments, Commissioners, Ambala, Rohtak, Gurgaon and Hisar Division, All Deputy Commissioners & all Sub-Divisional Officers in Haryana, Registrar, Punjab and Haryana High Court and all District Sessions Judges in Haryana.

Subject: Bonafide Residents of Haryana - Guidelines regarding

Sir,

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of word 'Domicile', the word 'Resident' be used in the instructions issued by the State Government, and it has been decided to revise the Government instructions. Henceforth the following categories of persons would be eligible for the grant of Resident Certificate:-

- i) Candidates who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
- ii) Children/wards (if parents are not living)/dependants:
 - a) of the regular employees of Haryana State posted in or outside Haryana State or Working on deputation;
 - b) of the regular employees of the statutory bodies/Corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
 - c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/wards (if parents are not living)/dependants of persons who, after retirement, have permanently settled in Haryana, and draw their pensions from the treasuries situated in the state of Haryana.
- iv) Children/wards (if parents are not living)/dependants of pensioners of Haryana Govt., irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/wards (if parents are not living)/dependants of persons who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- viii) Children/wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana (added vide C.S. letter No. 62/27/2003-6 GSI dated 29/7/2003)
- vii) Persons who were born in Haryana and produce a certificate to that effect; Provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - a) citizens of India;

- b) produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependants have not obtained the benefit of domicile in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil), Tehsildar (Revenue Department of the District/Sub Division to which the candidates belong). Resident Certificate in respect of the children/wards/dependants of Haryana Government employees who are posted at Chandigarh, Delhi or elsewhere or in respect of the children/wards/dependants of the employees of the statutory bodies/Corporations of Haryana established by or under an Act of the State of Haryana and located at Chandigarh, in Haryana or outside Haryana, should be issued by their respective Heads of Departments.
3. Candidates, seeking admission in educational institutions (including Medical and Technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school situated in Haryana. For this purpose, a certificate of the Principal/Head Master from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Head Master of the institution shall be competent to issue such certificate which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana, but at any subsequent time, it is discovered that his claim was false, the student shall be removed from the institution, and all fees and other dues paid upto the date of such removal shall be confiscated. Principal/Head Master may take such other action against the student and his/her parents/guardians, as he may deem proper in the circumstances of any particular case.
5. These instructions may kindly be noted carefully for compliance.

Note : 1. The State Government, vide letter no. 22/28/2003-3GS-III dated 30.1.2004, has decided that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate concerned has been authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) . In case of Haryana Govt. employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchukula, the Resident Certificate and Caste Certificates to SC/BC employees and their children will be issued by their respective Heads of the Departments. The proforma for these certificates have also been prescribed by the State Govt. (Appendix-A-I, B & C). Therefore, all the candidates will be required to submit such certificates in the prescribed proforma. The certificate issued by anyone other than the competent authority in the proforma other than the prescribed proforma will not be accepted.

2. Haryana Resident Certificate should be of the date of 30.01.2004 or after. Certificates issued before this date will not be accepted. The candidates must ensure that they get Haryana Resident Certificates and not Haryana Domicile Certificate from the appropriate authority as Haryana Domicile Certificate is invalid for the purpose of admission.

APPENDIX- A 1

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER/SUB-DIVISIONAL OFFICER (CIVIL)/, G.A. TO D.C./D.R.O. /EM / TEHSILDAR

Certified that Sh. S/o Sh. father/guardian of Miss/Mr.holds (name of the child/ward with full address) immovable property at (place and District) in the State of Haryana for the past years.

OR

Certified that Miss/Mr..... S/o Sh. Resident of was born in Haryana as per birth certificate.

Dated:

**Signature of the Authority
(mentioned above)
(with seal)**

APPENDIX- A 2

RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT

Certified that Sh. S/o Sh. father of Miss/Mr. is an employee of the (Name of office) of Haryana Government. He is working as, and is posted at..... He has more than three years service at his credit.

**Place:
Dated:**

**Head of the Department
(with seal)**

APPENDIX- A 3

RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE

It is certified that Miss/Mr.S/o/ D/o Sh. has been a student of this School/College for a period of Year (s), from to He/she left the school/college on

**Dated:
Place:**

**Signature of Principal/Head Master
(with seal)**

RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE GOVERNMENT EMPLOYEES

Certified that Sh. S/o Sh.
father of Miss/Mr.is an employee of Government of India working as
..... He has been posted at Chandigarh/Haryana in connection with the affairs of
Haryana Government for the past three years.

Dated

**Head of Department
(with seal)**

APPENDIX - B

AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY THE EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.

I father/mother/guardian of
Miss/Mr.....resident of
..... do hereby solemnly state and affirm as under:

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent has obtained the benefit of 'Residence' in any other State.

Dated.....

DEPONENT

VERIFICATION

Verified that the contents of my above given affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated.....

DEPONENT

HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

Photo of applicant To be attested by the Issuing Authority

SCHEDULED CASTE-CERTIFICATE

This is to certify that Shri/Smt./Kumari..... Son/Daughter of Sh..... resident of Village/Town.....Tehsil District ,of the State/Union Territory..... belongs to the Caste/Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order 1950.

2. Shri/Smt./Kumari..... and/or his/her family ordinarily Reside(s)in Village/Town.....of Tehsil District ,of the State/Union Territory.....

Dated.:

Signature with seal of Issuing Authority

Place :

Full Name.....

Designation.....

Address with

Telephone No. with STD Code.....

**Issuing Authority: Tehsildar-cum-Executive Magistrate, Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employee.**

HARYANA GOVERNMENT

DEPRIVED SCHEDULED CASTES CERTIFICATE

This is to certify that Mr./Mrs..... Son/Daughter of Sh..... resident ofTehsil District of the Haryana state belongs to the Caste which is recognized as Scheduled Castes under the Constitution (Scheduled Castes) Order 1950 and this caste has been declared as Deprived Scheduled Caste by the Government of Haryana vide Gazette Notification N.Leg./15/2020 dated 15.05.2020.

This certificate is being issued to him/her on the basis of verification of Naib Tehsildar/Tehsildar.

Signature.....

Name.....

Dated.:

Place :

Rubber stamp of Naib Tehsildar/Tehsildar

HARYANA GOVERNMENT

Certificate Sr. No..... Year..... Teh.....

Photo of applicant To be attested by the Issuing Authority

**BACKWARD CLASS CERTIFICATE
Block `A` OR `B`**

This is to certify that Shri/Smt./Kumari..... Son/Daughter of Sh resident of Village/Town.....Tehsil District ,the State/Union Territory..... belongs to the Caste. This caste is mentioned in the State list of BC Block

2. Shri/Smt./Kumari..... and/or his/her family ordinarily Reside(s) in Village/Town.....of Tehsil District , of the State/Union Territory.....

3. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.1170-SW(1)-95 dated 07.06.1995, No.22/36/2000-3GS-III dated 9.8.2000 & No.213-SW(1)-2010 dated 31.8.2010.

Dated.:

Place :

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with Telephone No. with STD

Code.....

**Issuing Authority: Tehsildar-cum-Executive Magistrate, Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of Government employee.**

APPENDIX-E

CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

No.....

Dated :.....

Certified that Shri Son/Daughter of
Shri resident of Village.....
....., Police Station Tehsil
District. was a bonafide Freedom Fighter.

Signature of Officer authorized by Chief
Secretary, Haryana to issue such certificate
(with office seal & stamp)

APPENDIX-F

**CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY
PERSONNEL/ SERVING MILITARY PERSONNEL/EX-SERVICEMEN**

Certified that Sh.....Father of
(name of the Candidate) is serving military personnel/an ex-serviceman and his son/daughter
is entitled for the benefit of reservation of seats for admission in course in CRSU Jind. His
detailed particulars are as under:

1. Name.....
2. Father's Name.....
3. Address.....
4. Reasons of discharge/retirement
5. Whether deceased/disabled during military service.....
if so, give details
6. Category.....
7. If serving, Rank and place of Posting

Place :
Date:

Signature of the Secretary
Zila Sainik Board or
Commanding Officer
(Seal of the above authority)

MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED

OFFICE OF THE CHIEF MEDICAL OFFICER

No.....

Dated.....

Certified that Shri/Km./Smt. Son/Daughter
of Shri resident of
District appeared before the undersigned for medical
checkup. On medical examination, he/she is found suffering from
..... and thus he/she is Physically Handicapped. His/Her
percentage of Handicap is % (in figure) (in words).

Chief Medical Officer

..... (Haryana)

(Seal of the above authority)

(Signature of Applicant)

List of Scheduled Castes in Haryana State

1.	Ad Dharmi, 1(a) Aharia,Aheri, Hori, Heri, Thori, Turi	2.	Balmiki
3.	Bangali	4.	Barar, Burar, Berar
5.	Batwal, Barwala	6.	Bauria, Bawaria
7.	Bazigar	8.	Bhanjra
9.	Chamar, Jatia Chamar, Rehgar, Raigar,Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar-Rohidas,Jatav, Jatava, Ramdasia.	10.	Chanal
11.	Dagi	12.	Darain
13.	Deha, Dhea, Dhaya	14.	Dhanak
15.	Dhogri, Dhangri or Siggri	16.	Dumna, Mahasha, Doom
17.	Gagra	18.	Gandhila, Gandil, Gondola
19.	Kabirpanthi, Julaha	20.	Khatik
21.	Kori, Koli	22.	Marija, Marecha
23.	Mazhabi, Mazhabi Sikh	24.	Megh, Meghwal
25.	Nat, Badi	26.	Od
27.	Pasi	28.	Perna
29.	Pherera , 29 (a) Rai Sikh	30.	Sanhai
31.	Sanhal	32.	Sansi, Bhedkut or Manesh
33.	Sansoi	34.	Sapela, Sapera
35.	Sarera	36.	Sikligar, Bariya
37.	Sirkiband		

List of Deprived Scheduled Castes in Haryana State

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala, Bauria, Bawaria
6. Bazigar
7. Bhanjra
8. Chamar, Jatia Chamar, Rehgar, Ra igar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Ramdasia
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, MAhasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. MAzhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od.
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sopera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

LIST OF BACKWARD CLASSES IN HARYANA STATE

BLOCK 'A'			
1.	Aheria, Aheri, Heri, Naik, Thori or Turi, Hari	2.	Barra
3.	Beta, Hensi or Hesi	4.	Bagria
5.	Barwar, Baragi, Bairagi, Swami	6.	Barai, Tamboli
7.	Sadh	8.	Battera Bhat, Bhatra, Darpi,
9.	Bharbhujia, Bharbhunja	10.	Ramiya
11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang
15.	Chimba, Chhipi, Chimpa, Darzi, Rohilla	16.	Daiya
17.	Dhobis	18.	Dakaut
19.	Dhimar, Mallah, Kashyap, Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi	20.	Dhosali, Dosali
21.	Faquir	22.	Gwaria, Gauria or Gwar
23.	Ghirath	24.	Ghasi, Ghasiara or Ghosi
25.	Gorkhas	26.	Gawala, Gowala
27.	Gadaria, Pal, Baghel	28.	Garhi-Lohar
29.	Hajjam, Nai, Nais, Sain	30.	Jhangra Brahman, Khati, Suthar, Dhiman- Brahmin Tarkhan, Barhai, Baddi.
31.	Joginath, Jogi, Nath, Yogi,	32.	Kanjar or Kanchan
33.	Kurmi	34.	Kumhars, Prajapati
35.	Kamboj	36.	Khanjhera
37.	Kuchband	38.	Labana
39.	Lakhera, Manihar, Kachera	40.	Lohar, Panchal-Brahmin
41.	Madari	42.	Mochi
43.	Mirasi	44.	Nar
45.	Noongar	46.	Nalband
47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikhs
51.	Rechband	52.	Shorgir, Shergir
53.	Soi	54.	Singhikant, Singiwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera

57.	Teli	58.	Banjara, Banjara
59.	Weaver (Jullaha)	60.	Badi/Baddon
61.	Bhattu/Chattu	62.	Mina
63.	Rahbari	64.	Charan
65.	Chaaraj (Mahabrahman)	66.	Udasin Rangrez, Lilgar, Nilgar,
67.	Ramgarhia	68.	Lallari
69.	Dawala, Soni- Dawala, Nyaaria	70.	Bhar, Rajbhar
71.	Nat (Muslim)	72.	Jangam
BLOCK 'B'			
1.	Ahir/Yadav	2.	Gujjar Saini, Shakya,
3.	Lodh/Lodha/Lodhi	4.	Kushwaha, Koeri, Maurya
5.	Meo	6.	Gosai/Gosain/Goswami

Copy of Govt. Notification dated 07.06.1995

Copy of letter No. 1170-SW (I)-95 dated 07.06.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgment in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under-inclusion in the list of Backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio-economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in **Annexure 'K'**, which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

Description of Category To whom rule of exclusion will apply

- I. Constitutional Posts** Son(s) and daughter(s) of
- a) President of India;
 - b) Vice President of India;
 - c) Judges of the Supreme Court and of the High Courts;
 - d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India;
 - e) Persons holding Constitutional positions of like nature.
- II. Son(s) and daughter(s) of**
- a) parents, both of whom are Class-I Officers;
 - b) parents, either of whom is a Class-I Officer;
 - c) parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation.
 - d) parents, either of whom is a Class-I Officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.
 - e) parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter- national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.
- A.** Provided that the rule of exclusion shall not apply in the following cases:
- a) Sons and daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent incapacitation.
 - b) A lady belonging to OBC category has got married to a Class-I Officer and may herself like to apply for a job.
- B. Son(s) and daughter(s) of**
- a) parents both of whom are Class-II Officers.
 - b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
 - c) parents, both of whom are Class- II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
 - d) parents of whom the husband is a Class- I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
 - e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation. Provided that the rule of exclusion shall not apply in the following cases:
- Sons and daughters of**
- a) parents, both of whom are Class II officers and one of them dies or suffers permanent incapacitation.

- b) parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any Inter-national Organisation like UN, IMF, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.
- C. The criteria enumerated in A & B above in this Category will apply *mutatis mutandi* to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below will apply to the officers in these Institutions.
- III Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:
Provided that -
- i) If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e. the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
 - ii) the service ranks below Colonel of husband and wife shall not be clubbed together;
 - iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.
 - iv) Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.
 - v) Income/Wealth Tax Son(s) and daughter(s) of :
 - a) Persons having gross annual income of Rs.6.0 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years.(Range of income has been revised from Rs. 4.50 lakhs to Rs. 6.0 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 14.06.2016).
 - b) Persons in Categories I, II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above

Explanation:

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

Explanation: Wherever the expression, 'permanent incapacitation' occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service.

No. 22.36/2000-3 G.S.III Dated: 9-08-2000.

From

The Chief Secretary to Govt. of Haryana

To

1. All the Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions.
2. The Registrar, Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers (Civil) in Haryana State

Subject: Clarification regarding issuance of certificate of Haryana Backward Classes.

Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No. 1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some understanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is **clarified** that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth **tax** of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I, II (a,b,c,d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax.

All the departments are requested to bring the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully,

Sd/-

Joint Secretary General Administration for
Chief Secretary to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt., Haryana.

APPENDIX-K

CERTIFICATE FROM FATHER/GUARDIAN

I certified that my son/daughter/ward has made this application with my consent and I hold myself responsible for his/her good conduct and payment of all his/her fees and dues during his/her stay in the Department and he/she will not indulge in any kind of ragging as a student of the University.

Dated _____

Signature of the Father/Guardian

CERTIFICATE OF EMPLOYER

It is certified that _____ S/o Sh. _____ is working as _____ in our Organization/Department. I have no objection to his/her pursuing in the whole time course in the CRSU Jind.

Dated _____

Signature & Designation of the employer
(with seal)

Rules and regulations for Award of University Research Scholarship

1. Initially, one University Research Scholarship (URS) per year per Department at the rate of Rs. 11,000/- per month admissible from the date of registration of the scholar may be awarded on merit in accordance with sr. no. 5 below. The contingency amount shall be paid at the rate ₹5000/- per annum.
2. The scholarship may be extended on yearly extension basis upto a period of three years by the Vice-Chancellor subject to production of good work progress certificate from the Supervisor, duly forwarded by the Chairperson of the Department. No payment of scholarship shall be made to the research scholar after the successful completion of his/her viva-voce examination or after the tenure of scholarship whichever is earlier.
3. The candidates already awarded with JRF (entitled for Research Fellowship)/awardees of teacher fellowship/awardees of fellowship by the DST (INSPIRE), ICMR or any other equivalent national level fellowship will not be eligible for URS. Further, no URS be awarded to the candidates who are on Regular/Contract/Guest faculty/consolidated salary in the Centre/State/Semi Govt. or Private Organization/Departments etc.
4. The Scholarship will be open to the enrolled students who are preferably below the age of 30 years. The age limit for the candidates belonging to Scheduled Caste/Scheduled Tribes, Backward Classes, Physically disabled, Blind and Women candidates shall be relaxed by 5 years.
5. Only registered Ph.D. scholars shall be eligible to apply for the award of University Research Scholarship on the prescribed application form. The criteria for determining the merit for award of University Research Scholarship out of the registered students shall be as under:-

Percentage of marks in qualifying examination = 30%

Percentage of marks at graduation level = 20%

Percentage of marks in qualifying Entrance Test = 50%

The URS will be offered to next eligible candidate if the topper leave it due to any reason.

6. A Scholar will be required to do whole-time research work under a Supervisor, on the topic approved by the P.G.B.O.S of the respective Department.
7. The University Research Scholar shall complete the full period of his/her tenure of Research Scholarship. In the event of a scholar discontinuing or giving up his scholarship and leaving the Department without prior permission of the Vice-Chancellor, before the expiry of one year, or in the extended period, if extension was allowed, for no valid reason, or the scholar concerned fails to submit his/her Ph.D. thesis, he/she shall refund

the whole amount of scholarship paid by the University or a part thereof as recommended by the Chairperson in consultation with the supervisor concerned.

Provided that no recovery of Scholarship shall be made if (i) a scholar joins University/Aided College of the Haryana State as a regular teacher or on Contract/Guest faculty/Consolidated Salary (ii) a scholar who join teaching on regular basis of other State. Defense, R & D organization, or research project funded national/state agencies. (iii) a scholar enters into a Central or State Govt. service but submit his/her Ph.D. thesis within the prescribed time limit. If either of these conditions is not fulfilled, the scholar will be required to refund the whole amount of scholarship drawn by him/her. In this context, the scholar shall execute a bond with the University in the form prescribed for the purpose, giving surety of any one of the following:-

- a. A permanent employee of the University.
- b. A permanent employee of the State Government.
- c. A permanent employee of the autonomous statutory bodies situated in Haryana.
- d. Natural parents/legal guardian having property/employment.

If a Research Scholarship falls vacant, it should be awarded within a period of three months from the date it falls vacant from the panel already derived at in order of merit.

8. Leave for a maximum of 30 days in a year in addition to general holidays may be allowed to a research scholar by the Chairperson of a Department on the recommendation of the supervisor. They will not be entitled to any vacation. No other kind of leave with scholarship will be admissible to a Research Scholar.

Provided that the female scholars would be eligible for maternity leave at full rates for a period not exceeding three months once during the tenure of her Research Scholarship.

Provided further that the Vice-Chancellor may in very hard and exceptional cases allow leave without scholarship for a period not exceeding three months to a research scholar to pursue his/her research work only.

Provided further that the Chairperson of the concerned Department may allow duty leave to a Research Scholar on the recommendations of his/her supervisor for data collection with proper justification.

Government of Haryana
(Name & Address of the authority issuing the
certificate) (ECONOMICALLY WEAKER
SECTIONS)
EWS INCOME AND ASSET CERTIFICATE

Certificate no.....

Date :

VALID FOR THE YEAR

1. This is to certify that Shri/Smt./Kumari..... son/daughter/wife
of is permanent resident of, Village/Street
....., Post Office, District,
Pin Code..... whose photograph is affixed below and attested below
belongs to
Economically Weaker Sections, since the gross annual income* of his/her family** is
below Rs.6 lakh (Rupees Six Lakh only) for the financial year

It is further certified that His/her family does not own or possess any of the following
assets***

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
- V. Total immovable assets owned are valued at Rs. One Crore of more.

2. Shri/Smt./Kumari..... belongs
to the caste, which is not recognized as a
Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of
Office Name
Designation

Recent Passport
size attested
photograph of
the applicant

*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.

**Note 2: The term ‘Family’ for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

***Note 3: The property held by a ‘Family’ in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.



**ONLINE APPLICATION FORM FOR ADMISSION TO THE DEGREE
OF DOCTORATE OF PHILOSOPHY (Ph. D) COURSE**

(As per UGC Minimum standards and procedure for award of Ph.D. degree, Regulations, 2016)

1. Course opted for Ph.D. Programme : _____
2. Name (Mr/Ms) : _____
(in capital letters and as per Master's Degree)
3. Father's Name (Mr/Ms/Dr) : _____
(in capital letters and as per Master's Degree)
4. Date of Birth : _____
(as given in Matriculation Certificate)
5. Aadhar No. : _____
6. Registration No. : _____
(If already registered with CRS University)
7. Permanent Address (in capital letters) : _____

Email Ids: _____ Mob. Nos. _____, _____

8. Correspondence Address (in capital letters): _____

Email Ids: _____ Mob. Nos. _____, _____

9. Whether belonging to Gen/BC/SC/DSC/ST /DA/Others Category: _____

10. Academic Qualifications:-

Examination Passed	Name of Board or University	Year of passing	Roll No.	Marks or Grade Secured/ Max Marks	%age of Marks	Subjects
Matric						
10 + 2						
Bachelor Degree ()						
Master Degree)						

(
M. Phil.						
()					
NET/JRF/SLET						

11. Mention **broad area** of Specialization in Ph.D. programme: _____

12. Mention **date of validity** as per award letter of UGC/CSIR – JRF to avail Fellowship (if enrolled in Ph.D. Course):

13. Whether employed (state Yes/No) : _____
 If employed, mention:
 (a) Name of Post/Designation : _____
 (b) Nature of Job(Regular/Contractual/Hired) : _____
 (c) Date of Joining the service : _____
 (d) Total period of Service : _____
 (e) Name of the Organization : _____
 (f) Address of the Organization : _____

_____ Phone/Mobile Nos. _____
 Website: _____ Email: _____
 (Upload NOC from employer)

14. Whether the candidate is pursuing any other course of study, if so, state:

(a) Name of the University/Institution:

(b) Name of Class in which appearing:

_____ Session/Year _____ Result _____

I declare and affirm that particulars duly filled in by me in this Application Form are true in all respects. In case any information is found to be false and incorrect, this shall entail automatic cancellation of my candidature for admission in Ph.D. course, besides rendering me liable to such action, as the University may deem appropriate.

Place : _____

Dated: _____

Signature of the Candidate

Note: Application form is to be filled up by the applicant. No Column of Application Form shall be left blank. Incomplete Application Form shall not be considered.

- (i) Matriculation Certificate for verification of the date of birth (ii) Detail Marks Card of 10+2 (iii) DMC of Graduation (iv) DMC of Post Graduation (v) Copy of Aadhar Card (vi) Copy of Award Letter of UGC/CSIR-NET JRF (*with validity period*)
- No Objection Certificate from the Employer, in case the candidate is employed.
- Certificate of Scheduled Caste/Scheduled Tribe/Backward Class/Differently Aabled, Others, if any.
- Haryana Domicile Certificate
- Migration Certificate (To be submitted within **one month** from the date of enrollment, if a candidate is coming from the other University failing which prescribed late fee will be charged).
- In case of M.Phil. candidate, please enclose a copy of DMC and Degree. In absence of M.Phil. Degree, copy of notification of result of M.Phil or a Certificate from the concerned Branch of the University shall be issued to the concerned Department/Institute as per clause 8.4 of the Ph.D. Ordinance for seeking exemption from the Ph.D. Coursework.
- Application Fee may be deposited online through Netbanking/Credit Card/Debit Card
 General Category : Rs. 1000/-
 SC/ST/DSC & BC candidate of Haryana : Rs. 250/-



चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द
Chaudhary Ranbir Singh University, Jind
(Established by the State Legislature Act 28 of 2014 and
recognized by UGC Act 1956 U/S 12-B & 2(f))



ADMIT CARD FOR ENTRANCE TEST FOR ADMISSION IN Ph.D. PROGRAMME

(To be filled by the candidate)

Name of the Department _____

Name of the Course: _____

Name of the Candidate: _____

Father's Name: _____

*Affix the
recent ticket
size
COLORED
Photograph
duly self
attested*

Signature of the Applicant

(To be filled up by the office)

Venue of the Test Centre:

RollNo.: _____

Date of Test: _____

Time: _____

Chairperson (Sig.) _____

INSTRUCTIONS:

1. Bring the Admit Card to appear in the Entrance Test at TEST CENTRE.
You will not be permitted to sit in the Centre without the Admit Card.
2. Write accurately and legibly your Roll No. as given on this card on your Answer Sheets.
3. Please report to the Test Centre at least half an hour before the commencement of the Test.
4. This Admit Card is provisional subject to your fulfilling the prescribed Eligibility conditions.