



# Chaudhary Ranbir Singh University, Jind

(Established by the State Legislature Act 28 of 2014  
recognized by UGC Act 1956 U/S 12-B & 2(F))

Directorate of Public Relations



## Notice

With reference to letter no. CRSU/G&P/2025/1887-1894, dated 24-09-2025, all Departments/Branches/Offices/Cells are requested to send their requirements for design and printing of flexes/banners for their programs to the office of the DPRO.

Requests should be submitted at least two working days prior to the program, via email or letter, with administrative and financial approval from the competent authority for printing of flexes/banners attached. Late requests will not be considered.

All concerned are hereby directed to strictly comply with these instructions in letter and spirit.


**Director,  
Public Relations Office**

**Endst. No. CRSU/PRO/2025/1253-1259**

**Date: 30-09-2025**

Copy of above is forwarded to the following for kind information and necessary action:

1. All Deans/Chairpersons/Coordinators/In-Charges of University Teaching Departments/Branch Officers, Chaudhary Ranbir Singh University, Jind.
2. Controller of Examinations, Chaudhary Ranbir Singh University, Jind.
3. Finance Officer, Chaudhary Ranbir Singh University, Jind.
4. Joint Director (Audit), Chaudhary Ranbir Singh University, Jind.
5. System Analyst, Chaudhary Ranbir Singh University, Jind with a request to upload the same on the University website.
6. PS to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor), Chaudhary Ranbir Singh University, Jind.
7. PA to Registrar (For kind information of the Worthy Registrar), Chaudhary Ranbir Singh University, Jind.

  
30/9/25  
**Public Relations Officer  
For Director**



**चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द**  
**Chaudhary Ranbir Singh University, Jind**  
(A Haryana State Government University)  
(Established by the Haryana State Legislature Act 28 of 2014 and  
recognized by UGC Act 1956 U/S 2(f) & 12-B)

**NOTICE**

It is hereby informed that the design and printing of flexes/banners for all programmes of the Departments/Branches/Offices/Cells shall be carried out only through the Office of the DPRO, in order to avoid any mistakes or inappropriate content.

Therefore, all concerned are directed to get their flexes/banners designed/printed through the Office of the DPRO. The DPRO Office shall be responsible for checking and obtaining approval from the Hon'ble Vice-Chancellor before finalization.

The expenditure incurred on the flexes/banners shall be met out from the budget head of the concerned Department /Branch /Office /Cell.

All concerned are hereby directed to strictly comply with these instructions in letter and spirit.

**REGISTRAR**

Endst. No. CRSU/G&P/2025/1887-1894

Dated: 24.09.2025

Copy of above is forwarded to the following for kind information and necessary action:

1. All Deans/Chairpersons/Coordinators/In-Charges of University Teaching Departments/Branch Officers, Chaudhary Ranbir Singh University, Jind.
2. Director, Public Relation Office, Chaudhary Ranbir Singh University, Jind.
3. Controller of Examinations, Chaudhary Ranbir Singh University, Jind.
4. Finance Officer, Chaudhary Ranbir Singh University, Jind.
5. Joint Director (Audit), Chaudhary Ranbir Singh University, Jind.
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Assistant Registrar (G&P)  
For Registrar