



Invitation for Sealed Quotations for supply of PVC Card Machine and accessories.

CRSU/UCIC/2025/180

Dated:29-07-2025

To

All Interested Bidder/Firms.

Subject: - Invitation of quotation(s) to supply PVC Card Machine and accessories in CRSU Jind.

Dear Sir/Madam

You are invited to submit your most competitive quotation for the following items with the following terms and conditions:-

ID card Materials and machine printer accessories supported with above specification

Sr. No	Items Name	Quantity	Quoted Rated for each item including GST
1	ID Card Machine Specification Attach Annexure-A	1	
2	Cleaning Kit	40	
3	PVC Card	8000	
4	Card Holder with Lanyard	8000 printing with the University (Chaudhary Ranbir Singh University, Jind) name and Logo (Logo will be shared through email to the successful bidder.)	
5.	Ribbon	50 with 250 print Approx the card of both sided	

ID Card Machine Specifications

Annexure-A

Sr. No	Particulars	Specifications	Quoted Rated for each item including GST
1	General Features	<ul style="list-style-type: none">➤ Color Sublimation directly on the card and resin thermal transfer➤ Auto Double -sided print module	
2	Print Resolution	<ul style="list-style-type: none">➤ In color and monochrome: 300*300 dpi min or above	
3	User Interface	<ul style="list-style-type: none">➤ LED Panel	
4	Card	<ul style="list-style-type: none">➤ Card Feeding Automatic➤ PVC Card➤ Composite PVC Cards➤ PET Cards	
5	Input Feeder Capacity	<ul style="list-style-type: none">➤ 100 Cards min or above	
6	Output Hooper Capacity	<ul style="list-style-type: none">➤ 100 Min or above	
7	Color Ribbon Supported	<ul style="list-style-type: none">➤ YMCKO➤ YMCKOK, YMCKLL	
8	Card Printing Speed	<ul style="list-style-type: none">➤ Monochrome Single Side 550 cards/hour min or above➤ Color Two side 180 cards/hour min or above	
9	Encoding Modules	<ul style="list-style-type: none">➤ Magnetic stripe encoder ISO 7811(Optional)➤ Contact Smartcard Encoders (Optional)➤ Contactless smartcard encoders (Optional)	
10	Interface	<ul style="list-style-type: none">➤ USB, Ethernet	
11	Memory	<ul style="list-style-type: none">➤ 2GB Flash Memory	
12	Supported Platforms	<ul style="list-style-type: none">➤ Window 7, 8, 8.1, 10 and above operating System (32 bit & 64 bit)	
13	Certificate	<ul style="list-style-type: none">➤ ISO, BIS	
14	Warranty	<ul style="list-style-type: none">➤ 3 Year including print head	
15	Software	<ul style="list-style-type: none">➤ License Software	

1. Quotation Signing:-

The quotations must be signed by authorized signatory of the bidding firm/company on each page, along with seal of the firm/company, as the case may be.

2. Conditional Quotation:-

Conditional quotations are not acceptable. Hence, the supplier is advised neither to alter the specifications nor to mention anything on the quotation form, except cost, signature with seal, otherwise quotation will not be considered.

3. Delivery Destination:-

The quotations should be quoted as For Registrar, CRSU, Jind. The transit insurance and freight charges etc, if any, needs to be mentioned separately of the basic/ex-works price of the quoted item.

4. Delivery Acceptance:-

The delivery of the material will be handed over to the University Computer & Informatics Centre, CRSU, Jind. However, the goods will be deemed accepted subject to the approval by inspection committee of CRSU, Jind in case of rejection of the consignment, the supplier should immediately remove the consignment from the university premises, failing which it will remain there at the risk and responsibility of the supplier and University will not be responsible for an kind of liability in this regard.

5. Delivery Period: -

The supply is to be made within 30 days of the date of dispatch of the supply order. However, in case of imported goods this time limit will be 90 days.

6. Delivery Period Extension:-

The supply order(s) shall be executed within the time specified in this regard. However, in case of force Majeure/reasons beyond control of the supplier, he may make a written request to the Vice Chancellor for grant of extension for delivery period. The written request in this regard should clearly spell out such reason. The Vice Chancellor, if he is satisfied with such reasons and further that he requested extension will not be detrimental to the interests of the university, may grant extension for a reasonable period for delivery of the goods. The supplier would be required to indemnify the University against any loss on account of downfall of the price during the extended period.

7. Penalty for delayed supply:-

In the event of the delayed supply, if accepted, the Registrar will be competent to impose penalty @ 1% per day of the purchase order, provided that the entire amount of penalty shall not exceed 10% of the total amount of purchase order. The supply will be deemed to be completed on the day when 100% supply is handed over to the indenter (in case of supply in installments) and its installation is done. An appeal against these orders shall, however, lie to the Vice Chancellor whose decision shall be final.

8. Rejection of incomplete Quotations:-

Incomplete quotations such as unsigned quotations, late submitted quotation, conditional quotation, quotation not confirming to the eligibility criteria and Technical specification or with any vague term such as 'Extra as applicable', will be considered as rejected.

9. Quantity Variation:-

The quantity shall be subject to increase or decrease as the case may be.

10. Taxation:-

The firms on the quotation have to clearly mention that GST included or excluded.

11. Right to NIQ rejection:-

The University reserves the right to reject any or all offers at any stage without assigning any reason.

12. Packaging of Consignment:-

The material should be packed in a strong case so as to avoid any damage, theft or pilferage in the transit, in which case the responsibility shall be that of the supplier.

13. Payment:-

The payment will be made within 30 working days of the successful delivery and its inspection.

14. Currency:-

The rates are quoted in Indian Rupee (INR). However, in case of imported item it may be quoted in foreign currency where in the date of opening of quotation will be taken as the conversion date for bid evaluation and comparison purpose.

15. Schedule: -

The quotation floating date is 29-07-2025 (The sealed quotation should reach in the Office of Registrar, CRSU, Jind. On or before 12-08-2025 **up to 05:00 P.M.** the Interested bidder/firm. The sealed quotation should reach in the may write clearly in big letters on envelope "**QUOTATION FOR PVC Card Machine and accessories**". The quotation will be opened 14-08-2025 at 02:30 AM in the office of System Analyst, University Computer & Informatics Centre, Chaudhary Ranbir Singh University, Jind in the presence of the Purchase Committee. Interested bidder/firms and his/her authorized representatives can present during opening of quotations. Quotation received after last date shall not be considered. Any type of delay like postage delay etc shall be considered by the University.

16. OEM :

In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted and bidder/firms should have submitted OEM authorization certificate.

17. Scope of Supply:

Scope of supply (quotation price to include all cost components) Supply Installation Testing and Commissioning of Goods

18. ID Card Design:-

Id card design may be made by the bidder/firms as per the requirement of university.

19. Arbitration:-

In case of any dispute both the parties will be bounded by the decision of the Vice Chancellor, CRSU, Jind as the arbitrator.

20. Jurisdiction:- All disputes shall be subject to Jind jurisdiction.

System Analyst (UCIC)
CRSU, Jind

The terms & conditions of quotation have been read and I/We certify that I/We clearly understand the same and undertake for its compliance.

Place:

Dated:

**Signature of authorized representative of the
bidding firm/company with seal.
(Affix Rubber Stamp of the firm)**