

चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द

Chaudhary Ranbir Singh University, Jind

(A Haryana State Government University)
(Established by the Haryana State Legislature Act 28 of 2014 and
recognized by UGC Act 1956 U/S 2(f) & 12-B)



**INSTRUCTIONS/GUIDELINES
FOR ADMISSION TO VARIOUS PROGRAMMES
W.E.F. THE ACADEMIC SESSION
2026-27**

Website: www.crsu.ac.in



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Assistant Registrar (Acad.)

Ph. No. 01681-241027

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No. CRSU/Acad./2026/2228-2230

Dated: 26-05-2026

To

1. All the Chairpersons of University Teaching Departments (UTDs)
Chaudhary Ranbir Singh University, Jind
2. The Principals of all the affiliated Degree Colleges
Chaudhary Ranbir Singh University, Jind
3. The Principals of all the affiliated Education Colleges
Chaudhary Ranbir Singh University, Jind

Subject: Instructions/Guidelines for Admission to various programmes w.e.f. the Academic Session 2026-27.

Sir/Madam

Please find enclosed herewith **Instructions/Guidelines for Admission to various Programmes w.e.f. the Academic Session 2026-27**. The admissions are required to be made strictly according to the provisions of the rules as contained in respective Ordinance(s). A copy of these Instructions/Guidelines also be displayed on the Notice Board of the University Teaching Departments/Colleges for information to the students and for wide publicity.

Yours Sincerely

Encl: Detailed Instructions/Guidelines.

[Signature]
Assistant Registrar (Acad.)
For Registrar

Endst. No. CRSU/Acad./2026/2231-2240

Dated: 26/05-2026

A Copy of the above is forwarded to the following for information and necessary action:

1. Director General Higher Education, Haryana, Shiksha Sadan, Sector-5, Panchkula.
2. Dean Academic Affairs, CRSU, Jind.
3. Dean of Colleges, CRSU, Jind with the request to kindly intimate to All Principals, Degree/Education Colleges affiliated to this University.
4. All Deans/Chairpersons/In charges and Co-ordinators of UTDS, Chaudhary Ranbir Singh University, Jind.
5. All Branch Officers, Chaudhary Ranbir Singh University, Jind.
6. Deputy Registrar (R&S), CRSU, Jind.
7. System Analyst, CRSU, Jind with request to upload on University Website.
8. Nodal Officer, IUMS, Chaudhary Ranbir Singh University, Jind.
9. PS to Vice-Chancellor (for kind information of the Vice-Chancellor), Chaudhary Ranbir Singh University, Jind.
10. PA to Registrar (for kind information of Registrar), Chaudhary Ranbir Singh University, Jind.

[Signature]
Assistant Registrar (Acad.)
For Registrar

CHAUDHARY RANBIR SINGH UNIVERSITY, JIND

A. GENERAL INSTRUCTIONS/GUIDELINES FOR ADMISSION TO VARIOUS PROGRAMMES

ADMISSION COMMITTEE AND ADMISSIONS

1. Every College/Department shall constitute an Admission Committee as per approved constituent of committee approval from the Competent Authority amongst the members/teachers of the College/Department and SC/ST representative, Finance Officer must be included in the Admission Committee.

All the admissions should be made by the Department/College through the **Admission Committee** to be constituted strictly in accordance with the rules as contained in the Ordinance for the relevant programme. Notifications regarding provisions of relevant Ordinance(s) for Under-Graduate and Post-Graduate programmes as well as subsequent amendments circulated by the University from time to time be kept in view.

Responsibility for ineligible/wrong/irregular admission/excess admission, if any, will entirely rest upon the Principal of the College /Chairperson of concerned Department. In this regard, an undertaking may be obtained from the candidate at the time of admission. Certificates/ Detailed Marks Cards of all such students seeking admission on having passed the qualifying examination from other Universities/Boards may categorically be checked exhaustively at the time of admission and it may also be ensured that the candidate seeking admission is eligible. If there is any doubt, regarding Equivalence of University/Board/Programme, a clarification to this effect must be sought from the Equivalence Committee before the finalization of admission.

2. **ALLOCATION OF SEATS:**

Admission of students in no case should exceed the sanctioned strength of each programme. The Dean Academic Affairs and the Dean of Colleges will exercise control and supervise the admissions in the UTDs and in the Colleges respectively.

3. **RECOGNITION OF EXAMINATION**

Complete information regarding Recognition/Equivalence of examinations of other Universities/Institutes /Boards and the rules of Equivalence for higher studies at this University are decided by the Equivalence Committee. However, in a particular case where equivalence of examination of any University/Institute has not been considered so far, the eligibility of such case can be finalized by the Equivalence Committee.

10+2 level Examination of various States/Boards of Education recognized by the this University for the purpose of Higher Education, lists in the Book of Equivalence of HBSE, Haryana be used for the purpose.

HAVING PASSED WITH FIVE SUBJECTS INCLUDING SUBJECT OF ENGLISH.

As far as the admission on the basis of having passed various diplomas/vocational programmes, mere recognition of any examination be not taken as proof of granting admission to any candidate in any Programme/Class, eligibility conditions prescribed in the respective Ordinance(s) must strictly be adhered to.

To avoid unnecessary delay, the Registration Branch/ Department/College/Examination Branch may cross check the eligibility at their own level.

The Principal/Chairperson of the College/Department concerned will be responsible for all the admissions made in his College/Department.

4. **ELIGIBILITY**

Eligibility of students who have passed their qualifying examination from Board of School Education, Haryana/other Boards/Universities including Chaudhary Ranbir Singh University, Jind be checked properly and admissions be allowed in accordance with the provision of rules of the Ordinance concerned. The particulars of the candidate i.e. **Name, Father's Name, Mother's Name should strictly be the same as mentioned on the qualifying examinations** and their Registration Return must reach in the Registration Branch as per schedule alongwith legible photocopies of the certificates of the qualifying examination, duly attested by the Principal of the concerned College himself/herself and/or by a teacher deputed for the purpose.

A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana , or equivalent examination of another University/Board may be allowed to study provisionally for the First Semester of the Under Graduate programme. Such a candidate shall clear the compartment/reappear subject before commencement of the examination of 1st Semester of the concerned Under Graduate Programme of the University or as notified by the University for University Teaching Departments (UTDs) from time to time.

For such candidates the required percentage of marks for admission shall be determined by the taking into account the minimum pass marks in compartment/re-appear subject.

3-year diploma course examination conducted by various State Board of Technical Education in India, which are recognized by the Director, Technical Education, Haryana, Chandigarh be recognized as equivalent to +2 level examination for admission to 1st year of bachelor programme(s). At this University, provided the candidates shall pass the subject of English/Hindi core of +2 level examination, if not already pass at the supplementary examination only of the same year of admission.

The ITI pass out (with English/Hindi qualified as additional subject at 10+2 level) are also eligible for seeking admission in bachelor programme(s).

Important Note: A candidate having compartment in more than one subject in his/her qualifying examination will not be eligible for admission in any programme.

However, no candidate will be admitted in the Post Graduate Programme(s) with re-appear in any case. Therefore, all such requests may not be considered at all. Concerned Ordinances be kept in view while making admissions. However, for other PG Programmes (in affiliated Colleges only) students having re-appear in only one paper either in 5th or 6th semester at undergraduate level other than the Course/Subject in which he/she has sought admission in Post Graduate Programmes may be allowed to seek admission in any Post Graduate Programmes subject to that condition that they will not be allowed promotion in 3rd semester of Post Graduate Programme, if they fail to pass the concerned one course/subject of their graduation before the commencement of 3rd semester and their provisional admission in PG Programme will be cancelled. However, students who have clearly passed graduate have to be considered for admission 1st and their after for remaining seats re-appear candidates are to be considered.

All the Chairpersons of UTDs/Principals of all the Colleges affiliated with this University concerned are requested to:

- i) **Ensure that ineligible candidate(s) is/are not allowed admission in the College/Dept. and for this every precaution must be taken. Responsibility for any wrong/irregular admission or admission allowed on the basis of fake certificate or promotion allowed to next higher class without registration number, in contravention of the Ordinance, if any, will rest entirely with the Principal/Chairperson of the College/Department concerned, admission of such students may be treated as cancelled ab-initio and necessary steps will be initiated against the college as per University rules. In case any student files civil suit in any Judicial Court against the orders declaring him/her ineligible, the said civil suit is required to be defended by the College/Department concerned and in case it is to be defended by the University, the expenses incurred on the said civil suit will have to be borne by the College/Department concerned.**
- ii) **While deciding the CWP No.16591 of 2001 – Mr. Bhupesh Gupta, resident of Naraingarh (Ambala) Versus Kurukshetra University and others, the Hon'ble High Court at Chandigarh has observed that the University should take steps to ensure that the educational institutions strictly follow the eligibility criteria while granting admission to the students and not play with the career of young men/women just for their own financial gains.**

Therefore, all the Principals/Chairpersons of the Colleges/Depts., especially the Principals of the professional Colleges, be directed to be more vigilant and consider only those students, who are eligible for admission to the Programme/Class and his/her admission is as per provision of rules contained in the concerned Ordinance.

The above mentioned decision of the Hon'ble High Court should be strictly adhered to in letter and spirit.

THE RULES REGARDING THE ADMISSION OF EASTERN INSTITUTE FOR INTERGRATED LEARNING IN MANAGEMENT, UNIVERSITY AND CMJ UNIVERISTY, MEGHALIYA IS AS UNDER:

1. The candidates who have passed their qualifying examination from EILLM & CMJ University through Regular mode (who submitted the proof of regular programme of EILLM University, Sikkim at the time of admission) if otherwise eligible, may be considered for admission in the programme.
2. The candidates who have passed their qualifying examinations from EILLM & CMJ University, Sikkim through Distance mode or whose mode has not been mentioned, and who have not submitted any proof/information regarding the mode of passing the qualifying examination from EILLM University, Sikkim at the time of admission may not be considered for admission in the programme.

In addition to the sanctioned seats, additional seats for the following categories will be as under :

1. NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR OUTSTANDING SPORTS PERSON FOR 2 ADDITIONAL SEATS IN P.G. PROGRAMMES.

Norms For Outstanding Sports Person: Sports Certificate for admission will only be considered. If the candidate produces the Sports Certificate of participation position (1st 2nd/ 3rd) in Senior National/ State Level Championship or above This include (Senior National Federation Cup, National League, Inter Zonal National , National Games/National University Games from the respective unit concerned National Federation State Association duly verified by District Sports and Youth Welfare Officer in the respective game.

In case sports quota seats are vacant in any stream after the 1st and 2nd merit list during the admission procedure then these vacant seats can be merged at the time of physical presence (Waiting List).

Guidelines for Sports Seats

Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate **from the respective Govt.** in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state **does not issue the Gradation Certificate**, the following criteria will be adopted :

- a) In case of International/National participation or Position Holder, a certificate of authenticity will be required **from concerned National Federation/State Association.**
- b) In case of Inter University Participation or Inter University Position Holder other than Chaudhary Ranbir Singh University, Jind, a certificate of authenticity **from the Head of Sports of the concern University will be required.**
- c) The game/event must be in the scheduled list of Association of Indian University Sports Calendar.

- d) The tournament must be organized by recognized Federation/Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.
- e) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

Criteria to decide the Merit

- a) In case of tie in the sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- b) If still there is tie, then the marks obtained in the Entrance Test will be considered for deciding the merit.
- c) If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- d) If still there is tie, then the age will be considered for the merit (Higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organized by Nehru Yuva Kendra, CBSE Nationals /Vidya Bharti Nationals /Rural Tournaments / Panchayat Tournaments /Novaodya Nationals and invitation Non-recognized Tournaments/Sports festivals.

2. NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR 10 SEATS IN ARTS, 05 SEATS IN SCIENCE AND 05 SEATS IN COMMERCE FOR OUTSTANDING SPORTS PERSONS IN U.G. PART- I.

Norms For Outstanding Sports Person: Sports Certificate for admission will only be considered, if the candidate produces the National participation position in school state (under 17-19 age group)/Junior State 1st 2nd/ 3rd sports certificate from the concerned National Federation State Association/SGFI/Youth federation duly verified by the concerned Assistant Education officer (Sports) in case of school/state national participation/District Sports and Youth Welfare Officer (in case of Senior State National Participation)

Guidelines for Sports Seats

Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted :

- a) In case of International/ National participation or Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.
- b) In case of Inter University Participation or Inter University Position Holder other than Chaudhary Ranbir Singh University, Jind, a certificate of authenticity from the Director Sports/Head of Sports of

the concern University will be required.

- c) The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- d) The tournament must be organized by recognized Federation / Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.
- e) Achievements of the proceeding three years will be considered for Under-Graduate programmes.**
- f) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

Criteria to decide the Merit

- a) In case of tie in the Sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- b) If still there is tie, then the marks obtained in the Entrance Test will be considered for deciding the merit.
- c) If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- d) If still there is tie, then the age will be considered for the merit (higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organized by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/Rural Tournaments/Panchayat Tournaments /Novaodya Nationals and invitation non-recognized tournaments /sports festivals.

- (ii) One additional seat shall be for NCC candidates who attended the R.D. Parade and Camp in all programmes over and above the sanctioned seats.
- (iii) One additional seat shall be for NSS merit certificate holders who attended the R.D. Parade and Camp in all the programmes over and above the sanctioned seats.
- (iv) One additional seat in each programme shall be for deserving Parsi Students.

At the time of admission Principal of concerned College will ensure authenticity of the Sports Certificate.

5. **SENDING OF DOCUMENTS**

As no original documents except Migration Certificates are to be sent along with the Eligibility Forms/Registration Returns, strict vigilance may be exercised by the College/Department concerned about the genuineness of the DMCs/Passing Certificates/Degrees and other relevant record produced by the candidate(s) and in case of doubt, it should be got verified from concerned Board/University, if found fake, the same be dealt with accordingly and such candidates should be debarred from admission ab-initio.

6.

ADMISSION OF THOSE CANDIDATES WHOSE RESULTS OF QUALIFYING EXAMINATION ARE DECLARED LATE:

- a) The Chairperson/Principal will make provisional admission of their students (already registered with this University) in promotional classes of UG & PG programmes and their classes also be started as per Academic Calendar. On declaration of the result, if a student fails, his/her provisional admission shall stand cancelled ab-initio.
No students from outside/other colleges/departments may be granted admission to promotional classes UG & PG programmes.

The Principals/ Chairpersons of the Colleges/Departments concerned will allow provisional admissions to their own students who are already registered with this University and whose result of Under-graduate/Post-graduate Examinations are not yet declared by the University except UMC cases. Or as notified by the University from time to time.

- b) The Chairperson/Principal of the University Teaching Depts/Affiliated Colleges are requested to submit the late admissions/ promotional cases for admission to various programmes are being run in the University Teaching Departments/affiliated Colleges.
- c) **Permission for joining late shall not be accepted as a justification for condoning deficiency in lectures.** Provided that in case of a candidate who is allowed late admission as a result of any change in the Rules/Admission Policy made by the University, the lectures shall be counted from the date of admission or from the 11th day of the date on which the decision to change the results/admission policy is taken, whichever is earlier.

Provided further that in the case of a candidate who joined late owing to late declaration of result or who sought admission provisionally till the declaration of the result of the lower examination, the lectures etc. shall be counted from 15 days after the declaration of the result or the date of his joining whichever is earlier.

- d) **The shortage of lectures be notified at least thrice during the session by the Chairpersons/Principals.**

If a student fails to attend class (of one or more subjects) continuously for seven teaching days without prior permission of the Chairperson concerned/head of the Institution, his/her name shall be struck off from the roll list. The same be displayed on the Notice Board or through electronic media (E-mail, Whatsapp etc.) specifying clearly the date on which name is struck off. The candidate if wants to get re-admitted, he/she needs to deposit the fees of Rs. 1000/- (one thousand only) as re-admission fee (online mode only) and approach the Chairperson/Principal within seven working days. For University Teaching Departments (UTDs)-After this period the re-admission fees and penalty is to be paid as per follows:

Sr. No.	Duration (Days)	Re-admission Fee (in Rs.)	Penalty (in Rs.)
1.	8 to 14	3000/-	Nil
2.	15-21	5000/-	Nil
3.	22-28	10000/-	Nil
4.	*After 28 days maximum upto 14 days	10000/-	200/- per day

*** Only if there are 20 or more working days are left in completion of semester as per Academic Calendar. Otherwise re-admission is not permitted. The student may be readmitted twice in an academic year.**

An Official E-Mail ID shall be shared with every regular student by the concerned Department/Colleges for Official Communication to him/her.

7.

PROMOTION TO NEXT HIGHER CLASSES

Students of Post-Graduate Programmes (for non NEP Programmes) who are deficient in clearing 50% papers of their previous class(s) may be allowed to join the next higher class with an additional fee of Rs. 500/- per deficient paper payable to the University.

Students of Post-Graduate Programmes bases on NEP-2020 who has attended the prescribed classes of a course(s) of a programme in the DCI in a semester and was eligible but did not appear in the End-Term examinations or has appeared but failed, may be allowed on the recommendation of the Chairperson/Principal/Director of the DCI to appear/re-appear as an ex-student in the End-Term examinations of that course(s) as the case may be, in the subsequent semesters examination up to two times or as allowed by the university from time to time when such examination(s) are held without attending the course(s) again. While re-appearing in the examination, the student shall be exempted from appearing in the course(s)/practical(s) in which s/he has obtained pass marks.

Provided that after completion of regular studies for the whole duration of a programme, the candidate will be allowed to appear in examination as an ex-student for the re-appear/left out courses under the permissible chances, within the prescribed time period.

A candidate, who has appeared and failed in one or more courses of the first semester, shall be allowed to study for and to appear in the second semester examinations, if otherwise eligible. Such a student may pursue her/his studies for the next higher semester(s) and appear in the examination(s) for the same along with the examination for the lower semester(s).

A candidate who could not complete or has failed in a Dissertation/Project work/Internship, s/he will get only one chance to repeat the project work at the end of the next semester. Further, if the candidate still fails or remains absent in the Dissertation/Project/Internship, then she /he will not be eligible for the award of the concerned PG Degree/Diploma.

8.

All students are admitted provisionally by the College/Department at their own risk and in this regard an undertaking (as detailed below) should be get signed and procured by the Department/College until the registration get complete:

"I solemnly declare that the information detailed by me in the Admission Form is correct to the best of my knowledge and belief and nothing has been

concealed therein. I also do undertake to abide by all the rules, regulations and instructions of the College and also of the University. I am taking admission in the Department/College **provisionally at my own risk and responsibility** subject to confirmation of my admission by the University. If, at any stage, I am declared ineligible and my admission is cancelled by the University ab-initio, I will abide by the rules and regulations of the University and forego every right to claim for it."

9. **COMBINATION/SELECTION OF SUBJECTS/COURSES**

The combination/selection of subjects/courses offered/opted to/by a candidate must be checked carefully with the provisions of rules as contained in the relevant scheme of examinations or as per the respective/common ordinance(s) before her/his admission is finalized. The responsibility of the having allowed wrong combination of subjects/courses to a candidate will rest entirely with the Principals/Chairpersons concerned.

10. **ENGLISH AT QUALIFYING EXAM.**

The candidates who have passed the qualifying examination from other Universities/Boards without English are not eligible to seek admission to various Under-Graduate Programmes, as a regular student irrespective of the fact that their qualifying examinations stand recognized in the Equivalence Book.

CONCESSION FOR THE STUDENTS SEEKING ADMISSION TO U.G. PROGRAMMES

A candidate of another University/Board who has passed 10+2 examination but did not pass in the subject of English or any one deficient subject as per requirement of the Ordinance in the Senior Secondary Certificate Examination of 10+2 standard of Board of School Education, Haryana or in any examination recognized as equivalent thereto may be allowed to join the B.A./B.Sc.(General) Part-I Class provisionally subject to his qualifying in the subject of English or deficient subject of 10+2 standard examination before the commencement of 1st semester's examination failing which admissions of such students may be treated as cancelled ab-initio and the Principal of the College will be informed accordingly.

11. **INSTRUCTIONS SPECIALLY FOR PROFESSIONAL COURSES**

With regard to admissions in Professional Courses, the Principals of the Professional Colleges/Institutes affiliated with this University shall strictly follow the minimum eligibility conditions as laid down in the concerned Ordinance of this University. Admissions of candidates with less than minimum eligibility conditions will not be regularized by the University in any case.

Special attention should be given by the Directors/Principals of all the professional Colleges/Institutes while giving the admission and sending the Registration Return to avoid any legal complications at a later stage as University has to face very unpleasant situation on the wrong admissions made by the Institute/College. Hence, it is

necessary to keep in mind the following points while making admissions and sending the Registration Return to the University.

- a. In pursuance of the judgment of the Hon'ble Supreme Court in the case of P.A. Inamdar Vs. State of Maharashtra, AIR 2005 SC(3226), no admission be made henceforth against NRI Sponsored/industry seats as already notified vide this office Endst. No.ACM-3/Misc.06/17013-17072 dated 20.08.2007. NRI seats are to be filled up only from genuine NRI, their children and wards. In the Prospectus for the Session 2015-16 onwards, it should be clearly mentioned that seats earmarked for NRI category will only be filled up from the genuine NRI, their children and wards, as per direction of the Apex Court.

- b. **The Eligibility of all the students, even if they are admitted through Central counseling, should be checked by the College itself before the confirmation of admissions. Any excuse like admissions are made through Counseling etc., Wrong admissions pointed out by the University on the receipt of documents, will not be accepted and Principals/Directors of Colleges/Instts. will fully be responsible for any wrong admission.**

c. **SOME OTHER GENERAL INSTRUCTIONS:**

12. All legal disputes relating to admissions of students will be subject to District Courts at Jind or Courts having jurisdiction at Jind.

13. **There shall be no rounding off percentage of marks from 0.5% and above to next higher number for determining the eligibility for admission to various programmes.**

In case two or more candidates in the merit list have equal percentage of marks, the candidate will be considered as below:

- i) The candidate who will be senior in age will be considered.
- ii) If age of two is same, the candidate whose name appears first in lexicographical order will be considered.

All admission application should accompany with all requisite documents/certificates for eligibility weightages, reservation and other concession, failing which such applications for admission will not be considered and finally rejected.

14. **No programme will be started if the strength of admitted students is less than ten, and no option/course will be started if the strength is less than ten. All UTD/Colleges Affiliated to this University shall notify the options/course in each programme with number of seats well before the admission and the options/course will be allotted on merit basis.**

15. It may be ensured that the children of single parents are not denied admission in the College/Department on the plea that names of both the parents are not mentioned in the certificate of qualifying examination/admission form, if they are otherwise eligible/subject to fulfillment of all other conditions of admission. In view of Memo No. 11/24-97(UNP)(i) dated 28.1.2000, all such students seeking admission may not be insisted on recording the names of both the parents.

16. The rates of fee/funds etc., shall be the same as prescribed by the University from time to time w.r.t. to notification issued by UGC/AICTE in this regard.
17. The Principals of the Colleges are requested:

- i) Admissions in Colleges would be strictly on merit.
- ii) No separate intimation would be sent to the students. They would themselves be responsible for checking of the list displayed on the specified dates for admissions on Notice Board/web portal of respective colleges.
- iii) If any student whose name appeared in the merit list but did not deposit his/her fees in the fixed scheduled time would forego his/her right for admission and would not be reconsidered in any case.
- iv) Students are advised to apply simultaneously in more than one college in order to avoid disappointment.
- v) Students seeking admission in under-graduate courses on the basis of having compartment in one subject of 10+2 examination must clear his/her compartment subject before the commencement of examination of 1st semester of the year, as per provision of the concerned Ordinance. In case he/she does not clear the same, his/her admission shall be cancelled ab-initio. An undertaking to this effect must be taken prior to their admissions.
- vi) No Inter-College Migration shall be allowed by the University unless the student has been registered in this University.
- vii) No Inter-Varsity or Inter College Migration shall be considered during the 1st year of any Programme or in the Programme having one year duration.
- viii) Inter-College Migration shall not be allowed from affiliated/maintained Colleges to the University Teaching Departments or vice-versa.

The existing practice of not allowing inter-College Migration in 1st year/Even Semester of a programme may continue except in the case of transfer of guardian/marriage/medical where migration in 2nd Semester may also be considered.

In the case of a student's ill health supported by a medical certificate from a Govt. Doctor of a Gazetted Rank or the Medical Officer of the University will only be accepted.

18. **Reservation Policy of the State shall continue to be followed and as amended from time to time by State Govt. In case of any doubt, clarification may be sought from the Assistant/Deputy Registrar (Academic) of this University. Deviations in the implementation of the RESERVATION POLICY will not be tolerated and any lapse therein will be dealt with severely.**

(a). Relaxation of the condition of eligibility :

- (i) Unless otherwise specifically provided for a programme in the concerned Ordinance, the eligibility condition for Scheduled Castes will be minimum pass marks in the qualifying examinations for admission to a programme.
- (ii) In case where specific relaxation of 5% marks in the eligibility condition is to be given to SC/ST/Blind /Visually/Differently Abled etc candidates, the minimum less marks against
55%, 50% and 45% marks shall be calculated as under:-
55 marks -2.75 marks =52.25 marks (5/100x55=2.75);
50 marks -2.50 marks =47.50 marks (5/100x50=2.50);
45 marks -2.25 marks =42.75 marks (5/100x45=2.25);

19. If the last date for admission falls on a holiday or that day is declared a holiday by the University/College, the next working day will be considered as the last date for the purpose.
20. The Principal of the College is permitted to admit the students after a gap of studies, if the student is otherwise eligible and his/her case falls under the admission policy. **He is also permitted to promote the students in next higher semester after a gap of period within the stipulated time period mentioned in the concerned ordinance of the course/programme, if seat is available.**
21. No student be allowed promotion to the next higher class without Registration Number. If Principal of concerned College allows promotion without Registration Number to any student, he/she will be responsible for this lapse and admission of such students may be treated as cancelled ab-initio.
22. No casual admission will be made in the Colleges. However, such students who have to appear in the Practical Examination may be admitted on casual basis in the beginning of the 2nd term i.e. in the month of September. Failure Science students cannot be admitted as casual students. The normal fee will be charged from the casual students as is being charged from the regular students.
23. It may also be ensured that no regular student be allowed to appear in the examination of the University until and unless his/her Registration Return has been sent to the University.
24. In no case, the college should mention any clause in their prospectus which is in violation of University rules and ineligible candidate be not admitted in the College by the Principal. Any violation of the rules in admission will be personal responsibility of the Principal of the College and the Vice-Chancellor is authorized to impose penalty on College for admission of such students who do not fulfill the minimum qualification on case-by-case basis.
25. Incomplete Registration Return or without complete documents shall be liable for late fee as per schedule till the Registration Return is completed in all respect.
26. **Schedule for accepting Registration Returns will be as under :**
- (i) Admission schedule be prepared by Academic Branch in consultation with the State Govt. Admission Agencies, who regulate/make admissions of the professional programmes.
 - (ii) (a) All the affiliated colleges and University Teaching Departments will have to submit the Registration Return/Continuations Return on the portal of the University i.e. <http://crsuiums.com> of only eligible students to the Registration Branch within 40 days without fine from the last date mentioned in schedule of admissions issued by the Academic Branch.
(b) All the affiliated colleges University Teaching Departments will have to submit the Registration Return of only eligible students to

the Registration Branch within 10 days each of the extended last date of admission with late fee as fixed by the University from time to time.

(c) If any College/U.T.D. submits the Registration Returns after 40 days in respect of (a) above and 10 days in respect of (b) above, Registration Returns should be submitted with the following fine Applicable:

1.	(i) For 1-7 days late after expiry of normal due date OR (ii) For 1-7 days late after expiry of extended due date	Rs. 100/- per day per student with maximum of Rs. 25,000/- -do-
2.	(i) For 8-14 days late after expiry of normal due date OR (ii) For 8-14 days late after expiry of extended due date	(i) Rs. 200/- per day per student with maximum of Rs. 50,000/- -do-
3.	(i) For 15-20 days late after expiry of normal due date OR (ii) For 15-20 days late after expiry of extended due date	Rs. 300/- per day per student with maximum of Rs. 1,00,000/- -do-
4.	(i) After 20 days late after expiry of normal due date OR (ii) After 20 days late after expiry of extended due date	No Registration Return will be entertained. However, the Hon'ble Vice-Chancellor may consider to allow/to admit the Registration Return as a special case with late fees applicable with late fee of Rs. 500/- per day per student maximum of Rs. 2,00,000/-

- (iii) The Registration Returns must be accompanied with required documents (Attested & clear photocopy of qualifying examination, Original Migration Certificate etc.) and prescribed fee/fine preferably in one lot, failing which the Registration Returns will not be entertained for which concerned Principal/Chairperson will be responsible.
- (iv) After issuing no objection from the Registration Branch, Examination Branch will issue the Roll nos. to the Colleges/Institutes/ UTDs.
- (v) The Principals of the concerned colleges will also enclosed the affiliation/extension letter, if issued by the Colleges Branch along with the Registration Returns. Besides hard copy, they shall submit the Registration Returns online also. At the time of checking the eligibility of the students admitted in the institutes/colleges, the Registration branch will ensure that the institute/college has been granted affiliation/extension in affiliation for the programme with the specified sanctioned intake in which the students have been admitted by the institute/college concerned.

In case of any discrepancy, the Registration Branch may seek clarification from the Colleges Branch.

- (vi) The admit Cards/Roll Numbers for the Self-financed programmes will be issued by the Examination Branch only after the Institutes/Colleges submit No Dues Certificate from the Colleges Branch/Registration Branch/Youth & Cultural Affairs/R.K. Fund/Youth Red Cross Unit/ Alumni Association/Sports etc. on the prescribed proforma.

C. PREPARATION AND SUBMISSION OF REGISTRATION RETURN.

1. **The Chairperson/Principal of all the affiliated Colleges, University Teaching Departments are requested to submit the Registration Return through Online University Portal in addition to hardcopy (Registration Return on Proforma).**

Principals/Chairpersons of the Colleges/Departments concerned are requested to send the Registration Returns, apply online complete in all respect and duly signed, along with required documents, affiliation letters (issued by the Colleges Branch, CRSU) and prescribed fee preferably in one lot, failing which the Registration Returns will not be accepted.

2. The Registration Returns alongwith instructions should be computerized in double space on both side on the prescribed forms and sent class-wise separately. **Returns on single space/hand written or prepared otherwise will not be accepted in any case.**

The Registration Returns of each class (Roll Number Wise) are to be prepared in Group-wise i.e. separate Returns for Science (Medical/Non-Medical/Commerce/Arts Students). The names of students of two different classes should not be entered on the same sheet. Separate sheets are to be used for each class. In case the Registration Returns are computerized, the format should be the same as prescribed by the University and sufficient space should be given after each line (Double Space).

The Registration Returns are to be signed at the specified place provided for the purpose by the Principal/Chairperson himself/herself and not by any other person on behalf of the Principals/Chairpersons.

Office copies of the Registration Returns may be kept by the College/Department concerned for record and future references.

3. Registers of students are prepared strictly as per particulars given in the Registration Returns. Therefore, special care should be taken to ensure that the spellings of **Name, Father's name and Mother's name** of the students are typed exactly in accordance with the names given on the original certificates of qualifying examination. Later on, no correction in spellings (prefixes or suffixes) of the name will be made unless cogent reasons to the satisfaction of the Registrar are given. For any correction sought later for one reason or the other, candidates shall be required to pay prescribed by the University from time to time.

4. **The last date prescribed for the submission of Registration Returns and Migration Certificates (in original) is required to be followed strictly.**

5. In case any concession is granted to a particular student under the rules of the University for determining the eligibility for admission, the same must be included in the Registration Return with documentary proof thereof for record/reference and verification by the Registration Office.

6. The prescribed proformae (RF-10 & 10A) must be used invariable while sending the Registration Returns to the University.

7. **REGISTRATION RETURN (RF-1 & 21)**

These are meant for only those students who have passed their qualifying examination from the Board of School Education, Haryana and are to be registered for the first time.

Note: No Migration Certificate and its fee is to be obtained/charged from the students who have passed their qualifying examination from the Board of School Education, Haryana, and **Haryana State Technical Board, Panchkula** as they are not required to do so.

8. **REGISTRATION RETURN (RF-2 & 22)**

These are meant for only those students who have passed their qualifying examination from an Institution other than the Board of School Education, Haryana/Chaudhary Ranbir Singh University, Jind. The Registration Returns on the Format, referred to above must accompany:-

- i) Migration certificates in original.
- ii) Attested photocopies of qualifying examination.
- iii) Eligibility Form.
- iv) SC/ST Certificate in case of relaxation in admission.

9. **REGISTRATION RETURN (RF-3)**

These are meant for those students who have passed their qualifying examination from the Foreign University/Boards. For admission under this category of students, the procedure of admission given under admission of foreign students is kept in view.

10. **REGISTRATION RETURN (RF-4)**

These are meant for those students who have been placed under compartment in one subject only in the qualifying examination from the Board of school Education, Haryana, bhiwani and have been admitted provisionally subject to qualifying their compartment subject. Since the admission is finalized on the basis of compartment subject, the photocopy of the same must be collected from all such students and the same must be attached with the registration return.

11.

REGISTRATION RETURN(RF-4 A)

These are meant for those students who have been placed under compartment in one subject only in the qualifying examination from other than the Board of School Education, Haryana, Bhiwani and have been admitted provisionally subject to qualifying their compartment subject. The following documents may be sent alongwith Regn. Return (RF-4A):-
Since the admission is finalized on the basis of compartment cards, the photocopy of the same alongwith Migration Certificate must be collected from all such students and the same must be attached with Eligibility Form except Central Board of Secondary Education where eligibility form RF-12 is not necessary and Migration Certificate and send along with the Registration Return.

- i) Migration Certificate in original.
- ii) Attested photocopies of Compartment Card/DMC, March/18, since the eligibility is to be confirmed on the basis of having compartment in qualifying exam.
- iii) Eligibility Form (except of those students who have passed 10+2 exam. from CBSE & seeking admission in B.A./B.Sc./B.Com. Class).

12.

REGISTRATION RETURN (RF-6)

These are to be used in the case of those students who are already registered with this University and have been promoted/admitted in the next higher class on the basis of passing of their lower examination and if they are otherwise eligible.

It will be the sole responsibility of the Principals/Chairpersons of the College/Department concerned to check the percentage of marks before admissions in case of such students who are already registered and whose particulars are to be sent on Registration Return Form (RF-6). The Principals/Chairpersons must fill in all the columns specified in Registration Return (RF-6). **No student should be given promotion to the higher class without having assigned the Registration Number.** The Registration Number of the candidate must be checked carefully before mentioning the same on the Registration Return. Entire responsibility for any wrong/irregular promotion without finalization of eligibility of the lower class and appearance of such ineligible students in the Examination of next class will rest upon the Principals/Chairpersons of the Colleges/Departments concerned.

- i) The Registration Number of each student must be entered in the concerned column.
- ii) When the admission of a student is made after the last date of admission, the justification for late admission, if any, must be indicated.
- iii) **The result of each student must be indicated in the concerned column. In case of re-appear, number of re-appear papers must be indicated. However, pass provisional are not eligible for promotion/admission to next higher class.**

13.

Colleges/Institutes/Departments are requested to submit the Registration Returns along with RF-10 and RF-10-A Form (along with affiliation letters issued by the Colleges Branch of this University). Without RF-10 and RF-10-A Form Registration Return will not be accepted in any case.

14. In case of M.A./M.Sc. etc. where minimum percentage age is required, the same may be mentioned by taking into account the marks of all three years/all semesters. Similarly while considering the marks in the subject of M.A./M.Sc., the marks obtained in Post-Graduate subjects in all three years are to be counted.

In case any mistake comes to the notice of the Principal/Chairperson after the submission of Registration Returns to the University, intimation to this effect must be sent immediately to the Registration and Scholarship Branch.

15. Principals/Directors of all affiliated/maintained Colleges/University Teaching Departments are to be requested to intimate this office after striking off the name from the College roll, of any student for any reason within three days from the date of action to be initiated.

**FEES TO BE CHARGED FROM THE STUDENTS WITH EFFECT FROM THE
ACADEMIC SESSION 2026-27**

I. Registration and Scholarship Branch Charges/Fee:

As notified by the University from time to time.

II. Examination Fee:

As notified by the Examinations Branch of the University.

III. NSS Fee:

Every affiliated colleges has charged **N.S.S. fee** of **Rs. 50/-** only per student. Out of this **Rs.25/-** per student shall be retained by the Colleges and **Rs. 25/-** shall be transferred to the Chaudhary Ranbir Singh University, National Service Scheme through Demand Draft in favour of the Programme Coordinator (NSS) on or before 31st December of every Academic session.

IV. Alumni Fee:

Rs. 250/- is to be charged by the every affiliated colleges from the fresh students at the time of admission and to be deposited/transferred **Rs. 50/-** (University share) each student up to 31st December each year, in the account of Chaudhary Ranbir Singh University Alumni Association (CRSUAA).

V. Schedule of fee for sports are payable by the affiliated colleges in the shape of Bank Draft in favour of Secretary Sports Council, Chaudhary Ranbir Singh University, Jind, payable at Chaudhary Ranbir Singh University, Jind. The fee of the students be remitted soon after the admission process is over:

Sports Registration Fee per Annum

- (a) Out of **Rs. 200/-** per head per annum collected on account of Sport Registration fee from each student at the time of admission, an amount of **Rs. 120/-** (Rupees one hundred Twenty only) per head per annum is to be sent in favour of Secretary Sports Council, Chaudhary Ranbir Singh University, Jind. **Rs.80/-** (Eighty) per head per annum shall be retained by the Government/Non. Government affiliated colleges for their sports fund.
- (b) The University Teaching Department of Chaudhary Ranbir Singh University shall pay an amount of **Rs. 200/-** (Rupees two hundred only) per head per annum to the Secretary, Chaudhary Ranbir Singh University Sports Council.

Tournament Fee

Tournament Fee per annum at the following rates on the basis of total students admitted in the Colleges are to be sent on the following rates:

1. For colleges having total strength of students up to 200. Rs. 600/-
2. For colleges having total strength of students from 201 to 500. Rs. 2,000/-
3. For colleges having total strength of Students from 501 to 1500. Rs. 4,000/-
4. For colleges having total strength of students from 1501 and above. Rs. 6,000/-

- (c) In addition to the above, a strength certificate as under is also to be sent, along with the Sports Registration fee and Tournament Fee for audit purpose:

This is to certify that the payment of Sports Registration Fee of Rs. _____ has been made @ Rs. _____ per head per annum for _____ students admitted in my College during the **session 2026-27**. The above said amount of Sports Registration Fee has been deposited accordingly and no balance is lying with this College on account of Sports Registration Fee.

Principal/Head of the Institution

- (d) The Colleges in arrear of Sports Registration Fee and Tournament Fee shall not be allowed to participate in the Inter Collegiate Tournaments until they clear their outstanding dues.
- (e) Both the Fees (i.e. Sports Registration Fee and Tournament Fee) are payable to Chaudhary Ranbir Singh University Sports Council irrespective of whether a College participates in the Tournament/Sports meet or not.

VI. Youth Red Cross Fee

Rs. 80/- p.a. to be charged and **@ Rs. 40/-** per student is to be deposited with the University by the affiliated Colleges in the shape of Demand Draft in favour of Programme Co-ordinator, Youth Red Cross Unit, Chaudhary Ranbir Singh University. The fee shall be deposited up to 30th November of the same financial year. Failing which a fine of **Rs. 2/-** per student per month up to 31st December and thereafter **Rs. 5/-** per student will be charged as late fee.

VII. Youth Welfare Fee

Rs. 160/- per student per year will be charged from the students of all Degree Colleges affiliated to this University, out of which **Rs. 80/-** will be sent to the Director, Youth and Culture Affairs, Chaudhary Ranbir Singh University, Jind and **Rs. 80/-** will be retained by the college for their cultural activities. The Bank Draft may be prepared in favour of Director, Youth and Culture Affairs, Chaudhary Ranbir Singh University payable at Jind.

VIII. Development Fee : (To be charged annually)

The Development fee to be charged as notified by the University from time to time from all fresh as well as continuation students from all the Colleges affiliated by Chaudhary Ranbir Singh University, **which is to be remitted alongwith the Registration Returns.**

IX. Annual Charges for Education Colleges:

As notified by the University from time to time.

STATE-WISE LIST OF FAKE UNIVERSITIES AS ON FEBRUARY, 2026

Andhra Pradesh

1. Christ New Testament Deemed University, #32-32-2003, 7th Lane, Kakumanuvarithoto, Guntur, Andhra Pradesh-522002 and another address of Christ New Testament Deemed University, Fit No. 301, Grace Villa Apts., 7/5, Srinagar, Guntur, Andhra Pradesh-522002.
2. Bible Open University of India, H.No. 49-35-26, N.G.O's Colony, Visakhapatnam, Andhra Pradesh-530016.

Arunachal Pradesh

1. Indian Institute of Alternative Medicine, 130/A, Secretariat S.O., Arunachal Pradesh – 791111.

Delhi

1. Mountain Institute of Management & Technology, 109, Madhuban Building, Krati Communications, 55, Nehru Place, New Delhi – 110019.
2. World Peace of United Nations University (WPUNU), No.-201, 2st Floor, Best Business Park, Netaji Subhash Place, Pitampura, New Delhi-110034.
3. Institute of Management and Engineering, 1810/4, 1st Floor, Kotla Mubarakpur.
4. National Institute of Management Solution, B-1/1, Janakpuri.
5. All India Institute of Public & Physical Health Sciences (AIIPHS) State Government University, Office Kh. No. 608-609, 1st Floor, Sant Kripal Singh Public Trust Building, Near BDO Office, Alipur, Delhi-110036.
6. Commercial University Ltd., Daryaganj, Delhi.
7. United Nations University, Delhi.
8. Vocational University, Delhi.
9. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
10. Indian Institute of Science and Engineering, New Delhi.
11. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
12. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085.

Haryana

1. Magic & Art University, 308A, Dashmesh Plaza, Mathura Road, Faridabad.

Jharkhand

1. Daksha University (Vocational and Life Skill Education), Bhaskar Path, New Pundag, Masibari, Ranchi, Jharkhand 834007.

Karnataka

1. Global Human Peace University, # 1035, 4th Block, Near Golden Heights Dr. Rajkumar Road, Rajaji Nagar, Bangaluru- 560010.
2. Sarva Bharatiya Shiksha Peeth, Near S. K. Choultary, Devanur Main Road, Vijaya Nagara, Tumkur-572102.

Keralam

1. International Islamic University of Prophetic Medicine (IIUPM), Kunnamangalam Kozhikode, Kerala-673571.
2. St. John's University, Kishanattam, Kerala.

Maharashtra

1. Raja Arabic University, Nagpur, Maharashtra.
2. National Backward Krushi Vidyapeeth, Tadwal, Tal. Akkalkot, District –Solapur.

Puducherry

1. Usha Latchumanan College of Education, T.V. Malai Road, Vazhapadiyar Nagar Thirukkanur.
2. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009.

Rajasthan

1. Rajeev Gandhi Institute of Technology & Management, Mansa Chowk, Bhiwadi, District Alwar.

Uttar Pradesh

1. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
2. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
3. Bhartiya Shiksha Parishad, Bharat Bhawan, Matiyari Chinhat, Faizabad Road, Lucknow, Uttar Pradesh – 227105.
4. Mahamaya Technical University, PO - Maharishi Nagar, Distt. Gb Nagar, Opp. Sec 110, Sector 110, Noida – 201304.

West Bengal

1. Indian Institute of Alternative Medicine, Kolkatta.
2. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta – 700063

Note: This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is required to be consulted www.ugc.ac.in/page/Fake-Universities.aspx and www.bseh.org.in

CHAUDHARY RANBIR SINGH UNIVERSITY, JIND

(A Haryana State Government University)
(Established by the Haryana State Legislature Act 28 of 2014 and recognized by UGC Act 1956 U/S 2(f) & 12-B)

NO DUES CERTIFICATE

(To be issued by the Authorized Officer with Office Stamp)

Name of the Institute/College:.....

Name of the Course/Programme:.....Session:.....

Total Roll No's:.....Date of Examination.....

Colleges Branch No Dues are pending. Signature of the Branch Officer (Stamp)	Registration and Scholarship Branch No Dues are pending. Signature of the Branch Officer (Stamp)	Youth & Culture Affairs No Dues are pending. Signature of the Branch Officer (Stamp)
Sports Department' No Dues are pending. Signature of the Branch Officer (Stamp)	Youth Red Cross Unit No Dues are pending. Signature of the Branch Officer (Stamp)	Alumni Association No Dues are pending. Signature of the Branch Officer (Stamp)
NSS No Dues are pending. Signature of the Branch Officer (Stamp)	Examination Branch No Dues are pending. Signature of the Branch Officer (Stamp)	

As per above reports, the referred Institute/College has cleared the dues so, admit cards/roll numbers may be issued and this certificate be retained by the set incharge for future reference.

(Signature of Branch Officer)
Examination Branch
Dated: