



**चौधरी रणबीर सिंह विश्वविद्यालय, जिन्द**  
**Chaudhary Ranbir Singh University, Jind**  
(A Haryana State Government University)  
(Established by the State Legislature Act 28 of 2014 and  
recognized by UGC Act 1956 u/s 2 (f) & 12-B)

**Notification**

**The Practical Examinations of B.Ed. (First Year and Second Year) B.El.Ed. (I to IV year) for Re-appear and Mercy Chance candidates will be held from 17/02/2026 to 27/02/2026 as per the following details:-**

Sr. No.	Practical Examination Centre	Re-appear & Mercy Chance Practical candidates of Colleges located in Districts of
1	Ram Narayan Institute of Education, VPO-Kinana, District – Jind	Jind and Rohtak
2	Kalpna Chawla College of Education, Hisar	Hisar and Sirsa
3	LNT College of Education, Panipat	Panipat and Kurukshetra
4	GVM College of Education, Sonipat	Sonipat
5	Bhartiya College of Education Mahendergarh	Mahendergarh, Rewari, Charkhi Dadri
6	Shiv College of Education, Faridabad	Faridabad, Palwal and Gurugram

**Important Instructions**

1. All Practical Examinations must be conducted between **prescribed schedules on working days from 17/02/2026 to 27/02/2026**.
2. The examiners for the reappear practical examinations will be appointed by the principal of college, where practical examinations will be held. The examiner (s) appointed should be approved teachers from the university. If eligible teacher is not available in the college for any of paper, the same may be arranged from nearby colleges.
3. For candidates belonging to the college where centre has been created, the examiners should be appointed from nearby colleges.
4. The Reappear Practical examinations Awards will be submitted in offline mode through emails (scanned copy) at [coe@crsu.ac.in](mailto:coe@crsu.ac.in) and [resultiums@crsu.ac.in](mailto:resultiums@crsu.ac.in) and duly signed hard copy (in prescribe perfoma) at conduct branch CRSU jind
5. The Principal of Concerned College shall ensure that examinations are conducted strictly in accordance with the instructions /rules /regulations/notifications issued by CRSU, Jind from time to time. The Principal of college and examiners should also verify the identity of examinee by matching the particulars of examinee in the attendance chart and Aadhar Card/ Voter Card/ Driving License or PAN Card carried by him / her. If a case of impersonation is detected, the same shall be reported to the nearest police station and COE, CRSU, Jind by the College Principal and Examiner.



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6. The examination shall be conducted in the college premises only at the scheduled time and date. The change in examination schedule shall not be done without prior permission of controller of examinations.
7. The TA/ DA and Remuneration to the Examiners are to be paid on spot, as per norms of CRSU, Jind. The University will reimburse TA/ DA and Remuneration to the College (s) concerned after receiving the bills. No reimbursement of payments will be made against violation of norms/ directions.
8. Each examinee shall bring an identity issued by a govt. office (Aadhar card, voting I card, driving license etc.) for authentication of his/her identity.
9. No candidate shall approach the examiner with any cash or kind for any favor in the examination. In case a candidate is found engaged in the above practice, strict action shall be initiated against the candidate including debarring from the examination.
10. This list is sent to all affiliated colleges through E-mail for information.
11. It is the duty of the Principal of the college and Management committee to provide peaceful and conducive working environment. In case of any disturbance, the matter shall be reported to COE / Nearest Police Station, if required.

**Controller of Examinations**

**Endst. No.:- CRSU/COE/CONDUCT/2026/ 3294-3298**

**Dated: - 11/02/2026**

Copy of the above is forwarded to the following for information and necessary action:-

1. The Principal of Concerned colleges.
2. The System Analyst, CRSU, Jind with the request to upload the same on University Website.
3. Secrecy-I, & Secrecy-II, CRSU, Jind.
4. The IUMS Representative, CRSU Jind
5. PS to Vice Chancellor (for kind information of Vice Chancellor), CRSU, Jind

**Controller of Examinations**



TRAVELLING ALLOWANCE BILL

Name (in block letters) ..... Purpose of Journey/Nature of Duty ..... Contact No. ....  
Designation ..... Exam ..... Identity No./.....Subject.....  
Basic Pay/Declared Income for Non-Employees ..... Date of Meeting/Inspection/Exam etc. (if any).....  
For T.A. Purpose ..... Bill Register Page ..... Centre Code No. ....

Departure			Arrival			Mode of Journey	Distance for road Mileage		Amount	
Station	Date	Time	Station	Date	Time		K.M.	Rate	Rs.	P.

1. Mode of Journey  
(a) By Rail: Class Ticket No. ....  
(b) By Bus: (Ord./Delux/A/C.) .....  
(c) Own Car No./Staff Car No./Taxi No. ....  
(d) By Air: Ticket No. ....  
(Air, Rail, Bus ticket/taxi receipt/ RC attached)

2. Journey/Halting days .....@ .....  
.....@.....  
3. Local Conveyance, if any  
(Detail on Separate Sheet)  
4. Total ..... Rs. ....

Declaration: Certified that: -  
(i) Particulars provided herewith are correct and that I have not claimed T.A./D.A. etc. for this journey From any other public source.  
(ii) I was not provided free lodging and/or Boarding at the cost of Govt./University or any autonomous body.  
(iii) Certificate for payment at the spot :  
Certified that I have performed the return journey from ..... to ..... by the same mode as claimed in the T.A. Bill.  
  
Signature\* .....  
Address .....  
Countersigned .....  
  
Account No. ....  
IFSC Code of Bank .....  
Signature\* .....  
(\*Please Sign at both the places)

**For use in Account Branch**  
Internal Audit, C.R.S. University, Jind  
Pre-audit and passed for ` .....  
(in words) .....  
.....  
  
Auditor ..... Audit Officer .....

**For Audit use**  
Seen: (i) Sanction (ii) Bill Grant Register  
(iii) Attendance

**Pay Order**

**Audit Department**

Pre-audited & Passed for Rs. ....  
Rupees .....

Auditor ..... R.S.A. .... J.D. ....

Cheque No. ....  
Dated .....

Verified & Passed

Important: For Claiming TA by own Car, Self Attached copy of RC of Car / Vehicle must be attached.





**Revised rates of remunerations of various types of Examinations Duties / Jobs to be applicable from Nov.-Dec.2018 Examinations onwards**

**Rates of Remuneration for Conduct of Theory Examination**

Sr. No.	Designation	Rates of remuneration
1	Center Supdt.	Rs. 300/- per session (one session for opening and one Session for winding up the examination center)
2	Deputy Supdt.	Rs. 250/- per session
3	Asstt. Supdt./ Invigilator	Rs. 225/- per session
4	Center Clerk	Rs. 200/- per session (one session for opening and one session for winding up the examination center)

**Service Staff**

1	Dafti	Rs. 120/- per session
2	Waterman	Rs. 120/- per session
3	Sweeper	Rs. 120/- per session
4	Chowkidar	Rs. 120/- per day

**Flying Squad/ Observer**

1	Convener /Flying Squad/ Observer	Rs.350/- per session
2	Member Flying Squad	Rs.300/- per session

**Note:** - Teachers / Supporting Staff are to be paid remuneration at double rates for performing examination duties during vacations / holidays and Sundays. The Retired Teachers are to be paid remuneration at double rates for performing examination duties on holidays of the University and Sunday only.

Supdt.-in-Chief	Rates of remunerations
	In case of one session center(s) Rs.5500/- per Examination Center subject to a maximum of Rs.8500/-
	In case of two session center(s) Rs. 6500/- per examination Center subject to a maximum of Rs.10000/-

Unfair Mean Committee Convener /Members	Rates of remuneration
	<b>External Members:</b> Rs 2000/- per session subject to maximum of Rs 3000/- per day for officials below the rank of Professor and Rs 4000/- per day for the officials of rank of Professor or above
	<b>Internal Members:</b> Rs 1000/- per session

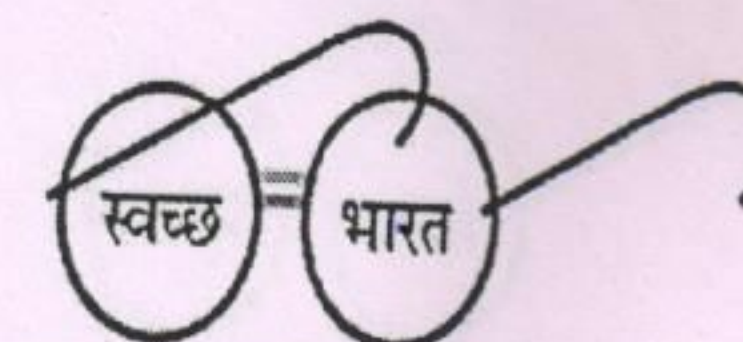
**Miscellaneous**

1.	Rates of local conveyance	Rs. 60/- per day (applicable for outside staff on duty and for local staff on day of Holiday/ Sunday only)
2.	Stationery	Rs. 8/- per working day up to 200 candidates, Rs. 10/- per working day above 200 candidates
3.	Photocopy of Question Papers	Rs 1/- per Page
4.	Typing of Plans	Up to 100 candidates Rs. 15/-, Up to 250 candidates Rs. 30/- And above 250 candidates Rs. 35/-

**Nodal Centers**

1.	Chief Coordinator at Nodal/ Collection Centre	Rs. 350/- per day (These may not be clubbed with the remuneration of Supdt.-in Chief)
2.	Assistant Coordinator	Rs. 350/- per day
3.	Clerk at Nodal Centre	Rs. 250/- per day
4.	Peon / Chowkidar	Rs. 150/- per day





### Rates of Remuneration for Conduct of Practical Examination

Sr No.	Name of Exams	Rates of Practical Paper Setting	Rates of remuneration
1.	M.Phil Exams / Ph.D Course work		Rs.25/-per candidate subject to minimum of Rs.1000/-
2.	All PG General / Professional Courses	Rs 200/- for first question paper and Rs 100/- for subsequent question papers	Rs.25/-per candidate per evaluation subject to minimum of Rs.750/-
3.	All UG General / Professional Courses / UG & PG Diploma / Certificate Courses	Rs 150/- for first question paper and Rs 75/- for subsequent question papers	Rs.20/-per candidate per evaluation subject to minimum of Rs.500/-

### Rate of Remuneration for payment to Practical/Oral Exam for supporting staff

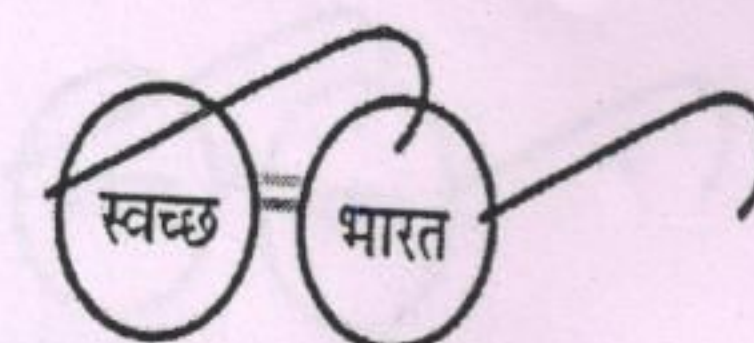
S. No.	Categories	Rates of remuneration	
		Rates at U.G Exam	Rates at P.G Exam
1.	Tech. Asstt./ Sr. Lect. Asstt./ Sr Tech Asstt/ Jr Tech./ Gr.I/Jr. Tech./Gr.-II/Jr Tech. Asstt./Store keeper/ Computer Operator/ Technician/ Technician D/ Key Punch Operator	Rs 140 Per Session	Rs 140 per Session
2.	Jr. Tech Asstt./Jr. Tech. Gr III/Lab Asstt/Technician-A/Technician-B	Rs 130 Per Session	Rs 130 per Session
3.	Gas Man Mechanic or Instrument Motor of Lab Asstt.	Rs. 130 per session	Rs. 130 per session
4.	Lab Attendant/Plant Collector	Rs 120 Per Session	Rs 120 Per Session
5.	Game Boy/ Ground Man	Rs 120 Per Session	Rs 120 Per Session
6.	Lab Cleaner/ Sweeper	Rs 120 Per Session	Rs 120 Per Session

**Note: -**

1. In case of any practical examination is evaluated by a team of examiners then each one of the examiner will be paid separately at the same rate prescribed for single examiner.
2. Teachers / Supporting Staff of Teaching Departments and affiliated Colleges are to be paid remuneration at double rates for performing Practical examination duties during vacations / holidays and Sundays. The Retired Teachers are to be paid remuneration at double rates for performing examination duties on holidays of the University and Sunday only.

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**Rates of Remuneration For payment of contingent expenses in Practical Examination**

S.No.	Examination	Rates Per Candidate
	<b>Chemistry</b>	
1.	B.Sc Part-I	
2.	B.Sc Part II & III	Rs.3.00
	<b>Botany</b>	Rs.9.00
3.	B.Sc Part-I	
4.	B.Sc Part II & III	Rs.1.50
	<b>Zoology</b>	Rs.2.50
5.	B.Sc Part-I	
6.	B.Sc Part II & III	Rs.4.00
	<b>Geography/ Physics/ Electronics and Computer Sciences</b>	Rs.5.00
7.	B.A/B.Sc Part-I	
8.	B.A/B.Sc Part II & III	Rs.1.00
	<b>Professional Examination</b>	Rs.1.50
		Actual Expenditure certificate by the head of the Institutions

**Rates of Remuneration for evaluation of Project Report/ Training Reports/ Dissertation / Internship**

Sr. No	Examination	Rates of remuneration
1	Ph.D	
2	M. Phil.	Rs 2500/- for evaluation of Dissertation and Rs. 2000/- for Viva
3	P.G. Courses	Rs. 500/- for evaluation of Dissertation and (Rs. 250/- for Viva subject to minimum of Rs.1000/-)
4	B.E./ B.Tech.	Rs.200/- per dissertation/ project report. No extra payment for viva. subject to minimum of Rs.1000/-
5	All Diploma courses & U.G. Courses	Rs. 150/- each dissertation subject to minimum of Rs.500/-
6	B.A./ B.Sc./ B.com Vocational Courses (on the job Training Report).	Rs. 100/- per dissertation / project report/ internship. No extra payment for viva. subject to minimum of Rs.500/-
7	Post Graduate Diploma	Rs. 25/-for evaluation and conduct of viva- voce examination per candidate subject to minimum of Rs.500/-.
8	M.Tech	Rs 100/- (External) minimum of Rs.500/-
		Rs.50/- (Internal)
		Rs.250/-(External) subject to minimum of Rs.750/-
		Rs.200/- (Internal)

**Important:-** Where the project report / Dissertation are to be evaluated by internal and external examiner, the remuneration will be equally divided.

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**Rates of Remuneration relating to paper setting of various Theory examinations**

Sr. No.	Examinations	Rates of remuneration
1	All UG General / Professional Courses / UG & PG Diploma / Certificate Courses	Rs. 800/- per question paper.
2	All PG General / Professional Courses / M.Phil / Ph.D Course work	Rs 1000/- per question paper
3	PG/UG Classes	For Hindi translation Rs. 250/- per question paper will be paid in addition to remuneration for paper-setting.

**Moderation of Question paper:**

Convener / Members of Moderation committee	External Members: Rs 2000/- per session subject to maximum of Rs 3000/- per day for officials below the rank of Professor and Rs 4000/- per day for the officials of rank of Professor or above Internal Members: Rs 1000/- per session
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**Typing of Question papers in Emergency**

	Rates of remuneration
1.	Rs 120/- per Question Paper per language

**Rates of Remuneration for Evaluation / Moderation of Answer Sheets**

Sr. No	Examination	Rates of remuneration
1	All UG General / Professional Courses / UG & PG Diploma / Certificate Courses	Rs. 20/- per answer-books subject to minimum of Rs.150/- (Question paper wise)
2	All PG General / Professional Courses / M.Phil / Ph.D Course work	Rs. 25/- per answer-book subject to minimum of Rs.150/-

**Rates of Remuneration for Evaluation Centers**

S.No.	Designation	Rates of remuneration
1	Coordinator	Rs. 9000/-
2	Assistant Coordinator	Rs. 6500/-
3	Clerk	Rs 5500/-
4	Class -IV	Rs. 4000/-
5	Security Man	Rs. 4000/-
6	Clerk for Moderators	Rs. 2000/-
7	Class IV employees for Moderators	Rs. 1500/-
8	For Purchase of stationary etc.	Rs. 200/- (consolidated)
9	For Refreshment etc to Examiner/ Coordinator/Asstt Coordinator/Clerk and Class IV Staff	Rs. 15/- each per session for the days when the centers actually function.(to be claimed only in respect of persons actually doing this job in the Spot Evaluation Centre)





**Remuneration for checking/ handling /decoding of evaluated/Re-evaluated answer-book**

Examinations	Rates of remuneration
1. Checking of evaluated answer-books by the Checking Assistant at spot evaluation centre and by the concerned examiner.	Rs. 75/- per 100 answer books subject to a minimum of Rs. 15/- for the checking Assistant.
2. Coding/decoding and processing of OMR sheets/ Dissertation /Project Report / Summer Training Report by the staff of Secrecy Branch.	i) Rs. 0.65 for Class-IV staff on account of Loading / Unloading Answer Sheets ii) Rs. 0.75 Per Answer Sheet for the clerical staff on account of Counting / Packing/ Unpacking of Answer Sheets and coding / decoding of Dissertation / Project Report/Summer Training Report.
3.	Rs. 15/- per mistake will be deducted from the Checking Assistant spot evaluation centre/staff of Secrecy Branch in case of any mistake is found. Person (s) committing more than 5% mistakes shall be disqualified for the job
4. Coordinator / Superintendent/ Dy-Supdt. of Secrecy Branch.	Rs. 350 per day.

**Rates of Remuneration for Entrance Examination**

S.No	Designation	Rates of remuneration w.e.f 01/10/2018
1.	Coordinator Entrance Test	Rs 1000/- per session (deputed if the strength exceeds more than 500 students)
2.	Observer	Rs 500/- per session per building
3.	Center Supdt.	Rs 400/- per session
4.	Deputy Supdt.	Rs 350/- per session
5.	Invigilator	Rs 300/- per session
6.	Center Clerk	Rs 300/- per session
7.	Service Staff ( Peon, Waterman, Daftri, Security man, Generator Operator, Sweeper )	Rs 100/- per session per head Note: 1 Peon/ waterman on each 100 students, 1 each as Daftri, Security man, Generator Operator and Sweeper in an examination center
8.	Refreshment Charges	Rs 20/- per session per head
9.	Question Paper Setting along with Answer Key	Rs 50/- per question+ Rs 20/- per question for translation in second language if required
10.	Moderation of Question Paper and Answer Key	Same as of other question papers
11.	Convener / Member Central Flying Squad	Rs 600/- per session per member

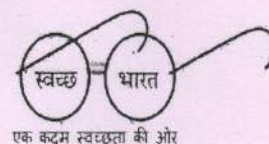
Note: - Teachers / Supporting Staff of Teaching Departments and affiliated Colleges are to be paid remuneration at double rates for performing entrance examination duties during vacations / holidays and Sundays.

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Chaudhary Ranbir Singh University, Jind  
(Established by the State Legislature Act 28 of 2014)



Remuneration Bill form for External/Internal Examiners

In order to avoid delay in payment, all columns in this bill should filled in properly.

Name of the examination.....  
Name of External Examiner.....  
Address.....  
Name of Co-Examiner.....  
Address.....  
Subject..... Paper..... Year of Examination.....  
Name of Laboratory where Practical examination was conducted.....  
Date and Time at which the Practical examination held.....  
Date on which the award lists dispatched to Dy./Asstt. Registrar (Secrecy).....  
Person to whom despatched.....  
Was any extensions granted by the Controller of Examinations? If so, quote the letter No..... Date.....

Name of Examinations	Number of paper set, in case of Post-Graduate & Professional Exams	Number of answer-books examined	No. of candidates tested through a practical or Viva-Voce examination No. of batches of candidates	Amount	Remarks
					Revenue stamp to be affixed here If the amount exceeds Rs. 5000.  Signature Name (in block letters) Identity No.

Complete Bank particulars of the Claimant (for payment through RTGs.)

Contact No. ....  
Bank A/c No. ....  
Name of Bank .....  
Name of Branch (Payable at) .....  
Bank Code .....  
IFSC Code .....

Budget Head ..... Less: HHF ..... Rs. .... For Rs. ....  
Net Payable ..... Rs. .... Rupees. ....

<b>FOR USE OF THE COLLEGE CONCERNED</b> Bill verified for _____ candidates and payment made by this college/ Institute of Rs. .... Signatures of the Principal (With office Seal)		<b>FOR USE OF THE CONDUCT BRANCH</b> Verified as under: - 1. No. of Candidates ..... 2. No. of Paper Set ..... Dealing Clerk ..... Assistant ..... Supdt. (Practical) .....	
<b>FOR USE IN ACCOUNT BRANCH-</b> Page ..... Total Amount Rs. .... Budget Head Less: HHF Rs. .... (Rupees) ..... Dealing Clerk ..... Asstt. ..... Supdt. (Planning) .....		<b>FOR USE IN AUDIT ONLY</b> Pre-Audited and Passed For Rs. .... Rupees ..... Auditor ..... Sr. Auditor ..... J.D .....	

Cheque No. ....  
Dated .....

Please see instructions overleaf.