

चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द

Chaudhary Ranbir Singh University, Jind

(Haryana Government University under Act 28 of 2014)

Recognized u/s 2(f) and & 12-B of UGC Act, 1956



Minutes of the

5th Meeting

of

Internal Quality Assurance Cell (IQAC)

to be held on

23rd January, 2024

at 01:00PM

Venue:

Conference Hall, TB-II

Chaudhary Ranbir Singh University,

Jind-126102 (Haryana)

Ph: 01681-241030

MINUTES OF THE 5th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) TO BE HELD ON 23rd JANUARY, 2024 AT 01:00 P.M. AT CONFERENCE HALL, TB-II CHAUDHARY RANBIR SINGH UNIVERSITY, JIND-126102 (HARYANA).

Sr. No.	Name	Designation
1.	Dr. Ranpal Singh, Vice Chancellor, CRSU, Jind	Chairman
2.	Prof. Loveleen Mohan, Registrar, CRS University, Jind	Member
3.	Dr. S.K. Sinha, Professor, Deptt. of Management Dean Academic Affairs, CRSU, Jind Director, IQAC, CRSU, Jind Dean, Faculty of Commerce & Management Dean Faculty of Humanities, CRSU, Jind	Member
4.	Dr. Nihal Singh Chahar Controller of Examination, CRSU, Jind	Member
5.	Dr. Vishal Verma, Associate Prof., Deptt. of Computer Science & Application Dean, Faculty of Physical Sciences, CRSU, Jind	Member
6.	Dr. Sunil Kumar Phougat, Associate, Deptt. of Economics Dean of Colleges, CRSU, Jind Dean Faculty of Social Sciences, CRSU, Jind	Member
7.	Dr. Jasvir Singh, Associate Prof., Deptt. of Management Dean Students Welfare, CRSU, Jind Dean Faculty of Indic Studies, CRSU, Jind Estate Officer, CRSU, Jind	Member
8.	Dr. Naresh Deswal, Assistant Prof., Deptt. of Physical Education Secretary, Sports Council, CRSU, Jind	Member
9.	Dr. Jitender Kumar, Assistant Prof., Deptt. of Physical Education Program Coordinator, NSS, CRSU, Jind	Member
10.	Dr. Ravi Bhushan, Branch Officer, R&S Branch, CRSU, Jind	Member
11.	Dr. Vijay Kumar, Assistant Professor, Dept. of Economics, CRSU, Jind	Member
12.	Sh. Subhash Dhigana, National Youth Awardee (Govt. of India), Member of State Blood Donation Committee Indian Red Cross society Haryana	Member
13.	Dr. Narsimhan B Professor, Deptt. of Pharmaceutical Director, IQAC, MDU Rohtak	Outside Expert
14.	Dr. Ashok Kumar, Principal, MN College, Shahbad	Special Invitee
15.	Dr. Krishan Kant, Principal, Aggarwal PG College, Ballabgarh	Special Invitee
16.	Sh. Jasbir Deshwal, Ex MLA, Safidon, Jind, Chairman, Skylark Group	Member
17.	Ms. Harsha Jain, Student MBA-I st Year, CRSU, Jind	Member
18.	Mr. Amit Kumar, Ph.D Scholar, Deptt. of Physics, CRSU, Jind	Member
19.	Dr. Anand Kumar, Associate Prof., Deptt. of Physics Dean Life Science, CRSU, Jind	Invitee
20.	Dr. Nisha Deopa, Assistant Prof., Deptt. of Physics Assistant Director, IQAC, CRSU, Jind	Member Secretary

Following were present:

At the outset, the Director IQAC welcomed all the members of Internal Quality Assurance Cell (IQAC), CRSU, Jind and highlighted the various aspects of the University by focusing upon the enhancement of quality of education, moral values, ethics etc. among the students of the University. He elaborated upon various steps taken by the University. In this regard, he appreciated all the efforts done by the Hon'ble Vice-Chancellor-cum-Chairperson and discussed the achievements of IQAC such as:

1. Confirmation of Minutes of the 4th meeting of IQAC held on 25th August, 2022.

To confirm the Minutes of the 4th meeting of IQAC held on 25th August, 2022(*Annexure-I*).

RESOLUTION: Confirmed

2. Revised follow up action report of 3rd meeting of IQAC held on 27th June, 2018 as discussed in the 4th Meeting of IQAC held on 25th August, 2022.

To note the revised follow up action report of 3rd meeting of IQAC held on 27th June, 2018 as discussed in the 4th Meeting of IQAC held on 25th August, 2022 (*Annexure-II*).

RESOLUTION: Noted

3. Follow up action report of the 4th Meeting of IQAC held on 25th August, 2022.

To note the follow up action report of the 4th Meeting of IQAC held on 25th August, 2022 (*Annexure-III*).

RESOLUTION: Noted

4. To discuss the preparation of the Self-Study Report (SSR) for NAAC :

The Self-Study Report (SSR) is the backbone of the entire process of NAAC accreditation, which serves as a benchmark for quality assurance in higher education institutions (HEIs). Preparing the SSR requires the institution to provide last 5 years work report/achievements. For NAAC accreditation, there is need to collect the required SSR data from the departments/offices/branches of the University. Till now IQAC has collected data for first 3 points of SSR: (1)*Executive Summary* (2) *Profile of the University* (2(a)) *Institutional preparedness for NEP* (3) *Extended Profile of the University*. Further all six points of SSR may be discussed at length and Coordinator of Seven Criteria may be asked for collecting and submitting the SSR data in the office of IQAC.

RESOLUTION: Considered and Approved

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Or

5. To discuss and consider the Organogram of CRSU Jind :

An Organogram provides a clear, visual representation of the Institution's organizational structure, which is crucial for understanding how different departments and units interconnect and function together. Office of IQAC proposed draft Organogram and it has been approved by the competent authority of the University. In this regard, approved Organogram is placed herewith at *Annexure – P*.

RESOLUTION: Considered and Approved

6. To discuss and consider the proforma of Administrative Audit of CRSU:

To systematically evaluate the administrative process of CRSU, Jind IQAC has prepared and submitted the Administrative Audit Proforma to the competent authority. The said proforma covers various domains such as office automation, composition of Administration Audit Committee, SWOC (strength, weakness, opportunities, challenges) etc.

A copy of proposed administrative audit proforma is attached herewith at *Annexure-Q*.

RESOLUTION: Considered and Approved with minor modification in proforma of Administrative Audit.

7. To discuss and consider the proforma of Academic Audit of CRSU :

To enhance the quality of academic progress and services, IQAC has proposed proforma for Academic Audit which has been approved by the competent authority. It is circulated to UTDs for conducting Academic Audit timely. Departments shall submit the Academic Audit Report in the office of IQAC.

A copy of approved academic audit proforma is attached herewith at *Annexure-R*.

RESOLUTION: Considered and Approved

8. To discuss the 15 Year Strategic Plan of CRSU :

There is need to discuss strategic plan of CRSU, Jind for next 15 years which may include various domains such as Research & Innovation, Alumni Interaction, Entrepreneurship, Students & Staff Development, Community Services and Outreach Activities, Internal Revenue Generation (IRG).

A copy of 15 year strategic plan is attached at *Annexure-S*.

RESOLUTION: Considered and Approved

9. To discuss and consider the proposal of Eco Club of CRSU, Jind:

To enhance the environmental status of the University, educate and sensitize all the local communities, disseminate knowledge regarding issues of global and local environment awareness activities by involving all the teaching, non-teaching and student community of the University, a proposal has been initiated by IQAC regarding establishment of Eco-Club and has been submitted to the competent authority.

A copy of the submitted proposal is attached herewith at *Annexure-T*.

RESOLUTION: Considered and Approved

10. To discuss and consider the proposal of Child Day Care Centre of CRSU, Jind :

It has become necessary to provide support to the young children in terms of quality, substitute care and other services while the mothers are at work. Women working in the organized sector can avail day care facilities for their children. There is a worldwide consensus among psychologists, educationists, paediatricians and sociologists regarding the significance of early years of life for the optimum development of child. As per the guidelines of Ministry of Women & Child Development, Govt. of India, IQAC has initiated a proposal to establish *Day Care Centre* which has been approved by the competent authority also.

A copy of approved proposal is attached herewith at *Annexure-U*.

RESOLUTION: Considered and Approved

11. Any other item with the permission of the chair:

- (a) **MOUs with various outside National/ International Institutions:** The Committee recommended that there is need to strengthen CRSU collaboration by signing MoUs with various National / International Institutions. It was decided that the Chairpersons of UTD's will initiate proposal for MoUs at the earliest.
- (b) **Certificate Courses:** The Committee recommended to introduce new Certificate Courses and decided that the Chairpersons of UTDs will initiate new certificate courses at the earliest. Aiming at supplementary academics programme to enhancing opportunities the employability
- (c) **Institutional Development Plan:** The Committee recommended to prepare Institutional Development Plan following UGC Guidelines.
- (d) **PG & PG Diploma Frame Work:** The Committee recommended to prepare PG & PG Diploma Frame Work as per NEP 2020.

